

<h1 style="font-size: 4em; transform: rotate(-15deg); opacity: 0.5;">Agenda</h1>		<p>January 29, 2008 10:00 am – 12:00 pm</p> <p>Metropolitan Transportation Commission (MTC) 101 Eighth Street Oakland CA 94607</p> <p>Contact: Sri Srinivasan (510) 817-5793</p>	
		<p>Meeting called by: Muhaned Aljabiry Facilitator: Abhijit Bagde Recorder/Time Keeper: Penny Gray</p>	
<p>Agenda Topics</p>			
Item	Description	Time	Presenter
1	Topics/Agenda/Introductions	10:00	Abhijit Bagde
2	Ground Rules	10:05	Abhijit Bagde
3	Approval of the 12/18/07 CFPG meeting minutes	10:10	Abhijit Bagde
4	Announcements and updates	10:15	All
5	<p>Follow-Up Items from last meeting:</p> <ul style="list-style-type: none"> • Caltrans to check feasibility of using video conferencing for future CFPG meetings – <i>Item completed</i> • Caltrans to e-mail link to the California Planning Conference - <i>Item completed</i> • CFPG meetings are scheduled through April, 2008. Future meeting dates will be presented to the CFPG group to assess potential conflicts – <i>Item completed</i> • MPOs that have not submitted their EPSPs to Ted Matley should do so ASAP. • Caltrans to schedule a teleconference on Friday, December 21 regarding proposal to change FTIP/FSTIP cycle - <i>Item completed</i> • Prop 1B transit funds, formula funds: Should MPOs wait to program the projects in FTIP until the application is approved - <i>Item completed</i> 	10:20	Caltrans/FHWA
6	Change the Year of FTIP/FSTIP Cycle Update (Handout 1)	10:35	Muhaned Aljabiry
7	2009 FTIP Checklist and Development Guidance – handout (Handout 2)	10:50	Abhijit Bagde
8	CMAQ Annual Report Status	11:00	Jody Tian
9	California Transportation Planning Conference	11:10	Muhaned Aljabiry
10	Task Force Discussions - Update	11:15	SACOG/MTC
11	Highway Bridge Program - Update	11:25	Abhijit Bagde
12	Annual MPO Meetings scheduled for March and April	11:30	FHWA
13	Update on Public Participation Process for the FSTIP	11:35	Cathy Gomes
14	CMAQ and RSTP Estimates for FY 2007/08 and for the 2009 FTIP	11:45	Cathy Gomes
15	Open Forum	11:55	All

16	Meeting dates and locations for 2008: January 29 MTC, Oakland (10-12pm) March 25 SACOG, Sacramento (10-12pm) May 6 FHWA, Sacramento (10-12pm) June 17 Caltrans, Sacramento (10-12pm) July 29 MTC, Oakland (10-12) September 9 SACOG, Sacramento (10-12pm) October 28 FHWA, Sacramento (10-12pm) December 16 Caltrans, Sacramento (10-12pm)		11:55	All
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**CALIFORNIA FEDERAL PROGRAMMING GROUP (CFPG)
MEETING MINUTES –January 29, 2008**

The CFPG meeting was held at the Metropolitan Transportation Commission, Oakland, from 10:00 a.m. to 11:55 a.m.

1. Topics/Agenda/Introduction:

The meeting started with the self-introduction of attendees.

2. Ground Rules:

Abhijit Bagde, Caltrans, Federal Programming, gave a brief overview of ground rules for the meeting. Here are the full ground rules:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- When not speaking, phone participants to keep their phones on mute if possible.
- Do not place conference call on hold. Please hang up and redial if you must take another call.

3. Approval of 12/18/07 CFPG meeting minutes:

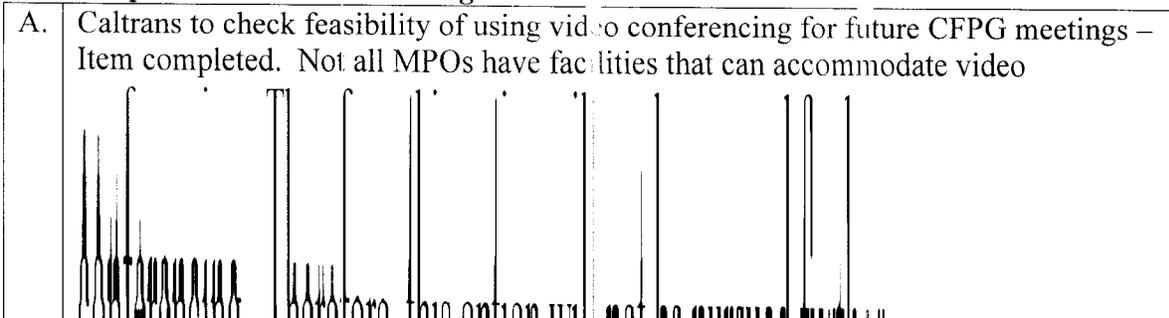
The meeting minutes for December 18, 2007, were approved with no changes.

