

# California Federal Programming Group (CFPG)

June 3, 2003

	<p><b>June 3, 2003</b> 10:00 – 2:00</p> <p><b>SACOG</b> 3000 S St. 2<sup>nd</sup> floor Board Room Sacramento, CA (916)733-3247</p>
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**Meeting called by:** Kris Balaji  
**Facilitator:** Muhaned Aljabiry  
**Recorder/Time Keeper:** Muhaned Aljabiry

## Agenda topics

Item	Description	Time	Presentor
1	Topics/Agenda/Introductions	10:00	M. Aljabiry
2	Ground Rules	10:10	M. Aljabiry
3	Announcements	10:15	All
4	Approval of the items from the 04/14/03 CFPG meeting	10:20	All
5	Follow-Up Items from last meeting: 1. List of TCM projects. 2. Check list for conformity statements in board resolutions 3. MPO nomination for moderator 4. CTIPS Survey	10:25	MPOs - Done FHWA/CT 6/3/03 MPOs 6/3/03 MPOs - Done
6	Annual listing Taskforce Progress Report	10:35	R. Ayala
7	TCM information in CTIPS	10:50	K. Balaji
8	<ul style="list-style-type: none"> <li>• Programming of AB 3090 project in FTIP (10m)</li> <li>• Programming of Recreational Trail Projects and National Scenic Byways Program projects in FTIP(5m)</li> <li>• Include total project cost in FTIP (5m)</li> </ul>	11:05	A. Bagde
9	Lump sums and administrative amendments- Task force Progress report (Handout 1)	11:20	K. Balaji/S. Guhin
10*	SAFTEA, the new TEA-21 reauthorization		W. Hobbs
11*	Programming of Federal Earmarks		K. Balaji
12	Open Forum & Next meeting date and location	12:00	

\* Items added at the meeting

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P= In person=23  
 T= By telephone=13  
 N= Not attending

**CALIFORNIA FEDERAL PROGRAMMING GROUP (CFPG)**  
**MEETING MINUTES – June 3, 2003**

The CFPG meeting was held at SACOG's Office in Sacramento from 10:00 am – 12:00 Noon. There was a total of 36 participants; 23 in person and 13 by teleconference.

**1. Topics/Agenda/Introductions:**

Meeting started with self-introduction of attendees and review of the agenda items. Following items were added to the agenda.

**10. SAFTEA, the new TEA-21 reauthorization**

**11. Federal Earmarks**

**2. Ground Rules:**

Muhaned Aljabiry went over the following ground rules for the meeting.

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow up items and meeting notices by the deadlines.
- Except for follow up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record".

**3. Announcements:**

Muhaned Aljabiry announced that Kris Balaji would be leaving the Office Federal Transportation Management Program to join the Caltrans Executive Development Program. No date was specified as to when Kris would be leaving.

Ted Matley was introduced as FTA's new representative who is currently assigned SCAG and Merced. Besides, he is the primary participant on CFPG meetings representing FTA. He is also the contact for Air Quality issues and will be representing FTA on Certification Reviews.

**4. Approval of The Items From The 04/14/2003 CFPG Items:**

All items were approved.

**5. Follow-up Items From The Last Meeting:**

1. List of projects that are TCMs in an approved SIP or implementing TCM's – MPOs.  
Caltrans reported that all MPOs provided the data and it was uploaded into CTIPS.
2. Conformity statements in MPO board resolution- FHWA  
This item was not completed. FHWA felt there is more work to be done on this item and requested an extension of the due date to the next CFPG Meeting July 15, 2003

3. MPO nomination for a moderator- MPO

Some of the MPO representatives at the meeting did not understand the intent of this item. Muhaned and Kris explained that sometimes discussions take place within Caltrans, FHWA, FTA or between Caltrans and FHWA/FTA that might impact the MPO's. Muhaned indicated that it is not practical to get all the MPO representatives to join such discussions on short notices. He mentioned that, therefore, it is to the benefit of the MPOs to have one representative to make sure that MPOs' views are represented. Ross McKeown said that a representative from one MPO might not represent the opinion of other MPOs and why can't all the MPOs be informed. Kris said that if the MPOs do not find this proposal useful, it could be dropped. John Asuncion said that he would like this issue to be discussed further among the MPOs and the due date to nominate a moderator extended to the next meeting- July 15, 2003.

