

|  | | <p>May 26, 2009 10:30 am – 12:30 pm</p> <p>MTC 101 Eight Street Oakland, CA 94607 Contact: Sri Srinivasan (510) 817-5793 or 510-817-5903</p> <p>Conference call number: 877-873-8017, Alternate dial in number: 636-651-3181 Access code: 9045636</p> | |
|--|--|---|----------------|
| | | <p>Meeting called by: Muhaned Aljabiry Facilitator: Abhijit Bagde Recorder/Time Keeper: Sarkes Khachek</p> | |
| <p>Agenda Topics</p> | | | |
| Item | Description | Time | Presenter |
| 1 | Topics/Agenda/Introductions | 10:30 | Abhijit Bagde |
| 2 | Ground Rules | 10:35 | Abhijit Bagde |
| 3 | Approval of 04/14/2009 meeting minutes | 10:40 | Abhijit Bagde |
| 4 | <p>Announcements and updates:</p> <ul style="list-style-type: none"> Caltrans Federal Programming Office staff changes: Muhaned Aljabiry ARRA - 5311(f) Intercity Bus Program Project List: Abhijit Bagde | 10:45 | All |
| 5 | <p>Follow-Up Items from last meeting:</p> <ul style="list-style-type: none"> Caltrans Federal programming Office will work with HQ – Local Assistance on distributing the contact information for the Transportation Enhancement Program and provide an update on ARRA-TE program (See Item No. 11 below) Abhijit Bagde to e-mail the group information on Regional Transportation Planning Listserv, HQ - Local Assistance revised organization chart, Caltrans Programming ARRA Website and Federal Lands Highways Program project information - Item completed | 10:50 | Caltrans |
| 6 | Update from the Caltrans Division of Mass Transit | 10:55 | Kimberly Gayle |
| 7 | <p>Recovery Act Projects:</p> <ol style="list-style-type: none"> Programming of additional projects using cost savings: Muhaned Aljabiry (Handout 1) Federal Lands Highways Program: Abhijit Bagde Certifications and related topics: Earl Seaberg | 11:05 | Caltrans |
| 8 | Grouped project Listings Task Force - Update | 11:30 | Abhijit Bagde |
| 9 | Public Participation - Review and Comment Period for Amendments | 11:35 | Abhijit Bagde |
| 10 | Proposed Changes to CTIPS data entry screen (Handout 2) | 11:40 | Jordan Leung |
| 11 | ARRA TE (Handout 3) | 11:55 | Kevin Pokrajac |
| 12 | <ul style="list-style-type: none"> Follow-Up Items | 12:15 | All |

| | | | |
|----|--|-------|-----|
| | <ul style="list-style-type: none">• Open Forum• Future Agenda Items | | |
| 13 | Future meeting dates and locations: July 14, 2009 - Caltrans, Sacramento (10:30 am – 12:30 pm) | 12:20 | All |

CALIFORNIA FEDERAL PROGRAMMING GROUP (CFPG)

MEETING MINUTES – May 26, 2009

MTC

101 Eighth Street
Oakland, CA 94607

1. Topics/Agenda/Introduction:

Self introductions were made at this time.

2. Ground Rules:

Abhijit Bagde, Caltrans, asked the group to refer to the Ground Rules from previous meeting minutes.

3. Approval of 04/14/2009 meeting minutes

Meeting minutes from the April 14th CFPG meeting were approved.

4. Announcements and updates:

- Muhaned Aljabiry, Caltrans, mentioned that Dennis Jacobs has joined the Caltrans Federal Programming Division and that Joanne McDermott has accepted a different position at Caltrans.
- Abhijit Bagde noted that MPOs that received ARRA 5311(f) – Intercity Bus Program funding have been notified and that MPOs should program the projects as part of their next FTIP amendment.
- Aimee Kratovil, FHWA, noted that Steve Luxenberg will be returning as the FHWA Air Quality Team Leader on June 1st.

5. Follow-Up Items from last meeting:

- Abhijit Bagde noted that Kevin Pokrajac will be providing an update on the ARRA TE program later in the meeting.
- Abhijit Bagde noted that he sent out information on the Regional Transportation Planning Listserv, HQ – Local Assistance revised organization chart, Caltrans Programming ARRA website and Federal Lands Highway Program project information.