4. Announcements and updates:

Muhaned Aljabiry introduced Joanne McDermott. Joanne will be working on the Public Participation Process and reviewing FTIP amendments. MPO liaison assignments may be redistributed in the future. Abhijit Bagde also told the group that Caltrans is looking into a teleconferencing procedure where more than 20 telephone lines can be made available. He also noted that callers would have to pay long distance phone call charges to their telephone carrier.

5. Follow-Up Items from last meeting:

A.	Caltrans to check feasibility of using video conferencing for future CFPG meetings – Item completed. Not all MPOs have facilities that can accommodate video
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B.	Caltrans to e-mail link to the California Planning Conference – Item completed.
C.	CFPG meetings are scheduled through April 2008. Future meeting dates will be presented to the CFPG to assess potential conflicts - Item completed. Potential dates for meetings through December 2008 have been distributed. Please notify Abhijit Bagde by February 8, 2008 if there are conflicts.
D.	MPOs that have not submitted their EPSs to Ted Matley should do so ASAP.
E.	Caltrans to schedule a teleconference on Friday, December 21 regarding proposal to change FTIP/FSTIP cycle – Item completed.
F.	Prop 1B transit funds, formula funds: Should MPOs wait to program the projects in the FTIP until the application is approved – Item completed. MPOs should wait until the project application is approved before programming the projects in the FTIP.

6. Change the year of FTIP/FSTIP Cycle Update (Handout 1):

Handout 1 summarizes the results of the December 21, 2007 conference call with MPOs and additional conversations with FHWA regarding the FSTIP Cycle Update. The agreed upon proposal calls for an update of the FSTIP in 2008. MPOs will submit their final FTIPs to Caltrans no later than August 1, 2008. Caltrans will prepare the FSTIP and make it available for public review and comment, and then forward to FHWA for approval prior to October 2008. Federal approval of the FSTIP is anticipated prior to November 2008. The current FSTIP is valid through September 30, 2010. Please note, these dates are for this update only. Caltrans is still exploring options for future updates. There was additional discussion regarding updating the FSTIP based on the RTP update schedule, and updating an individual FTIP only every 4 years while the FSTIP would be updated every 2 years. This type of proposal may lead to conformity issues and difficulties getting the FSTIP approved. This discussion will be continued off-line.

7. 2009 FTIP Checklist and Development Guidance – (Handout 2):

The FTIP Checklist and Development Guidance (Handout 2) were discussed. The FTIP checklist is what Caltrans uses to check for complete submittals of FTIPs by MPOs. MPOs may also utilize this checklist to ensure complete submittals. If MPOs have any questions on the FTIP Checklist and Development Guidance, they should contact their FTIP Coordinator from Caltrans Federal Programming Office.

The FTIP Development Guidance discusses 4 options for programming 2008 STIP projects. Most of the STIP options will require MPOs process an FTIP amendment to align their FTIP with the adopted 2008 STIP.

The draft SHOPP will be submitted to the CTC on January 31, 2008. Caltrans Programming will distribute a copy of the draft to MPOs the week of February 4. The SHOPP is expected to be approved by the CTC in April. At that time, Caltrans Programming will generate the detailed grouped project lists and distributed to MPOs. Caltrans does not anticipate much change between the draft and approved SHOPP. The fund source for the SHOPP will be the same as for the last FSTIP update – the projects are to be programmed as AC state cash (88.53%) and state cash (11.47%). Also remember that there may be some SHOPP projects that are not exempt from air conformity determination. Refer to Title 40, Section 93.126

(Table 2) for a list of exempt projects. In this case, MPOs need to program these projects individually in their FTIPs.

