



MEMORANDUM

to Nieves Castro, Project Manager, Caltrans District 3 Planning
from Joan Chaplick, Public Involvement Specialist, MIG, Inc.
re SR 99 Soundwall Community Safety and Enhancement Project
January 12, 2011 Meeting Summary
date February 22, 2011

Participants

Cliff Bolong, Caltrans District 3 Maintenance Superintendent
Larry Brohman, Caltrans District 3 Planning
Roberto Cardenas, Caltrans District 3 Property Management
Nieves Castro, Caltrans District 3 Planning
Bobbe Dworkis, Sacramento County Neighborhood Services
Eva-Marie Gordon, Caltrans Excess Lands
Hilary Gould, Sacramento County Neighborhood Services
Rusty Grout, Caltrans District 3 Maintenance
Ray Lopez, Caltrans District 3 Maintenance
Joan Chaplick, MIG Inc.
Nicole Lewis, MIG Inc.

Meeting Purpose and Outcomes

Joan Chaplick welcomed meeting participants and invited a round of introductions. The purpose of the meeting was to share project updates with the team; discuss project outreach, including plans for the upcoming community meeting and targeted outreach, as needed; and to provide a brief update on development of the project guide for other districts.

Project Update

Eva shared that we are very close to contract signing. However, there is still one vital link missing: the memorandum of sales agreement. This document is what will be tied to the APN and the title of the house. This assures that the memorandum of sale will follow the property when it is transferred.

The memorandum has not yet been approved by Legal. All of Phase 1 and 3 Director's deeds are completed. The Division Chief of Right of Way Engineering was working on Phase 4, and Eva is not

sure of the status of this. Phase 2 deeds will be complete in February. In Phase 3, three properties have been removed (north end of Mascot). Eva plans to send out letters to the people who have been excluded from the project area.

Eva expressed that the contracts for some phases may be ready for property owners to sign in person, before or after the upcoming community meeting. The Spanish language translation of the contract will be provided for informational purposes only, as needed.

The letter from the County Assessor states that property tax increases will only be one penny. The parcel will be combined with the adjacent parcel. Proposition 13 folks get to keep their current tax base; in other words, there will be no re-appraisal. The copy of the Assessor's letter will go with the deed and will be given to property owners when they sign the contract, for their records.

California Transportation Commission (CTC) approval will occur piece meal. Signed contracts will go before the CTC for approval as they are ready. Eva will be in contact with Rusty regarding fence installation as the CTC approval process moves forward.

Nieves provided an update on the status of tree removal and related contracting. Roughly 250 of over 300 trees are deemed healthy. The project environmental document has been updated, and all trees have to be removed by February 15, before bird nesting and migration season begins. The goal is to have the emergency contract in place by end of January. This poses a significant challenge.

The team determined that it will not be overly prohibitive to honor requests to remove "non-eucalyptus" trees. Trees along all future fences line will need to be removed.

Bobbe Dworkis asked if removing all trees may create some political opposition, and asked if mitigation for tree removal may be possible. She suggested inviting the Sacramento Tree Foundation to the community meeting. The Team stated a preference not to involve outside parties in the community meeting, but to instead refer interested residents to this organization.

The City has no issues with removal of the trees. Derrick Lim expressed concerns regarding debris and stump removal. Debris will be removed and the contractor will grind below the surface to remove the stump also.

Nieves shared that there was a briefing for District Director Jody Jones. The Public Information Officer (PIO) attended the Director's briefing. When the trees start coming down, they do plan to come down to the project area. Nieves will provide more information once the PIO knows how they will address this. At this stage, the team does not recommend that a PIO officer, nor the media, participate in the community meeting.

Joan recommended that the PIO contact MIG or the project team for any project details they need at this stage. Eva and/or Hilary can provide the names of project supporters to provide some quotes.

Nieves created a project fact sheet and will be working with the project team to update the project-related cost-saving figures.

Removal of homeless encampments has begun. John has found some significant homeless developments in the area. Many of these are not behind the soundwall, but their presence is attributed to the fact that the property can be accessed via the excess land.

Focused Outreach and Community Meeting Preparation

Eva has requested that Hilary conduct some aggressive outreach to determine who wants to keep the trees and who wants them removed. Hilary adapted Eva's spreadsheet to show who is "in" and who is "out" in terms of property participation, tree removal, etc.

Hilary noted that one resident expressed concerns that removing her back fence would access to her house (vermin).

Nicole Lewis provided an update related to community meeting plans and logistics. The project team reviewed the community meeting agenda and PowerPoint and suggested changes, as needed. Meeting packets will include updated versions of the same materials provided at the November 2010 community meeting.

Project Guide for Other Districts

Nicole provided a brief update on the status of the project guide. Content is in draft form. MIG envisions the final product to be roughly 10-12 pages, including key project graphics. The team agreed with this approach and level of detail in concept. MIG will share the project guide draft with the team so they have opportunity to review and comment before it is finalized.

Next Steps and Next Meeting

Team members identified the following next steps and action items to take place in advance of the next team meeting:

- Finalize community meeting PPT (MIG)
- Update project webpage and all project outreach materials, as needed (MIG)
- Resolve outstanding issues related to tree removal (Caltrans)
- Work with Eva and Nieves to complete outreach guide draft (MIG)

Next community meeting: Wednesday, January 26, 2011, 6:30 – 8:00pm at Pacific Elementary School in Sacramento.