



2013 SARC Annual Report

California Department of Transportation, District 6

Alternative Names(s): Caltrans District 6, Department of Transportation, District 6

Agency Type(s): Caltrans

Report Type: Full

Physical Address
1352 W Olive Ave
Fresno, CA 93728
Fresno County
Jurisdiction: Fresno

Mailing Address

CalRecycle Representative
Arlene Miller
Arlene.Miller@CalRecycle.ca.gov

Number of Employees at Agency: 1

Annual Report Status: Submitted

Submitted by Lori Steinman (lori.steinman@dot.ca.gov) on April 28, 2014

Additional Annual Report Information

The information below is additional information for this annual report provided by the Agency to CalRecycle staff.

No additional information provided.

Contacts

1) Lori Steinman (Recycling Coordinator) - Recycling Coordinator

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2) Patti Van Loon (Supervisor) - Supervisor

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3) Sharri Bender-Ehlert (Director) - District 6 Director

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Facilities**1) Big Cedar Springs Maintenance Station (0 employees)**

Facility Address
44017 State Route 41
Oakhurst, CA 93604

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Contact Address
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2) Buttonwillow Rest Area Northbound (0 employees)

Facility Address
I5; 2 miles N. of Route 58
Buttonwillow, CA 93206

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3) Buttonwillow Rest Area Southbound (0 employees)

Facility Address
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Buttonwillow, CA 93206

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4) Coalinga/ Avenal Rest Area Northbound (0 employees)

Facility Address
I5; 1.2 miles N. of Lassen Ave.
Fresno County, CA 93210

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Contact Address
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5) Coalinga/ Avenal Rest Area Southbound (0 employees)

Facility Address
I5; 1.2 miles N. of N Lassen Ave.
Fresno County, CA 93210

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6) Coalinga Maintenance Station (7 employees)

Facility Address
30933 West Gayle Avenue
Coalinga, CA 93210

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7) Coarsegold Maintenance Station (7 employees)

Facility Address
33500 Highway 41
Coarsegold, CA 93614

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8) Bakersfield Construction Office (74 employees)

Facility Address
1824 Norris Road
Bakersfield, CA 93380

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9) Visalia Construction Office (39 employees)

Facility Address
8530 West Roosevelt
Visalia, CA 93291

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10) C.H. Warlow Rest Area (0 employees)

Facility Address
Route 99 @ Dodge Avenue
Tulare, CA 93274

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11) Delano Maintenance Station (16 employees)

Facility Address
805 South Lexington
Delano, CA 93215

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12) Glennville Maintenance Station (0 employees)

Facility Address
Hwy 155; 1.5 miles W. of Glennville
Glennville, CA 93226

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13) Happy Camp Sand Storage (0 employees)

Facility Address
Fre-180-108.8
Storage Only. Not Staffed, CA 96039

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14) Huntington Lake Maintenance Station (0 employees)

Facility Address
56320 Highway 168
Lakeshore, CA 93605

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15) Kettleman City Maintenance Station (7 employees)



Facility Address
Racine & SR41
Kettleman, CA 93239

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16) Lemoore Maintenance Station (12 employees)

Facility Address
455 South Lemoore Avenue
Lemoore, CA 93245

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17) Lost Hills Maintenance Station (0 employees)

Facility Address
Ker-46-30.4
Storage Only. Not Staffed, CA 93249

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18) Madera Maintenance Station (9 employees)

Facility Address
130 West Almond
Madera, CA 93637

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19) McKittrick Maintenance Station (0 employees)

Facility Address
Ker-33-34.3
Storage Only. Not Staffed, CA 93251

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20) Mendota Maintenance Station (7 employees)

Facility Address
Hwy 180; .5 miles S. of Belmont
Mendota, CA 93640

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21) North Region Maintenance Station (61 employees)

Facility Address
1635 West Pine Avenue
Fresno, CA 93728

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Contact Address
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22) Phillip S. Raine Rest Area Northbound (0 employees)



Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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23) Phillip S. Raine Rest Area Southbound (0 employees)

Facility Address
Route 99; 2.5 miles N. of Tipton
Tulare County, CA 93272

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24) Pierpoint Springs Maintenance Station (0 employees)

Facility Address
177 Pierpoint Drive
Camp Nelson, CA 93208

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25) Pinehurst Maintenance Station (13 employees)

Facility Address
54153 N Highway 245
Miramonte, CA 93641

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26) Porterville Maintenance Station (11 employees)

Facility Address
1331 South Second Street
Porterville, CA 93257

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27) Shaver Lake Maintenance Station (7 employees)

Facility Address
41477 Tollhouse Road
Shaver Lake, CA 93668

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28) South Region Maintenance Office (3 employees)

Facility Address
1226 Olive Dr
Bakersfield, CA 93308

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29) Taft Maintenance Station (17 employees)



Facility Address
27450 Highway 33
Taft, CA 93268

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Contact Address
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30) Tejon Pass Rest Area Northbound (0 employees)

Facility Address
I5; 3.5 miles N. of Gorman
Kern County, CA 93243

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1352 W Olive Ave
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31) Tejon Pass Rest Area Southbound (0 employees)

Facility Address
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Kern County, CA 93243

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32) Tulare Electrical Maintenance Station (8 employees)

Facility Address
1250 E. San Joaquin Street
Tulare, CA 93724

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33) Visalia Maintenance Station (35 employees)

Facility Address
15337 Avenue 296
Visalia, CA 93221

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34) Wasco Maintenance Station (7 employees)

Facility Address
201 J St
Wasco, CA 93280

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35) West Avenue Maintenance Station (32 employees)