6. Update from Caltrans Division of Mass Transit

- Kimberly Gayle, Caltrans, discussed the ARRA 5311(f) project selection process. Kimberly noted that projects were selected based on goals and objectives included in the Caltrans 5311 Intercity Study.

Sri Srinivasan asked how much funding was available in the ARRA 5311(f) discretionary program and Kimberly responded that approximately \$5 million was made available for projects. Kimberly added that projects were submitted to Caltrans Director for approval this week.

- Kimberly also mentioned that the 1511 Certifications for ARRA 5307 and 5309 Transit projects have been delegated to Caltrans. She noted that there currently is a backlog of 1511 Transit Certifications at US DOT and that Caltrans is monitoring the certifications that have been submitted.
- Jose Luis Caceres, SACOG, asked what MPOs and transit agencies should do if ARRA Transit funding has been removed from a project submitted for certification. Kimberly responded that MPOs should first work on making any programming changes then the project will be removed from the certification list by Caltrans.
- Kimberly also announced ARRA 5311 and PTMISEA workshops that will be held in the near future throughout the state. She added that teleconferencing is available for those who cannot attend in-person. Jose Luis Caceres asked who the target audience was for the workshops and Kimberly responded that representatives from regional transportation planning agencies and transit operators should participate.
- Sam Kaur, SJCOG, asked if MPOs should resubmit their list of projects for 1511 certification if more funds are being added in a future amendment and Kimberly responded affirmatively.
- Earl Seaberg, Caltrans, added that if changes to projects fall in line with administrative modifications, then changes to certifications can be made administratively.
- Muhaned Aljabiry asked if changes to certified projects must be recertified or if there is another process and Kimberly Gayle responded that there is a separate form for changes to projects that have been certified.

7. Recovery Act Projects:

1. Programming of additional projects using costs savings: Muhaned Aljabiry

- Muhaned Aljabiry referred to Handout #1 regarding the programming of additional projects using ARRA costs savings. Muhaned noted that information on changes to state managed projects will be sent by Caltrans to MPOs. Craig Goldblatt, MTC, asked when the deadline was to have the funding from the cost savings obligated and Muhaned responded that the deadline was February 2010.
- Sri Srinivasan requested that Caltrans send a note to MPOs if there is a scope change to ARRA funded SHOPP projects and Muhaned responded that Caltrans would do so.
- Sookyung Kim, SANDAG, asked if changes only applied to SHOPP projects and Muhaned responded that Caltrans has provided the changes to the programmed

SHOPP projects that must be incorporated in FTIPs, and that MPOs to make any changes to projects funded with the ARRA Regional STP funds if they are planning to program new projects using the cost savings.

2. Federal Lands Highways Projects: Abhijit Bagde

Abhijit Bagde mentioned that a note had been sent two weeks ago to MPOs which had projects funded with ARRA Federal Lands Highways funding. Abhijit noted that certification was not required by MPOs and that FHWA would administer the certifications.

3. Certifications and related topics: Earl Seaberg

- Earl Seaberg provided an update on ARRA 1511 Certifications. Earl noted that changes made to a previously certified project must follow the FTIP amendment process. MPOs should send a letter if any projects are changing.
- Ross McKeown, MTC, noted that representatives at Caltrans Local Assistance Divisions were not aware of this process and Earl Seaberg responded that the information would be distributed to Local Assistance Engineers.
- Jose Luis Caceres asked for the location of 1511 Certifications on the web and Earl responded that certifications could be found by visiting the Caltrans Home Page, then following the links on the Caltrans ARRA Accountability webpage.

8. Grouped Project Listings Task Force – Update – Abhijit Bagde

Abhijit Bagde provided an update on activities assigned to the Grouped Project Listings Task Force. Abhijit noted that the task force's goal is to develop a list of approved list of grouped project listings. MPOs who represent on the task force will survey MPOs via email and develop a statewide list of MPO managed grouped project listings by June 30th.