4. CTIPS Survey – MPOs.

Caltrans reported that this item was completed and a report will be issued shortly.

**6. Annual Listing Taskforce Annual Report**

Rosemary Ayala spoke of the taskforce meeting in mid May and the identification of possible solution. Some of these solutions are;

- Pursue Legislation requirement changes
- Improvements to database systems
- Seek Discretionary/ earmark funds to update databases
- CTIP's Support via reporting etc.
- Finding solutions through changes to existing procedures (FNM76, Caltrans Local Assistance, project sponsors, MPO's, Caltrans HQ, FHWA)

Rosemary mentioned that this issue has been discussed at the CALCOG meeting and Mr. Tony Harris, Chief Deputy Director of Caltrans, will look into this requirement.

**7. TCM Information in CTIPS.**

Kris Balaji thanked everyone for doing such a great job in submitting this important information to the State. There are new check boxes that were added to CTIPS for projects that are TCMs or implementing TCMs. These check boxes are not mandatory but the State encourages all MPOs to update these fields when doing amendments. Doug Nguyen mentioned that the State is willing to work with those MPOs that are implementing the upload process to get these fields updated. Kris also mentioned that the MPOs are not filling the Air Quality fields in CTIPS. Raymond Odunlami said that filling the Air Quality field could be very useful for the MPOs in case of lapses. Ross Mckeown asked about how will the MPO change this field if the status a project that was initially identified as TCM changes? It was recommended to leave the TCM fields as free fields (to allow changes to be made even if the record is "Official") and to leave it up to the MPOs to update it without having to do it through an amendment. There was a concern that there would be inconsistencies in the reports that are run at different times if the checkboxes were not tied to the "Official/Active" status. Doug Nguyen mentioned that the "Last Updated" field will update the time, date and name whenever these fields are modified. Rosemary said that the MPO's are ultimately responsible for providing TCM information.

**8. Abhijit could not attend the meeting. Kris Balaji and Muhaned Aljabiry filled in for him to go over the following items:**

- **Programming of AB 3090 Projects in FTIP (handout 1)**

Kris went over the handout and the revised examples of how to program AB 3090 reimbursement and replacement projects.

- **Programming of Recreational Trail Projects and National Scenic Byways Program Projects in FTIP.**

Muhaned mentioned that sometime in March of 2003, FHWA sent letters to MPOs who have recreational trail projects in their regions. The MPOs should program these projects in their FTIP either as lump sums or individual projects for obligation by September 30, 2003. Also in May of 2003 FHWA awarded a grant for the National Scenic Byway for fiscal Year 2003. FHWA division office in Sacramento is expected to issue a memo to affected MPOs and soon after MPOs should program these projects in FY 2003.

- **Including Total Project cost in the FTIP.**

MPOs are reminded to make sure to include the total project cost in the FTIP regardless of the types of funds in the project.

**9. Lump Sums and Administrative Amendments – Task Force Progress Report:**

Kris Balaji spoke about the confusion regarding the subject of the administrative amendments and lumpsum guidelines. He mentioned that until the new guidelines are implemented, business is as usual and the previous guidelines should be followed. He also mentioned that any changes requested by Caltrans Local Assistance are not the result of the Taskforce discussions on administrative amendments and lump sums. Denix Anbiah of Caltrans, Local Assistance, said that there will be no new requirements on part of Local Assistance and that he will send a memo to his counterparts in Caltrans Districts to that effect. Denix asked that the Taskforce should not make any recommendations within the coming two months because it will be a very busy time for Local Assistance to implement changes as the end of federal fiscal year would be approaching. Kris mentioned that it was originally planned to discuss the implementation date at the July CFPG meeting. However, there were some setbacks that delayed that date. Draft guidelines may be presented at the July CFPG meeting and a date of implementation will be discussed in the following CFPG meeting.