Facility Address
1283 North West Avenue
Fresno, CA 93728

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36) Tower Building Downtown Fresno (150 employees)



Facility Address
855 M St
Fresno, CA 93721

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37) Bodfish Maintenance Station (17 employees)

Facility Address
3115 Kern Canyon Road
Bodfish , CA., CA 93205

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38) Millbrook Construction Office (80 employees)

Facility Address
3240 N. Millbrook Ave
Fresno CA., CA 93726

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39) Manchester (425 employees)

Facility Address
2015 E. Shields Ave
Fresno, CA., CA 93726

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40) Delano Construction Office (0 employees)

Facility Address
805 S Lexington St
Delano, CA 93215

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41) Kingsburg Construction Office (32 employees)

Facility Address
183 W Ventura
Kingsburg, CA 93631

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42) Equipment Shop 6 (0 employees)

Facility Address
1385 N West Ave
Fresno, CA 93728

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43) Fresno District Office (173 employees)



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Annual Per Capita Disposal

Employees

Total Number of Employees: 1,250

Explain who was included in this number and how was this employee number calculated.

Each Facility Manager submitted their counts that were then verified with our Admin/Budgets dept.

Non-Employee Population

Total number of non-employee population: 8,406

Population Type: Visitors

How was this population number determined?

This number includes the visitors and vendors at the locations that accepts them. Security is posted at the entrances with sign in/out sheets and those are used to obtain total counts.

Disposal

Total amount disposed: 3,101.00 tons

How was this disposal number determined?

For our divisions of Construction and Maintenance the information is gathered on a form and submitted at the end of a project or if ongoing at the end of a calendar year. The data on the forms is compiled and input into this report. The engineer responsible for completing the report is directed to the California Integrated Waste Management Board's (CIWMB) website for conversion factors. For the building trash totals were provided by the facility manager.

Annual Results

	Employee Population		Non-Employee Population	
	Target	Annual	Target	Annual
Per Capita Disposal Rate (pounds/person/day):	27.5000	13.59	0.000000	2.02
	000000		00000000	
	00000		0	

Questions

What types of waste are still thrown away (not reused, recycled, or composted)?

Styrofoam



What difficulties or obstacles have you had with finding ways to recycle, reuse or compost these types of wastes?

The company that picks up our recycle materials does not offer any type of styrofoam recycling program.

Programs

Recycling

Beverage containers

Glass

Plastics (#3-7)

Cardboard

Newspaper

Office paper (white)

Office paper (mixed)

Confidential shredded paper

Copier/toner cartridges

Scrap metal

Wood waste

Textiles

Tires

Construction materials/debris

We have recycling containers for paper, bottles, glass, cans and batteries. Our Maintenance division recycles scrap metal, wood waste, concrete, asphalt and rubble on a daily basis. All of our IT equipment is disposed of through a certified small business E-waste recycler.

Organics Recycling

Grasscycling

Green Waste - On-site composting and mulching

Green Waste - Commercial pickup

The Highway Maintenance and Landscape crews recycle all grass when possible. It is cut and mulched onto the right of way along the freeway. We also have a contract with an outside agency that picks up the unusable green waste and recycles it.

Material Exchange

Nonprofit/school donations

Internal property reutilizations

State surplus (accepted by DGS)

Employee supplies exchange

All of the Districts statewide check with other areas to see if they have furniture; (desks, chairs, filing cabinets, etc.) or modular furniture that can be utilized. We check with Dept. of General Services to see if they have used equipment and check with Prison Industry Authority before anything new is purchased. Our Building Maintenance employees tear down and rebuild cubicles throughout our offices. We use the furniture we have until it is non-functional.

Waste Prevention/Re-use

Paper forms reduction - online forms
Bulletin boards
Remanufactured toner cartridges
Washable/Reusable cups, service ware, towels
Reusable boxes
Reusable pallets
Electronic document storage
Intranet
Reuse of office furniture, equipment & supplies
Reuse of packing materials
Reuse of construction/remodeling materials
Double-sided copies
Email vs. paper memos
Remanufactured equipment

Every year we use email to submit our contracts, requests, packets, etc. instead of sending originals in the mail. We use fill in forms that can be saved, signed, and submitted without printing. We reuse foam boards for bulletin boards, we purchase remanufactured toner cartridges, most employees bring dishes from home for lunch and wash and reuse daily, the pallets are reused for sending large packages and to store large items on, we reuse office furniture by giving to other districts if they are in need. Boxes are reused for archiving, moving, storage, outgoing packaging, etc. until they are no longer usable.

Green Procurement

Recycled Content Product (RCP) procurement policy
Environmentally Preferable Purchasing (EPP) procurement policy
RCP/EPP language included in procurement contracts for products and materials

Our Procurement Offices are purchasing Recycled materials, paper, toners, some pens and pencils, any items that we can purchase recycled is one of the first things we look at. We have policies in place to purchase Recycled Supplies over other items. The prices of recycled is compareable or less than the other products we purchase. All vendors clearly mark all recycled products giving us the correct information to choose the recycled products. Since we have these practices every year we become more and more active in recycling throughout our offices.

Training and Education

Web page (intranet or internet)
Signage (signs, posters, including labels for recycling bins)



Brochures, flyers, newsletters, publications, newspaper articles/ads

We are using the internet / intranet to find new ways of letting our employees know where to locate recycling facilities. We have purchased new recycling containers for batteries for all of the offices. We have paper recycling containers and ones for bottles and cans located throughout our offices. We have some posters throughout the offices reminding employees to recycle. Our Adopt-A-Highway group is posted on email once a month inviting employees to join the Caltrans Group.