9. Public Participation – Review and Comment Period for Amendments – Abhijit Bagde

Abhijit Bagde reminded MPOs that any changes to their FTIP Amendment webpage addresses need to be submitted to Caltrans Federal Programming.

Muhaned Aljabiry added that this will be a standing item on future CFPG agendas and that Caltrans uses MPO's public review periods concurrently for Caltrans public review.

10. Proposed Changes to CTIPS data entry screen – Abhijit Bagde

Abhijit Bagde referred to Handout #2 which included changes to the CTIPS data entry screen. Jordan Leung, Caltrans, reviewed changes included in the handout.

Joe Stramaglia, Kern COG, asked if a beta site would be created and Jordan responded that this is something that Caltrans would consider.

Sri Srinivasan asked if the June 3rd deadline was a hard deadline and Jordan responded that Caltrans would prefer to get comments as soon as possible.

Jose Luis Caceres asked if post mile information was required and Jordan responded that the post mile information was not required.

11. ARRA TE – Kevin Pokrajac

Kevin Pokrajac, Caltrans, provided an overview of state legislation relating to ARRA TE funding and referred to handout #3.

Kevin noted that Senate Bill 286 applies to all TE projects and the bill gives priority to sponsors of TE projects that partner with, or commit to employ the services of, the California Conservation Corps or a community conservation corps to construct or under take the project.

Kevin then reviewed Assembly Bill X3-20. Kevin noted that this legislation was more specific to the ARRA TE program. He highlighted the priority to TE projects for employing the Conservation Corps. The second priority is for bicycle and pedestrian projects with the third priority for all other TE eligible projects.

Kevin added that Caltrans sent out the list of projects selected using the criteria to MPOs for programming into their FTIPs.

Abhijit noted that the list of projects included those selected by MPOs.

Abhijit asked if the approved list of state highway projects was available and Kevin Pokrajac responded that the final list was not available.

12. Follow-Up Items, Open Forum, Future Agenda Items

Follow-Up Items

- Abhijit Bagde noted that comments on the proposed CTIPS data entry screen are due to Caltrans by June 3rd.

- Kimberly Gayle will provide the dates and locations of the upcoming ARRA 5311 and PTMISEA workshops.
- Abhijit Bagde will provide information on using ARRA Cost Savings.

MPOS who represent on the task force will survey MPOs via and develop a statewide list of MPO managed grouped project listings by June 30th.

Open Forum

Muhaned Aljabiry noted that the FSTIP update period might change with the authorization of the next Federal Transportation Bill. Caltrans will be advocating for a 5-year FTIP with updates every four years.

Jose Luis Caceres asked if the FSTIP can be adopted in February instead of October due to challenges with fund estimates and Muhaned Aljabiry responded that a subcommittee can be formed to discuss the item.

13. Next Meeting

The next meeting will be on July 14, 2009 at Caltrans in Sacramento.

Handout No. 1
Handout for Item No. 7-1



Muhaned
Aljabiry/D04/Caltrans/CAGov
05/22/2009 02:51 PM

To "Abanathie, Bruce" <Bruce.Abanathie@co.kings.ca.us>, "Abbe McClenahan" <AMcClenahan@octa.net>, "Aimee Kratovil" <Aimee.kratovil@fhwa.dot.gov>, "Alex Smith"
cc
bcc
Subject Programming cost savings on ARRA funded projects

Greetings,

When programming ARRA funded projects, all MPOs will be held to the ARRA funding levels that were distributed based on ABX3 20. Therefore, it is necessary to adjust FTIP/FSTIP programming to reflect changes in actual costs or revised estimates compared to programmed amounts. This adjustment in programming will ensure financial constraint of the FTIPs/FSTIP particularly in the case of programming additional projects utilizing cost savings from obligated ARRA funded projects. Caltrans Division of Local Assistance is tracking all obligations to ensure adherence to the apportioned amounts based on ABX3 20. Therefore, if an MPO desires to program additional projects based on savings from projects that have already been obligated or in some cases due to revised final engineer's estimate, the following must be done:

