

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PROGRAMMING
P.O. Box 942873, MS-82
SACRAMENTO, CA 94273-0001
PHONE (916) 654-2983
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*Flex your power!
Be energy efficient!*

October 5, 2011

Ms. Patricia Taylor
Executive Director
Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, California 93637

Dear Ms. Taylor:

The California Department of Transportation (Caltrans) received Madera County Transportation Commission's (MCTC) request for delegated authority from Caltrans to approve Administrative Modifications to the Federal Statewide Transportation Improvement Program (FSTIP). The board resolution attached to your request indicates that the Executive Director is delegated the authority to approve Administrative Modifications to the Federal Transportation Improvement Program (FTIP) and the FSTIP. With the acknowledgement of your board resolution, Caltrans hereby delegates to MCTC the authority to approve Administrative Modifications to the FSTIP in accordance with the revised FSTIP/FTIP Amendments and Administrative Modification Procedures dated June 3, 2011.

The following procedures apply to MCTC upon receiving Caltrans' delegation:

1. Prior to approving the FTIP/FSTIP administrative modifications, MCTC may consult with Caltrans on proposed changes.
2. MCTC may request Caltrans to provide a cursory review of the administrative modification prior to MCTC's approval.
3. MCTC shall send copies of the approved administrative modifications to Caltrans, FHWA, FTA, and other stakeholders. Caltrans will post the approved administrative modifications on the Division of Transportation Programming Website.
4. Caltrans will routinely review MCTC's approved administrative modifications and will reject changes that do not comply with the procedures. In such cases, MCTC must correct all items of noncompliance.
5. Caltrans will withdraw its delegation from MCTC if it is found to be consistently noncompliant with the revised FSTIP/ FTIP Amendments and Administrative Modification Procedures.

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Thank you for requesting this delegation that will undoubtedly streamline your region's programming process and thus expedite projects. My staff is looking forward to working with your staff to ensure a successful implementation of this delegation. If you have any questions, please call Muhaned Aljabiry at (916) 654-2983.

Sincerely,



RACHEL FALSETTI
Chief
Division of Transportation Programming

Attachments

- c: Scott Carson, Federal Highway Administration (w/attachments)
- Eric Eidlin, Federal Transit Administration (w/attachments)



2001 Howard Road, Suite 201
Madera, California 93637

Office: 559-675-0721 Fax: 559-675-9328
Website: www.maderactc.org

September 27, 2011

Mr. Muhaned Aljabiry
California Department of Transportation
Division of Transportation Programming, MS82
P.O. Box 942874
Sacramento, CA 64274-0001

Attention: Lima Huy

Subject: Delegation of FTIP/FSTIP Administrative Modifications to MPO Executive Director

Dear Mr. Aljabiry:

The Federal Highways Administration (FHWA) and Federal Transit Administration (FTA), in consultation with Caltrans has provided Revised Guidelines for administrative modifications and amendments (dated June 3, 2011), providing the opportunity for delegation of approving authority for Administrative Modifications to the FTIP/FSTIP to the governing board/commissions and subsequently to the MPO director (or designee).

The MCTC Policy Board adopted Resolution 11-10 on July 20, 2011, which grants delegation of the approval of FTIP/FSTIP Administrative Modifications to the MCTC Executive Director or designee. MCTC Staff reviewed Resolution 11-10 and concluded that it does not alter or change the meaning and/or intent of and is thoroughly consistent with the MCTC Public Participation Plan (PPP).

If you have any questions regarding this document, please contact Derek Winning at 559-675-0721.

Sincerely,

Patricia Taylor, Executive Director
Madera County Transportation Commission

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Chairman, Madera County Transportation Commission



Executive Director, Madera County Transportation Commission

1 **BEFORE**
2 **THE COMMISSIONERS OF THE MADERA COUNTY TRANSPORTATION COMMISSION**
3 **COUNTY OF MADERA, STATE OF CALIFORNIA**
4

5 In the matter of) Resolution No. 11-10
6 **THE DIRECTOR DELEGATION FOR**)
7 **ADMINISTRATIVE MODIFICATIONS TO**)
8 **THE FEDERAL-STATE TRANSPORTATION**)
9 **IMPROVEMENT PROGRAM**)
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11
12 **WHEREAS**, the Madera County Transportation Commission is a Regional Transportation Planning Agency
13 and a Metropolitan Planning Organization, pursuant to State and Federal designation; and
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15 **WHEREAS**, federal planning regulations require Metropolitan Planning Organizations to prepare and adopt a
16 long range Regional Transportation Plan (RTP) for their region; and
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18 **WHEREAS**, federal planning regulations require that Metropolitan Planning Organizations prepare and adopt
19 a Federal Transportation Improvement Program (FTIP) for their region to become part of the Federal-Statewide
20 Transportation Improvement Program (FSTIP); and
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22 **WHEREAS**, MCTC is responsible for preparing and processing administrative modifications and
23 amendments to the RTP, FTIP, and the FSTIP; and
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25 **WHEREAS**, the Federal Highways Administration (FHWA) and Federal Transit Administration (FTA), in
26 consultation with Caltrans has provided Revised Guidelines for administrative modifications and amendments (dated
27 June 3, 2011), providing the opportunity for delegation of approving authority for Administrative Modifications to the
28 FSTIP to the governing board/commissions and subsequently to the MPO director (or designee); and
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30 **WHEREAS**, the MCTC Policy Board identifies that it is appropriate, in addition to all former authorizing
31 delegations, for the approval of FSTIP administrative modification actions to be delegated to the Executive Director of
32 MCTC (or designee).
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34 **NOW, THEREFORE, BE IT RESOLVED**, that the MCTC Policy Board Delegates approval of
35 administrative modifications to the FTIP/FSTIP to the MCTC Executive Director or designee.
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37 **WHEREAS**, The Madera County Transportation Commission Policy Board considered the FSTIP
38 Admin Mod delegation at its July 20, 2011 meeting.
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40 **NOW, THEREFORE, BE IT RESOLVED**, the Madera County Transportation Commission does
41 hereby delegate approval of administrative modifications to the FTIP/FSTIP to the MCTC Executive Director or
42 designee.
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44
45 This Resolution is adopted this 20 day of July, 2011, by the following vote:
46

47 Commissioner Wheeler Voted Yes
48 Commissioner Rodriguez Voted Yes
49 Commissioner Bigelow Voted Yes
50 Commissioner Frazier Voted Yes
51 Commissioner Poythress Voted Yes
52 Commissioner Hebert Voted Yes
53
54

cc:

**Sue Kiser, Federal Highway Administration
Eric Eidlin, Federal Transit Administration
Lisa Hanf, Environmental Protection Agency**

**Ms. Sharri Bender-Ehlert, Caltrans District 6
Mr. Steve Curti, Caltrans District 6
Mr. Jim Perrault, Caltrans DLAE**

**Executive Directors, Valley MPOs
Cari Anderson, CAC**