8. CMAQ Annual Report Status:

There are still two MPOs that have not submitted their CMAQ annual report to Jody Tian. Please do so no later than Friday, February 1, 2008.

9. California Transportation Planning Conference:

The California Transportation Planning Conference will be held in Long Beach February 6-8. All MPOs are encouraged to attend. Caltrans Federal Programming will participate in two panel discussions, the "Public Participation for Planning and Federal Programming" and the "Financial Planning: What is Financial Constraint and What Does a Good Financial Plan Look Like".

10. Task Force Discussions - Update:

Jose Luis Caceres provided an update on the ISTIP Modification Guidelines task force. MPOs would like more flexibility in determining what constitutes a minor change and are exploring changes to the 20% or \$2M threshold currently in place for administrative amendments.

Sri Srinivasan provided an update on the Best Practices task force. The task force is discussing standardized formats for submission of FTIP amendments and trying to identify what information and formats both Caltrans and FHWA find useful/helpful in reviewing and approving amendments. Caltrans has been requested to provide examples of "best practices".

11. Highway Bridge Program:

The new Highway Bridge Program list was e-mailed to MPOs on January 8, 2008. This list (dated 12/27/07) supercedes the previous lists. The listing can be used for programming projects in the 2007 FTIP as well as the 2009 FTIP. When programming these lists, please reference the date of the list in the comment section or in the cover letter. Please contact your DLAE regarding questions on the list. Several MPOs requested the HBP list in Excel format.

12. Annual MPO Meetings:

FHWA is scheduling the annual MPO meetings. Please notify FHWA ASAP if this schedule is not acceptable.

13. Update on Public Participation Process for the FSTIP:

A web survey will be available on Caltrans' home page, as well as on several MPOs and the consultant's website. We are currently working on a draft outline of the final product and expect the draft to go out for a 45-day public review beginning March or April. We have also met with the Rural Counties Task Force and individual rural counties. Muhaned expressed thanks to the MPOs for helping us by posting the survey on their websites.

14. CMAQ and RSTP Estimates:

There have been several questions about the 2007/08 CMAQ apportionment estimates. The estimates for 2008/09 are less than estimates developed two years ago. Please use the most recent estimates for your FTIP development. This may mean that some MPOs will have to decrease the amount programmed for these years.

15. Open Forum:

STIP Augmentation, Prop. 1B – Caltrans Federal Programming Office will be mailing a list of projects and Prop. 1B funding. Please note the list does not show the remainder of STIP funding for these projects. You will need to check CTIPS. STIP Bond funding should be shown separately.

Ross McKeown inquired as to the proper way to show carry over of obligated funds/projects. These are different from unobligated apportionments. These projects have been obligated, but not awarded and must be shown in the current FSTIP. This appears to be a Local Assistance issue and will be discussed separately.

16. Follow Up Items:

- Future CFPG Meeting Dates – please notify Abhijit Bagde of any conflicts by February 1, 2008
- Pursue updating CTIPS to capture emission benefits
- Request detailed grouped project listings in Excel format (HBP program)
- FTA approval for EPSP
- Caltrans Federal Programming Office to distribute STIP Augmentation Prop 1B project list by February 1, 2008.
- Caltrans Federal Programming Office to distribute Draft 2008 SHOPP project list when available. It is anticipated the list will be available after February 1, 2008.

17. Meeting dates and locations for 2008

- March 25 – SACOG, Sacramento (10am-12pm)
- May 6 – FHWA, Sacramento (10 am - 12pm)
- June 17 – Caltrans, Sacramento (10 am – 12pm)
- July 29 – MTC, Oakland (10 am – 12pm)
- September 9 – SACOG, Sacramento (10 am – 12pm)
- October 28 – FHWA, Sacramento (10 am – 12 pm)
- December 16 – Caltrans, Sacramento (10 am – 12 pm)

HANDOUT 1

FSTIP Cycle Update

December 27, 2007

A conference call was held with the MPOs on Friday, December 21, 2007, to discuss the proposal to change the date of the FTIPs/FSTIPs updates. The original proposal was to change the update of future FTIPs/FSTIPs to October of odd-numbered years instead of even-numbered years starting in October of 2009. This would mean the FSTIP update in October of 2008 could be skipped since the current 2007 FSTIP is valid until September 30, 2010. The intent of this proposal is to have the FSTIP updates be in different years than the update of the state programming documents, STIP and SHOPP, to allow time for projects from these programs to be included in the MPOs' FTIPs. FHWA raised a valid point and a concern that updating the FSTIP on October might make it difficult for FHWA/FTA to approve the FSTIP should the state budget impact the financial assumptions that were used for the development of the FSTIP. It was suggested that the FSTIP approval occurs prior to the passing of the state budget. Any impacts to the financial assumptions used for the development of the FSTIP resulting from changes in the state budget could be reconciled through the FTIP amendment process. Therefore, we presented a proposal to update the FSTIP cycle prior to the beginning of the State's fiscal year (July 1) when the state budget is usually passed.