1. The MPO must process FTIP amendments or administrative modifications to reflect funding adjustments and programming of additional projects utilizing cost savings. See following link for Amendments and Administrative modification guidelines.
http://www.dot.ca.gov/hq/transprog/federal/fedfiles/amend_mod_procedures_approval.pdf
2. Project sponsors must request deobligation of cost savings from the Caltrans District Local Assistance Engineer.
3. Amendments, administrative modifications and requests for deobligation may be processed concurrently. However, Local Assistance will continue to obligate based on first come first serve up to the apportioned amount for each region. Therefore, it is very important that each MPO make sure that its programming is within the apportioned amounts to avoid jeopardizing its priority projects.
4. For SHOPP, Highway Maintenance, FTA, and State TE projects that are funded with ARRA, our office will inform the MPOs of any necessary adjustments to these programs and provide any additional project lists for programming in the individual MPO FTIPs.

Muhaned Aljabiry, PE, Chief
Office of Federal Transportation Management Program
California Department of Transportation
(916)654-2983

Handout No. 2
Handout for Item No. 10

Proposed Changes to CTIPS

In preparing for the upcoming document cycle, we will be making some changes to CTIPS. Currently we are proposing to make changes that may impact the way you use CTIPS. We would like your input on these proposed changes.

In the current CTIPS STIP/SHOPP screen (see Figure 1), we are planning to add two more rows of county, route, and post miles information (see Figure 3). What this means is that we are going to add the following fields to the project data table:

countyid1, route1, pm1a1, pm1af1, pm1b1, pm1bf1,
countyid2, route2, pm1a2, pm1af2, pm1b2, pm1bf2.

The origin row of county, route and post miles information will be left untouched. The row of kilo post information will be removed from the screen but not in the project data table. The original county, route, and post miles field names are to remain the same as before. The field names are as follows:

countyid, route, pm1a, pm1af, pm1b, pm1bf.

Because of the proposed changes to the CTIPS/STIP/SHOPP screen, we will probably be making the same changes to the FTIP screen (see Figure 2) as well since some projects are transferred to FTIP via a transfer process. At the present time we would like to investigate what the impacts will be if we are to proceed. We need your comments by June 3, 2009. You could e-mail the comments to Jordan Leung at jordan_leung@dot.ca.gov.

Current CTIPS/FTIP screen:

CTIPS (California Transportation Improvement Program System)

File Edit View Actions Tools Help

ctips

CTIPS - FTIP Project Data Entry

| Dist | EA | PPNO | MPO ID | CTIPS ID | Doc Year | Document | Version | Last Updated: | By: |
|------|--------|-------|--------|-------------|----------|----------|---------|---------------------|--------|
| 05 | 315920 | 0032G | CT014M | 10100000117 | 2008 | FTIP | 7 | 09/29/2008 04:07 PM | BPATEL |

Find or Add New **Project Definition** **Funding**

| | | | | | |
|---|----------|-------------------------------|--|------------|---|
| County: Monterey | Route: 1 | Implementing Agency: Caltrans | Project Title: Salinas Road Interchange | MPO: AMBAG | Trans. System: State |
| PM: 99.9 / 101.5 | 1.6 mi | KP: 160.7 / 163.3 | Near Moss Landing at Salinas Road. Construct new interchange and widen to four-lane freeway. | | Contact: RICHARD ROSALES |
| Environmental: Document: Approval: // | | | Change Reason: Adoption 0.00 Carry Over | | Approval Status: MPO 06/11/2008 Admin. Appvd. |
| Comments: MPO Caltrans FHWA/FTA/EPA | | | Change Status: Official | | State 09/29/2008 Denied |
| ***** Version 7 - 03/20/2008 ***** ***** Version 6 - 07/10/07 ***** Project data transferred from 2006 STIP. FFY 2006/07 to FFY 2009/10 MTIP Amendment No. 4 adds \$37,061k CMAA funding in FFY 2009/10. ***** Version 5 - 03/05/2007 ***** ***** Version 4 - 07/24/06 ***** Project data transferred from 2006 STIP. ***** Version 3 - 08/23/04 ***** Project data transferred from 2004 STIP. | | | Conformity: Capacity Incr. Project Air Basin | | Delivery Status: Exp. Complete // |
| | | | Report Grouping: STIP / Regional Choice | | Original Source: 2006 FTIP 6 |

