

**Precast Subtask Group
 Planning Meeting
 March 12, 2015
 9:00 – 11:30
 MINUTES**

Precast Subtask Group Members:

Keith Hoffman – Precast Concrete Subtask Group Co Chair	Present
Cliff Ohlwiler – Precast Concrete Subtask Group Co Chair	Not Present
Doug Mooradian	Present
Mehdi Parvini	Not Present
Jim Ma	Not Present
Kirsten Stahl	Not Present
John Lammers	Not Present
Jim Cotey	Present
Tinu Mishra	Not Present
Don Reding	Not Present
Tracy Vacura	Not Present
James Sagar	Present
Larry Gielenfeldt	Not Present
Jerry Lucenczyn	Not Present
Paul Fayer	Present
Jeff Friedman	Present
Russell Tripp	Present
Evan Gurley	Present
Guests:	
Chris McDermott	Present

1. Welcome
2. Purpose of meeting – Briefing of STG activities by representative of the functional unit, garner a general status of milestones, create a forum for discussion and feedback, create a list of action items, and review schedule for near-term and for long-term.
3. Mr. Hoffman went through a round of introductions and presented the purpose of the meeting. It was mentioned that the goal of this meeting was to ensure that all members of the Precast STG were on the same page in terms of activity milestones and action items.

The first topic of discussion was previous action items. No issues were noted.

The next topic of discussion was the “Pretensioning Jack Calibration” activity. Mr. Fayer provided an update of this activity and indicated that the revised specification is nearly complete, however, there were a few details on which the team was still working out.

The 4 main issues still being discussed include:

- The need for a correlation plot
- Separating the requirements for prestressing and post tensioning jacks
- The need for the Engineer to be present during calibration
- Need to calibrate the jack and the gauge separately

It was noted that while not all members agreed on the 4 issues, that a compromise had been reached in all 4 cases. An action item was noted for Mr. Fayer to coordinate a meeting to finalize the activity.

Next Mr. Hoffman discussed the items that were on the bin list.

The first bin list item discussed was the QC/QA and DIME utilization for precast. The group reviewed the draft scoping document. Industry noted that they were in full support of the activity.

An Action Item was noted for the team to review the draft scoping document and provide comments by March 24, 2015.

The next bin list item discussed was the joint activity between the CIP Pavement and the Precast STGs. This joint activity is the “Precast Pavement Continuous Improvement” activity. Mr. Cotey indicated that there had been recent meeting with industry to discuss the issues regarding precast pavement. Some of the potential areas for improvement that were noted include providing a quality control plan on transportation and installation. Mr. Hoffman noted that poor Contractor performance with installation reflects negatively on precast pavement as a system. Even though precasters are doing everything well the Contractor’s lack of quality planning can ruin the perception of using precast pavement.

It was noted that the activity may need to be started before the 15/16 FY starts. Most want to get started on it right away to help resolve field issues ASAP.

An Action Item was noted to send the new scoping document template to Doug Mooridian, Mehdi Parvini and Jim Cotey.

An Action item was noted to finalize the scoping document for the “Precast Pavement Continuous Improvement” activity by March 26th

The next bin list item that was discussed was the MPQP/CT109 requirements for Precast plants. The goal of this activity will be to investigate if weights and measures regulations apply to precasters and update MPQP process for precasters if needed.

An Action Item was noted to send note to Basil to request the task order for the MPQP/CT109 activity to share with interested parties in the RPC STG.

Mr. Hoffman then opened the meeting up for a roundtable discussion. Mr. Mooridian asked that we add the plastic chair and concrete dobbie issue investigation to the bin list. After much discussion, **an action item** was noted to add this activity to the bin list.

3. Next meeting: May 21, 2015: Precast Sub-Task Group Meeting, in-person in Sacramento. Meeting will be for all members of the STG (CT only).

Action Items from March 12, 2015	Due Date	Responsible Staff	Status
Send current version of scoping document template to Mr. Cotey, Mr. Parvini and Mr. Mooridian	3/13/2015	Mr. Hoffman	Complete
Finalize “Precast Pavement Continuous Improvement” Scoping Document	3/24/2015	Mr. Cotey	Pending
Review “QC/QA for Precast – DIME utilization” Scoping Documents and provide comments	3/24/2015	All Members	Pending
Send Basil Miranda an email requesting a copy of the task order relating to the MPQP activity and share with the STG	3/13/2015	Mr. Hoffman	Complete
Add bin list item: “Plastic chairs and dobbies”	3/13/2015	Mr. Hoffman	Complete

Decisions Made from March 12, 2015
Add bin list item: “Plastic chairs and dobbies”