From February through May of each year, FHWA reviews the MPOs' Overall Work Programs (OWPs) and therefore, will not be able to review and approve the FSTIP within that time frame. It was suggested that the next FSTIP be updated by February of 2009. This would require the MPOs to submit their FTIPs to Caltrans by November of 2008.

During last Friday's conference call, which was attended by only six MPOs, at least one MPO opposed the February 2009 update due to conflict with their RTP and conformity update.

After careful consideration of the concerns raised by MPOs, FHWA, and some of Caltrans' internal programs, Caltrans is recommending that we update the next FSTIP in 2008. However, in order to provide MPOs additional time to incorporate projects from the 2008 STIP and the 2008 SHOPP into the 2009 FTIPs, Caltrans will ask the MPOs to submit their Final FTIPs to Caltrans on August 1, 2008. Caltrans will then submit the 2009 FSTIP to FHWA/FTA prior to October 1, 2008 and expect federal approval prior to November 1, 2008. This update will cover Federal Fiscal Years (FFY) 2008/09-2011/12.

This seems to be the most viable alternative for the time being. Caltrans, MPOs, FHWA and FTA may want to start this discussion again should the reauthorization Act grants the states a five-year FSTIP.

Timeline for next FSTIP (FFY 2008/09-2011/12)

MPOs FTIPs To Caltrans	FSTIP to FHWA/FTA	Federal Approval of FSTIP
August 1, 2008	Prior to October 2008	Prior to November 2008

Current 2007 FSTIP is valid through September 2010 or until updated

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PROGRAMMING
1120 N STREET M.S.82
P. O. BOX 942873
SACRAMENTO, CA 94273-0001
PHONE (916) 654-2983
FAX (916) 654-2738
TTY (916) 653-4086



HANDOUT 2

*Flex your power!
Be energy efficient!*

January 28, 2008

METROPOLITAN PLANNING ORGANIZATIONS (MPOs)

Dear MPO Coordinators;

Subject: Schedule for the 2009 Federal Transportation Improvement Program (FTIP) and the 2009 Federal Statewide Transportation Improvement Program (FSTIP)

The purpose of this letter is to provide you with information and guidance on the development of the 2009 Federal Transportation Improvement Program (FTIP) and the Federal Statewide Transportation Improvement Program (FSTIP).

In compliance with SAFETEA-LU requirements, and in accordance with the proposed public participation process, the FSTIP will be noticed to the public for review and comments. To allow adequate time for the public review process, the date of submittal of the FSTIP to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) will be delayed approximately one month. The final 2009 FTIPs will be due from the Metropolitan Transportation Organizations (MPOs) to the Department of Transportation (Caltrans) on August 1, 2008. Caltrans will transmit the 2009 FSTIP to FHWA and FTA for approval before October 1, 2008. FSTIP approval by FHWA and FTA will be around November 1, 2008.

The attached "2009 FTIP Checklist and Development Guidance", contains important information on required documentation and assumptions to be used by MPOs in preparing their 2009 FTIPs. The Checklist will be used by Caltrans to verify completeness of FTIPs submitted by MPOs. MPOs may use the Checklist as a guide in the preparation of the FTIPs. FTIPs that do not comply with this Checklist will be considered incomplete.

If you have any questions on the enclosed guidance, please contact your FTIP Coordinator from my office. If you have any questions on the FTIP/FSTIP schedule, please call me at (916) 654-2983.

Sincerely,

A handwritten signature in black ink, appearing to read "Muhaned Aljabiry".

MUHANED ALJABIRY, Chief
Office of Federal Transportation Management Program

Enclosures

2009 FTIP Checklist and Development Guidance

Note that the final 2009 FTIPs are due to Caltrans on August 1, 2008.