John Asuncion asked if there is a mandate on when these guidelines have to be implemented. Kris Balaji said there was no mandate. The Taskforce met six times and came up with some recommendations in a skeleton document. There are some shortfalls in the document. FHWA is currently reviewing it and will provide its comments and concerns. There will be another taskforce meeting on June 11, 2003. Wade Hobbs said that some issues still need to be resolved and that the taskforce is looking for ideas to make things simpler and in no way this shall present a policy. Policy is constrained by the regulations. The districts are urged to tell the taskforce of their concerns. Kris Balaji requested that when the draft document comes out, if anyone does not like what is in the document to notify the Taskforce along with facts that support such claims so that the Taskforce can justify the revisions. He requested that, when reviewing the draft guidelines, to keep in mind three things: effect on public participation, effect on air quality and effect on project selection criteria. Steve Guhin said that the document would be sent to MPOs for review and for everyone to look at it from project delivery perspective to keep projects flowing and MPO representatives who have ideas to let either Steve Guhin or John Asuncion know. It was added that FTA was convinced to allow lump sums. Raymond Odunlami asked if changes to the current process could be highlighted in the draft document. Ross McKeown asked what was the reason for the change. Wade Hobbs said

FHWA is at the table to streamline the process within the flexibility allowed by the regulations. Kris Balaji said that the State is looking for less stringent and more definitive process and guidelines. Ross McKeown asked why these issue all of a sudden? Kris Balaji said it is a preventive measure to avoid serious consequences that impact project delivery. Kris provided examples of some of the air quality non-exempt projects in the lump sum that were rejected at the time of environmental approval thus affecting project delivery. Wade Hobbs said that the objective is to come up with a process that meets all federal regulation requirements and provide uniform understanding among MPOs, State and FHWA/FTA. Ross McKeown asked that flexibility and value added should be considered when interpreting the regulations.

**10. SAFTEA: The New TEA-21 Reauthorization.**

Sookyung Kim requested this item to be added to the agenda and that if FHWA could talk about the proposed changes to TEA-21 in the new SAFTEA. Wade Hobbs went over some of the highlights of the proposed legislation. He said that FHWA’s web site has a link for information on the reauthorization of SAFTEA. <http://www.fhwa.dot.gov/reauthorization/safetea.htm>

**11. Federal Earmarks**

Kris Balaji said that Congressional Earmarks can be accessed only if they are programmed in a TIP and approved by State and FHWA/FTA. Per Wade Hobbs, if an earmark states that the funds are being provided for a particular phase of a project, FHWA interprets that to mean the funding can be used for all phases leading up to that phase. For example, if the funds are provided for construction of a project, it can be used for PE, RW and Construction. Kris Balaji reminded the group that even though funds can be used for the phases leading to the later phase, the earlier phases need to be shown in the TIP to get federal authorization.

**12. Open Forum & Next meeting date and location**

Muhaned Aljabiry asked the group if they were comfortable with the format and the frequency of the meetings. He urged participants to reply by the requested time to provide information to the hosting agency especially those who intend to attend the meetings by phone. Sookyung Kim asked if the group could be provided with a calendar of future meetings. Next meeting will be held at the Southern California Association of Governments’ office in Los Angeles on July 15, 2003.