<< Prior Version Next Version >> 26 of 287 Delete Version Print Project Exit

Figure 1

Current CTIPS/STIP/SHOPP screen:

CTIPS (California Transportation Improvement Program System)

File Edit View Actions Tools Help

ctips

CTIPS STIP/TCRP/Bond Project Data Entry

| Dist | EA | PPMO | MPO ID | CTIPS ID | Doc Year | Document | Version | Last Updated: | By: |
|------|-------|------|--------|-------------|----------|----------|---------|---------------------|----------|
| 01 | 46530 | 2015 | | 13000001895 | 2008 | STIP | 1 | 06/13/2008 04:18 PM | EZECHLIN |

Find or Add New Project Definition Funding Legislative Timely Use of Funds Purpose and Need Schedule Map Docs

County: Del Norte Route: 101 Project Sponsor: Caltrans Project Title: Yurok Tribe Transportation Corridor MPO: Non-MP Element: Capital Outlay Year Added: 08

PM: 2.7 / 8.8 / 6.1 mi
 KP: 4.3 / 14.2 / 9.8 km

In and near Klamath. Construct Native American art designs, install native plantings, and replace existing fencing with decorative fencing that matches local aesthetic theme.

Contact: kevin church TCRP No.: 0.0
 Calnet: Public Phone: 707 445-6440

Comments: HQ District
 ***** Version 1 - 06/13/08 *****
 11/6/07 - Added new FTIP TE project - rw

Change Reason & Status
 Adoption: New Project
 Active Official
 Amendment No.: G-08-08 Date: 05/29/2008

Corridor: Make PPR Archive
 Misc:

Original Source: 2008 RTIP 1 View FTIP

<< Prior Version Next Version >> 7 of 1020 Delete Version Print Project Exit

Standard

Figure 2

New CTIPS/STIP/SHOPP screen (with comments):

Move Sponsor field to the left and move MPO field next to Sponsor. Extend Title field to same width as Description. Extend Title field

CTIPS (California Transportation Improvement Program System)

File Edit View Actions Tools Help From

CTIPS STIP/TCRP/Bond Project Data Entry From

| | | | | | | | | | | |
|------|-----|----|--------|--------|----------|----------|----------|---------|---------------------|----------|
| Dist | EA | To | PPHO | MPO ID | CTIPS ID | Doc Year | Document | Version | Last Updated: | By: |
| 06 | 358 | uu | A4360B | | 11600 | 2008 | STIP | 10 | 12/09/2008 09:42 AM | RWILLIAM |

Find or Add New Project Definition Funding Legislative Timely Use of Funds Purpose and Need Schedule Map Docs

County Kings Route 198 Project Sponsor Caltrans

Project Title: Location & Description Kings/Tulare Rte. 198 Expressway MPO Kings Element Capital Outlay Year Added 98

21.5 28.3 0.4 mi
 KP km

Near Hanford, on Route 198 from 1.3 miles east of Route 43 in Kings County to 0.4 miles west of Route 99 near Visala in Tulare County. Convert to a four-lane expressway.

Contact Neil Bretz TCRP No. 111.0
 Public Phone 559 243-3465

Change Reason & Status
 Allocation Caltrans Delegation
 Active Official View Details
 Document Resolution No. Date
 TCRP TCPD-01-07 05/22/2001
 CTC Mtg. Date 05/22/2001

Corridor
 Misc.
 Make PPR

Original Source 2008 STIP 9 View FTIP

Comments
 HQ District
 ***** Version 10 - 11/07/2008 *****
 12/9/08 - Deleted Demo changes proposed in changes
 Add three rows of Co-Rte-PM. Use abbreviated County name (project.countyid) and reduce size of Comments field if space is an issue. Delete project length and KP fields.
 Added delegated TCRP allocation of \$853k for PS3E per Resolution TCPD-01-07 approved 5/22/01 - rw
 ***** Version 9 - 06/27/2008 *****