Checklist for 2009 FTIPs:

MPOs shall include the following as part of the FTIP binder/package to Caltrans Programming:

- Project listings
 - Grouped Projects Listings
 - Signed board resolution. Board resolution must include following items:
 - FTIP is consistent with metropolitan transportation planning regulations from 23 Code of Federal Regulations Part 450
 - FTIP is consistent with the Regional Transportation Plan _____ (e.g 2030)
 - FTIP is financially constrained. The enclosed financial summary affirms that funding is available
 - Air quality conformity: See attached guidance from FHWA for information
 - FTIP does not interfere with the timely implementation of the Transportation Control Measures (TCMs) contained in the State Implementation Plan (SIP)
 - Completion of public participation process
 - Financial summary.
 - Include information covering the first four years of the FTIP.
 - e-mail an electronic copy to your contact at Caltrans, Office of Federal Transportation Management Program using the format provided by Caltrans
 - Air quality conformity analysis and determination
 - Public participation plan/ interagency consultation
 - Expedited Project Selection Procedures (EPSP)
 - EPSP shall list all applicable programs covered under EPSP and language similar to the following:

“Projects from the first four years of 2009 FTIP have been selected using the following project selection procedures”.
 - Link to MPO’s website where Draft 2009 FTIP’s posted
“ _____ ”
- 5 copies of the final FTIP to Caltrans

Mailing Address:

Department of Transportation
Division of Transportation Programming, MS 8
Office of Federal Transportation Management Program
P.O. Box 942874
Sacramento, CA 94274-0001
Attn: Muhaned Aljabiry

General Guidance:

- MPOs to transmit 2 copies of their draft 2009 FTIPs to Caltrans to the address mentioned in the above checklist. MPOs must include items listed in the above checklist in their draft 2009 FTIP with the exception of the board resolution.
- For Planning Studies (non-transportation capital), check if these projects have been considered for inclusion in the Overall Work Plan rather than the FTIP
- If the funding for a phase is programmed over multiple years, the total funding must be shown in the fiscal years wherein federal authorization (E-76 approval) will be sought
- Grouped projects should show funding for all phases under “Construction” phase. Detailed listings for the grouped projects may show the funding under different phases. Refer to the link below for guidance on grouped projects.
http://www.dot.ca.gov/hq/transprog/federal/fedfiles/grouped_pjt_listings.pdf
- Projects must be shown in the FSTIP to receive environmental approval. Therefore, projects with no funding programmed within the four years of the FTIP and that are programmed to receive environmental document approval must add the following to the project description:
“Project included in FTIP for environmental approval”
- Project description must be consistent with the following:

For Highway Projects (State Highways/Local Roads):

Description Formula: [(Location :) + (Limits) + (;) + (Improvement)]	
Location:	The nearest city or significant town illustrated on popular state highway maps. If the project is located more than 5 miles away from the city or town then prefix the city name with “East, West, North, or South of”. <ul style="list-style-type: none"> • <i>In Bakersfield:</i> • <i>South of Bakersfield:</i>
Limits:	Project limits can be stated as from one road or street to another. Other boundary landmarks, such as rivers, creeks, State Parks, freeway overcrossings, can be used in-lieu of streets or roads. <ul style="list-style-type: none"> • <i>Between 1st Street and Pine Boulevard;</i> • <i>North of Avenal Creek to South of Route 33;</i> • <i>At Rock Creek Bridge;</i>
Improvement:	Describes the work to be done. Include significant components of the improvement (in particular those that relate to air quality conformity). <ul style="list-style-type: none"> • <i>Rehabilitate roadway.</i> • <i>Convert 4-lane expressway to 6-lane freeway with 2 HOV lanes.</i> • <i>Construct left turn lane.</i>
Example: In Bakersfield: Between 1 st Street and Pine Boulevard; rehabilitate roadway.	