**Follow up items:**

<u>Item</u>	<u>By</u>	<u>Due Date</u>
1. Check list for language regarding Conformity statements in resolution	CT/FHWA	By next CFPG Mtg.
2. MPO nomination for moderator	MPOs	By next CFPG Mtg.
3. Calendar of proposed future CFPG meetings	CT	By next CFPG Mtg

# PROGRAMMING OF AB 3090 REIMBURSEMENT OR REPLACEMENT PROJECT IN THE FTIP/STIP

- A local agency that is considering the use of an AB 3090 reimbursement or replacement agreement should notify RTPA/MPO for its area as soon as possible to give that agency sufficient time to ascertain air quality conformity requirements, if any, that may be necessary to accommodate the delivery of the project earlier than programmed.
- FHWA/FTA may not approve the FTIP amendment until CTC approves STIP amendment.
- Reimbursement project needs to be programmed in the FTIP. The reimbursement project, similar to GARVEE bond debt service project, does not require air quality conformity analysis, as it is not a real construction project. Replacement project will be programmed in the FTIP once the details are available.

## Rural Non-MPO - Federal Transportation Improvement Program (Dollars in Thousands) Local Highway System

DIST: 01	COUNTY: Humboldt County	TITLE (DESCRIPTION): Route 101 Widening (2-4 lanes)	MPO Appr: / /
ROUTE: 101	PM:		State Appr: / /
PPNO: 64684	KP:		Federal Appr: / /
EA: 64613516	MPO ID:		
CTIPS ID: 230-0000-0061			
IMPLEMENTING AGENCY: Amador Rapid Transit System (ARTS)		PRJ MGR:	EPATABLE II or III EXEMPT CATEGORY:
		PHONE:	

<i>PROJECT VERSION HISTORY (Printed Version is Shaded)</i>				Dollars in Thousands - Total For Project									
Version	Status	Official Date	Updated By	Change Reason	Amend No.	Prog Con	Prog RW	PE					
1	Active	05/23/2003	MPOBAGDE	Amendment - New Project	60	\$2,000	13,000	1,200					
					<u>PRIOR</u>	<u>02/03</u>	<u>03/04</u>	<u>04/05</u>	<u>05/06</u>	<u>06/07</u>	<u>07/08</u>	<u>BEYOND</u>	<u>TOTAL</u>
• Fund Source 1 of 2								1,000					1,000
• Fund Type: Surface Transportation Program								10,000					10,000
• Funding Agency: N/A								40,000					40,000
								11,000	40,000				51,000
• Fund Source 2 of 2								200					200
• Fund Type: State Cash								3,000					3,000
• Funding Agency: N/A								12,000					12,000
								3,200	12,000				15,200
<b>Project Total</b>								14,200	52,000				66,200

Comments:  
\*\*\*\*\* Version 1 - 03/14/2003 \*\*\*\*\*  
Original Project transferred from STIP.

Original project data transferred from the STIP



# FTIP REIMBURSEMENT PROJECT FOR PROJECT ADVANCEMENT USING AB 3090

## Rural Non-MPO - Federal Transportation Improvement Program (Dollars in Thousands) Local Highway System

DIST: 01	COUNTY: Humboldt County	TITLE (DESCRIPTION): AB 3090 Reimbursement for Route 101 Wide (2-4 lanes)	MPO Appr: //
ROUTE: 101	PM:		State Appr: //
PPNO: 64604	KP:		Federal Appr: //
EA: 64613516	MPO ID:		
CTIPS ID: 230-0000-0061			
IMPLEMENTING AGENCY: Amador Rapid Transit System (Arts)		PRJ MGR:	EPATABLE II or III EXEMPT CATEGORY:
		PHONE:	

PROJECT VERSION HISTORY (Printed Version is Shaded)					Dollars in Thousands - Total For Project								
Version	Status	Official Date	Updated By	Change Reason	Amend No.	Prog Con	Prog RW	PE					
1	Active	05/23/2003	MPOBAGDE	Amendment - New Project	60	52,000	13,000	1,200					
					PRIOR	02/03	03/04	04/05	05/06	06/07	07/08	BEYOND	TOTAL
	• Fund Source 1 of 2			PE				1,000					1,000
	• Fund Type: Surface Transportation Program			R/W				10,000					10,000
	• Funding Agency: N/A			CON					40,000				40,000
				TOTAL				11,000	40,000				51,000
	• Fund Source 2 of 2			PE				200					200
	• Fund Type: State Cash			R/W				3,000					3,000
	• Funding Agency: N/A			CON					12,000				12,000
				TOTAL				3,200	12,000				15,200
	<b>Project Total</b>				PRIOR	02/03	03/04	04/05	05/06	06/07	07/08	BEYOND	TOTAL
				PE				1,200					1,200
				R/W				13,000					13,000
				CON					52,000				52,000
				TOTAL				14,200	52,000				66,200