<< Prior Version Next Version >> 1 of 1 Delete Version Print Project Exit

Selected 1 record in 0.00 seconds

Figure 3

Handout No. 3
Handout for Item No. 11

DEPARTMENT OF TRANSPORTATION

DIVISION OF LOCAL ASSISTANCE

1120 N STREET, MS-49
SACRAMENTO, CA 95814-5680
PHONE (916) 653-1776
FAX (916) 654-2409
TTY 711



*Flex your power!
Be energy efficient!*

April 10, 2009

All Metropolitan Planning Organizations
Regional Transportation Planning Agencies:

This letter is to update you on recent legislation that affects the project selection process for federal Transportation Enhancement (TE) projects and provide guidance for TE projects funded through the American Recovery and Reinvestment Act of 2009 (ARRA). Please share this information with your member agencies.

The State of California has approved Senate Bill 286 (SB 286) and Assembly Bill X3-20 (ABX3-20). SB 286 requires regions and the California Department of Transportation (Caltrans) to give priority in the selection of TE projects to applicants that use either a community conservation corps (ccc) or the California Conservation Corps (CCC). Caltrans is currently working on the development of selection criteria that can be used by the regions and encourages the use of a ccc or CCC to accomplish the work. ABX3-20 modifies existing Streets and Highways Code. Chapter 9.5, Section 2423 (c) (1) (2) and (3) are reiterated below.

(1) In programming and allocating these funds, the department and the metropolitan planning organizations, county transportation commissions, and regional transportation agencies shall give priority to the sponsors of eligible projects that partner with, or commit to employ the services of, a community conservation corps or the California Conservation Corps to construct or undertake the project, provided those projects meet the requirements of the American Recovery and Reinvestment Act of 2009.

(2) After all eligible projects have been selected pursuant to paragraph (1), the department and the metropolitan planning organizations, county transportation commissions, and regional transportation agencies shall next give priority to projects that provide facilities for pedestrians and bicyclists, provided those projects meet the requirements of the American Recovery and Reinvestment Act of 2009.

(3) After all eligible projects have been selected pursuant to paragraph (2), the department and the metropolitan planning organizations, county transportation commissions, and regional transportation agencies may fund any project eligible in accordance with paragraph (35) of subdivision (a) of Section 101 of Title 23 of the United States Code.

Complete versions of these bills are available on the State of California's Legislative web site at <http://www.legislature.ca.gov/>.

California MPO and RTPA Executive Directors

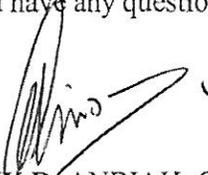
April 10, 2009

Page 2

ABX3-20 removes the requirement for TE projects funded through the ARRA from being programmed in the State Transportation Improvement Program (STIP). ARRA funded TE projects will be processed in the same manner as a federal-aid project receiving Regional Surface Transportation (RSTP) funds and must be programmed in the Federal Statewide Transportation Improvement Program (FSTIP). All TE projects will still require an application and eligibility determination. It is recommended that applications be forwarded to John Haynes at John_Haynes@dot.ca.gov for an eligibility determination prior to programming in the FSTIP. Eligibility must be verified prior to obligating funds. Guidance may be found on the Division of Local Assistance's website at <http://www.dot.ca.gov/hq/LocalPrograms>, or you may contact your district local assistance engineer. The TE application is also available on our website.

To ensure California obligates all of the TE funds made available through the ARRA, Caltrans requests your assistance developing a statewide list of regional TE projects. This list will be used to verify each region has TE projects identified and will obligate all apportioned ARRA TE funds prior to the March 2, 2010 deadline.

Each region is requested to complete the attached spreadsheet, scan, and email to John_Haynes@dot.ca.gov by May 4, 2009. Please list all TE projects identified to receive ARRA funds. If you have any questions, please contact Kevin Pokrajac 916-653-7409.



DENIX D. ANBIAH, Chief
Division of Local Assistance

Attachment

California MPO and RTPA Executive Directors
April 10, 2009
Page 3

Bcc; BLeaming
JHaynes
DLAEs