For Transit Projects:

Description Formula: [(Location :) + (Limits) + (;) + (Improvement/Activity)]	
Location:	<p>For work at spot locations for large (statewide) transit agencies:</p> <ul style="list-style-type: none"> • Nearest city or significant town illustrated on popular state highway maps. If the project is located more than 5 miles away from the city or town then prefix the city name with "East, West, North, or South of". • <i>In Bakersfield:</i> • <i>North of Bakersfield:</i> <p>Otherwise: Skip this step</p>
Limits:	<p>For work at spot locations (all agencies): Name of station, description of facility, name the rail corridor for the project etc.</p> <ul style="list-style-type: none"> • <i>Lafayette BART Station;</i> • <i>The Daly City Yard, adjacent to the Colma Station;</i> • <i>San Joaquin Corridor;</i> <p>Otherwise: Skip this step</p>
Improvement/ Activity:	<p>Describes the work to be done. Include significant components of the improvement (in particular those that relate to air quality conformity).</p> <ul style="list-style-type: none"> • <i>Construct station.</i> • <i>Construct a Child Care Facility</i> • <i>Track and signal improvements</i> <p>Projects that apply to entire transit agency jurisdiction – describe activity</p> <ul style="list-style-type: none"> • <i>Purchase of 59 buses - 12 MCI's and 47 Standard 40 ft buses (note if expansion or replacement)</i> • <i>Paratransit van leasing</i> • <i>Operating assistance for Sacramento Regional Transit</i>
<p>Examples: North of Bakersfield: San Joaquin Corridor Track and signal improvements. Lafayette BART Station: construct a Child Care Facility Operating assistance for Sacramento Regional Transit</p>	

- **State Highway Programs:**

1. **2008 State Transportation Improvement Program (STIP):**

- The California Transportation Commission (CTC) Staff recommendations for 2008 STIP projects is expected to be released on May 9, 2008.
- CTC adoption of 2008 STIP is expected on May 29, 2008.
- 2008 STIP will be available in the California Transportation Improvement Program System (CTIPS) for transferring into FTIPs in June 2008.
- The total project cost must be programmed in the FTIP, and all project funding including non-STIP funding must be shown in the FTIP.
- When a STIP project is transferred from the STIP into the FTIP in CTIPS through “CTIPS transfer mechanism”, Right of Way Support and Construction Support costs will be added to the corresponding capital costs

MPOs may choose any of the following four options for programming STIP projects in the 2009 FTIPs:

1. MPOs may choose to program only existing projects from the 2006 STIP that are to be re-programmed in the 2008 STIP. Note that an FTIP amendment to the 2009 FTIP will be required, after adoption of 2008 STIP by CTC, in order to align STIP programming from the 2009 FTIP with the adopted 2008 STIP. Caltrans recommends that such reconciliation be done through the first amendment to the 2009 FTIP.
2. MPOs may use the county and interregional shares information from the CTC adopted 2008 STIP Fund Estimate (FE). See link below for information.

http://www.dot.ca.gov/hq/transprog/ctcbooks/2007/1007/02_4.1.pdf

For the first three years of the 2009 FTIP (i.e. FYs 2008/09, 2009/10 and 2010/11) MPOs must program only existing projects from the 2006 STIP that are to be re-programmed in the 2008 STIP. MPOs may program new STIP projects, if any, in the fourth year (i.e. FY 2011/12) of the 2009 FTIP. Make sure that the total programmed STIP funding in 2009 FTIP is constrained to the available STIP targets for your region per FE. Note that an FTIP amendment to the 2009 FTIP will be required, after adoption of 2008 STIP by CTC, in order to align STIP programming from the 2009 FTIP with the adopted 2008 STIP. Caltrans recommends that such reconciliation be done through the first amendment to the 2009 FTIP.

3. MPOs may use CTC staff recommendations for programming STIP projects. An FTIP amendment to the 2009 FTIP may be required, after adoption of 2008 STIP by CTC, in order to align STIP programming from the 2009 FTIP with the adopted 2008 STIP should the CTC staff recommendations be different from the CTC adopted 2008 STIP. Caltrans recommends that such reconciliation be done through the first amendment to the 2009 FTIP.
4. MPOs may use information from the 2008 STIP after adoption by the CTC.

