

Guidelines for District Recycling Coordinators Solid Waste Disposal and Recycling Report (“AB 75 Report”)

These guidelines are intended to assist the District Recycling Coordinators in meeting the Department’s mandated reporting requirements described in Public Resources Code Sections 42920-42926 (AB 75, Strom-Martin) for construction and demolition (C&D) debris. The report is to include the types and amounts of waste debris generated from all construction projects as well as the amount of waste stream diversions in each district. These “AB 75 Reports” are to be completed through electronic submittal to the California Integrated Waste Management Board (Board) by April 1st of each year to be compliant with the law.

In previous years, Form CEM-2025 was used to capture the C&D waste debris. The form has been recently modified to better capture the information and to more easily alert both the Resident Engineer (RE) and the Recycling Coordinator of reporting errors. These modifications have resulted a new Form CEM-4401, see attached form and Construction Policy Bulletin 06-08.

Form CEM-4401 is to be completed by the construction contractor by January 15 for the previous calendar year or within 15 days of completion of the construction project. The completed Form CEM-4401 is submitted to the RE for verification. Upon receiving Form CEM-4401, the RE will review each one for completeness and accuracy. Once the RE has completed the review and signed off, a copy will be forwarded to the Recycling Coordinator in that district no later than February 1 of each year. Upon receipt of the form, should you find any discrepancies or have questions regarding project specific information reported, please discuss directly with the RE. If you have general questions on how the reported information fits into the District’s AB 75 Report, you should contact Jack Ezekiel, Statewide Recycling Coordinator, Division of Design (DOD).

Prior to January 15, you should receive a list of all construction projects that were active in the district during the previous calendar year from DOD. You should expect to receive a separate Form CEM-4401 for each and every one of these projects. If after comparing the forms you’ve received with the list of active projects for the year, you find that reports are missing, promptly contact the construction supervisor in your district. For your convenience, a list of the current construction superiors for each district is attached. Any discrepancies should be reconciled no later than March 1 to allow sufficient time to include in AB 75 Report submittal.

To summarize the timeline of activities you should expect:

- January 15 – Receive list of active construction projects during the previous calendar year from Statewide Recycling Coordinator.
- February 1 – Receive Form CEM-4401 for all active construction projects from REs.
- March 1 – Resolve any discrepancies or missing reports with construction managers.
- April 1- Submit AB 75 Report to the Board.

The Division of Construction is drafting a Construction Policy Bulletin (CPB) to inform their staff of this policy. Once it is finalized, it will be posted on their internet web site at <http://www.dot.ca.gov/hq/construc/manual2001/CPBindex.HTM>

Guidelines will also be updated in Section 7-109 of the Construction Manual, "Solid Waste Disposal and Recycling Reporting." This can be found at <http://www.dot.ca.gov/hq/construc/manual2001/index.htm>

| District | Construction Managers | | |
|-----------------|------------------------------|--------------------|----------------------------|
| 1 | Terry Davis | | |
| 2 | Scott Jarvis | | |
| 3 | Bijan Parhizgar | Lynette Spadorcio | |
| 4 | Nader Eshghipour (North) | Vijay Syal (East)) | Maurice El Hage (South) |
| 5 | Patrick Connally | | |
| 6 | Elias Mahfoud | | |
| 7 | Mark Achuleta | Scott McKenzie | Ghasson Dagher |
| 8 | Fred Valencia | Chia-Chi Wang | Alex Daouk |
| 9 | Rob Sanchez | Luis Elias | |
| 10 | Cliff Adams | | |
| 11 | Armando Garcia | | |
| 12 | Saeid Asgari | | |