Comments:  
 \*\*\*\*\* Version 1 - 05/14/2003 \*\*\*\*\*  
 Provide reference to the original STIP and AB 3090 Project

The programming is based on STIP reimbursement agreement approved by CTC. This project needs to be programmed for AB 3090 Reimbursement arrangement only. This will be an AQ exempt project as it is essentially a fund reservation for future reimbursement.

**Fund Table Manager**
✖

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**Edit Fund Type**

**Fund Type Details**

Fund ID:  Fund Name:

Blended Fund Type      Type:  Federal  
 Match %:  Match Fund:   State  
 Archived Fund Type       State Highway Account       Local

**Program Category(s) Containing this Fund Type**

STIP - IIP  
 STIP - RIP

Select Category to Add:

**Browse All Funds**

**Detailed Fund Description ('Huh?' Button)**

Advance Local Funding and Reimbursement Guidelines (AB 3090). Per these CTC guidelines, a local agency can reach an agreement with its RTPA for local funding to be used in lieu of STIP funds to implement a STIP project and receive a) reimbursement with STIP funds at a later date or b) receive replacement project(s) of equivalent value programmed in its place (the actual replacement project could be amended into the STIP at a later date).

**MPO Filter - This Fund Type Applies to ....**

<input checked="" type="checkbox"/> AMBAG	<input checked="" type="checkbox"/> BCAG	<input checked="" type="checkbox"/> COFCG	<input checked="" type="checkbox"/> KCOG	<input checked="" type="checkbox"/> MCAG
<input checked="" type="checkbox"/> MTC	<input checked="" type="checkbox"/> SACOG	<input checked="" type="checkbox"/> SBCAG	<input checked="" type="checkbox"/> SCAG	<input checked="" type="checkbox"/> SANDAG
<input checked="" type="checkbox"/> Shasta	<input checked="" type="checkbox"/> SJCOG	<input checked="" type="checkbox"/> SLOCOG	<input checked="" type="checkbox"/> STANCOG	<input checked="" type="checkbox"/> TCAG
<input checked="" type="checkbox"/> Kings	<input checked="" type="checkbox"/> TRPA	<input checked="" type="checkbox"/> Madera	<input checked="" type="checkbox"/> Rural Non-MPO	

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**Fund Table Manager**

**Edit Fund Type** | **Browse All Funds**

**Fund Type Details**

Fund ID: SC 3090 Fund Name: State Cash (AB 3090)

Detailed Fund Description ('Huh?' Button):  
Advance Local Funding and Reimbursement Guidelines (AB 3090). Per these CTC guidelines, a local agency can reach an agreement with its RTPA for local funding to be used in lieu of STIP funds to implement a STIP project and receive a) reimbursement with STIP funds at a later date or b) receive replacement project(s) of equivalent value programmed in its place (the actual replacement project could be amended into the STIP at a later date).

Blended Fund Type  
Match %: ? Match Fund: [dropdown]

Type:  
 Federal  
 State  
 Local

Archived Fund Type  State Highway Account

**Program Category(s) Containing this Fund Type**

STIP - IIP  
STIP - RIP

Select Category to Add: [dropdown]  
Add Delete

**MPO Filter - This Fund Type Applies to ....**

AMBAG  BCAG  COFCG  KCOG  MCAG  
 MTC  SACOG  SBCAG  SCAG  SANDAG  
 Shasta  SJCOG  SLOCOG  STANCOG  TCAG  
 Kings  TRPA  Madera  Rural Non-MPO

Check All ?

Delete Fund Type Add Fund Type Top Prior Next Bottom

Exit