2. **2008 State Highway Operation and Protection Program (SHOPP):**

- Caltrans will be submitting the Draft 2008 SHOPP to the CTC by January 31, 2008. Caltrans will provide the Draft 2008 SHOPP to the MPOs in excel format on/after January 31, 2008. MPOs to use this information for programming SHOPP projects in the 2009 FTIP. Note that an FTIP amendment to the 2009 FTIP will be required, after the adoption of 2008 SHOPP by the CTC, in order to align SHOPP programming from the 2009 FTIP with the adopted 2008 SHOPP. Caltrans recommends that such reconciliation be done through the first amendment to the 2009 FTIP.
- CTC approval of the 2008 SHOPP is scheduled for April 1, 2008. 2008 SHOPP will be made "Official" in CTIPS by mid-April 2008.
- Office of the Federal Transportation Management Program, Caltrans, will provide SHOPP Grouped Project Listings Reports that include project listings and associated funding information to MPOs once the 2008 SHOPP projects are uploaded in CTIPS. Use these reports to align your 2009 FTIP with the adopted 2008 SHOPP.
- Total revenue for SHOPP projects for your region is equal to total programmed funding for SHOPP projects in your region.
- For MPOs in non-attainment areas, MPOs to identify any projects from the SHOPP Grouped Project Listings Report that are non-exempt from air quality conformity determination and list them individually in the FTIP.
- For MPOs in attainment areas, MPOs to review the projects from the SHOPP Grouped Project Listings Report and individually list any projects that are not classified as "Categorical Exclusion (CE)". MPOs may contact District FTIP Coordinators if they need more information on the project scope in order to make the determination - non-Exempt/CE.
- Use the descriptions below for programming various SHOPP Grouped Project Listings:

1. SHOPP- Emergency Response Grouped projects:

- Major Damage Restoration

2. SHOPP- Collision Reduction Grouped projects:

- Safety Improvements
- Collision Severity Reduction
- Upgrade Median Barrier

3. SHOPP- Mandates Grouped projects:

- Relinquishments
- Noise Attenuation for School
- Railroad Grade Crossings
- Hazardous Waste Mitigation
- Storm Water Mitigation
- ADA Curb Ramps SHOPP T&A
- Minor Program

4. SHOPP- Bridge Preservation Grouped projects:

- Bridge Rehabilitation

- Bridge Rail Replacement & Upgrade
- Bridge Seismic Restoration
- Bridge Widening
- Bridge Preservation
- Transportation Permit Req Bridges

5. SHOPP- Roadway Preservation Grouped projects:

- Roadway Rehabilitation
- Pavement Rehabilitation
- Pavement Preservation
- Long-Life Pavement Rehabilitation
- Roadway Protective Betterments
- Drainage System Restoration
- Signs & Lighting Rehabilitation

6. SHOPP- Mobility Grouped projects:

- Operational Improvements
- Transportation Management Systems
- Weigh Stations & WIM

7. SHOPP- Roadside Preservation Grouped projects:

- Highway Planting Restoration
- Freeway Maintenance Access
- Roadside Enhancement
- Beautification & Modernization
- Safety Rest Area Restoration
- New Safety Roadside Rest Areas

Attachment: Air Quality Conformity handout

DRAFT
Transportation Conformity Information for TIP Amendments

Type of Amendment	New TIP Conformity Determination?	New Regional Emissions Analysis?	Conformity Information
<p><input checked="" type="checkbox"/> Minor Changes e.g. changes consistent with Caltrans' administrative amendment procedures</p>	No	No	<p>Transmittal Information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A statement describing the change being made. <input type="checkbox"/> A statement that the change is consistent with the administrative amendment procedures. <input type="checkbox"/> If the project is a non-exempt, regionally significant project, a statement that the change does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions analysis of the currently conforming RTP and TIP. <input type="checkbox"/> If applicable, a statement that the change for this project do not interfere the timely implementation of any approved TCMs. <p>Conformity Procedures/Documentation:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No additional documentation required.
<p><input type="checkbox"/> Normal Amendment - Funding Changes > allowed Minor Change - e.g. funding changes greater than allowed per Caltrans' administrative procedures</p>	No	No	<p>Transmittal Information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A statement describing the change being made. <input type="checkbox"/> If the project is a non-exempt, regionally significant project, a statement that the change does not reflect a change in the design concept and scope of the project or the conformity analysis years as assumed for the regional emissions analysis of the currently conforming RTP and TIP. <input type="checkbox"/> If applicable, a statement that the cost changes for this project do not interfere the timely implementation of any approved TCMs. <input type="checkbox"/> A statement that the TIP as amended meets all applicable transportation planning requirements per 23 CFR Part 450 (e.g. financial constraint, public involvement and consistency with the RTP). <p>Conformity Procedures/Documentation:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No additional documentation required.

DRAFT
Transportation Conformity Information for TIP Amendments

Type of Amendment	New TIP Conformity Determination?	New Regional Emissions Analysis?	Conformity Information
<p>Normal Amendment - Exempt Projects (2) -</p> <ul style="list-style-type: none"> • e.g. add/delete exempt project or project phases to/from the TIP • e.g. add environmental studies for a non-exempt project to the TIP (environmental document cannot be approved) 	<p>No</p>	<p>No</p>	<p>Transmittal Information:</p> <ul style="list-style-type: none"> o A statement describing the change being made. o A statement that the project was determined to be exempt from the requirement that a conformity determination and/or regional emissions analysis be performed per 40 CFR 93.126, 93.127 or 93.128. o A statement that because the projects are exempt, no further conformity determination is required. o If applicable, a statement that the changes do not interfere the timely implementation of any approved TCMs. o A statement that the amendment was circulated for the appropriate public and interagency comment period per the MPOs public involvement procedures and the conformity SIP, respectively. o A statement that the TIP as amended meets all applicable transportation planning requirements per 23 CFR Part 450 (e.g. financial constraint, public involvement and consistency with the RTP). <p>Conformity Procedures/Documentation:</p> <ul style="list-style-type: none"> o No additional documentation required. o The amendment should be circulated through interagency consultation consistent with the procedures contained in the nonattainment area conformity SIP.

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Type of Amendment	New TIP Conformity Determination?	New Regional Emissions Analysis?	Conformity Information
<p>4. Formal Amendment - Conformity Determinations and Relies on a Previous Regional Emissions Analysis -</p> <ul style="list-style-type: none"> • e.g. adding a regionally significant project to the TIP when it has already been appropriately accounted for in the regional emissions analysis • e.g. adding a non-regionally significant project to the TIP 	Yes	No	<p>Transmittal Information:</p> <ul style="list-style-type: none"> o A statement describing the change being made (e.g. the project is a non-regionally significant, non-exempt project or the project is a regionally significant project). o TIP as amended meets the following transportation conformity provisions 40 CFR 93.122(g). o A statement that the conformity determination was based on the previous regional emissions analysis. Include the name of the RTP and the date of the MPO and USDOT conformity determinations. o A statement that the TIP as amended meets all applicable transportation planning requirements per 23 CFR Part 450 (e.g. financial constraint, public involvement and consistency with the RTP). o If applicable, a statement that the changes do not interfere the timely implementation of any approved LCMs. o A statement that the TIP as amended was found to conform to the applicable SIP. <p>Conformity Procedures/Documentation:</p> <ul style="list-style-type: none"> o Document interagency consultation per conformity SIP. o Document public involvement per public involvement procedures. o Document conditions of 40 CFR 93.122(g) including reference to documentation of currently conforming RTP and TIP and the dates of the MPO and USDOT conformity determination. o Document financial constraint. o Document timely implementation of approved TCMs. o Include MPO conformity determination (resolution). o Include summary of emissions budget test or interim emissions test from currently conforming RTP and TIP.

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Type of Amendment	New TIP Conformity Determination?	New Regional Emissions Analysis?	Conformity Information
<p>5. Formal Amendment, Conformity Determination and New Regional Emissions Analysis -</p> <ul style="list-style-type: none"> • e.g. add non-exempt, regionally significant project that has not been accounted for in the regional emissions analysis • e.g. change in non-exempt, regionally significant project that is not consistent with the design concept and scope or the conformity analysis years 	<p>Yes</p>	<p>Yes</p>	<p>Transmittal Information:</p> <ul style="list-style-type: none"> o A statement describing the change being made (e.g. a new regional emissions analysis because a non-exempt project was: 1) added; 2) deleted; 3) there was a significant in the design concept and scope of a regionally significant non-exempt project; or 4) conformity analysis year changed for a regionally significant, nonexempt project). o A statement that the TIP as amended meets all applicable transportation planning requirements per 23 CFR Part 450 (e.g. financial constraint, public involvement and consistency with the RTP). o A statement that a new regional emissions analysis was performed. o If applicable, a statement that the changes do not interfere with the timely implementation of any approved TCMs. o A statement that the TIP as amended conforms to the applicable SIP. <p>Conformity Procedures/Documentation:</p> <ul style="list-style-type: none"> o <i>Most MPOs have standard documentation and procedures they use for a conformity determination that includes a new regional emissions analysis. To date, the documentation and procedures have been adequate. FHWA/FTA will work with MPOs on an individual basis to address any concerns relating to this type of amendment.</i>