



2012 SARC Annual Report

California Department of Transportation, District 7

Alternative Names(s): Caltrans District 7, DOT - District 7

Agency Type(s): Caltrans

Report Type: Full

Physical Address

100 South Main Street
Los Angeles, CA 90012
Los Angeles County
Jurisdiction: Los Angeles

Mailing Address

CalRecycle Representative

Edward Reidhead
Edward.Reidhead@CalRecycle.ca.gov

Number of Employees at Agency: 1463

Annual Report Status: Submitted

Submitted by Amy Fuiava (Amy_Fuiava@dot.ca.gov) on April 26, 2013

Additional Annual Report Information

The information below is additional information for this annual report provided by the Agency to CalRecycle staff.

No additional information provided.

Contacts

1) Amy Fuiava (Recycling Coordinator) - Recycling Coordinator

amy_fuiava@dot.ca.gov
Phone: (213) 897-0491
Fax: (213) 897-2507

Physical Address
100 South Main Street
Los Angeles, CA 90012

Mailing Address
100 South Main Street
Los Angeles, CA 90012

2) Jack Ezekiel (Other) - PE

jack.ezekiel@dot.ca.gov
Phone: (916) 651-8254

Physical Address
1120 N St
Sacramento, CA 95814

Mailing Address
1120 N St
Sacramento, CA 95814

3) Michael Miles (Director) - District Director

Michael_Miles@dot.ca.gov
Phone: (213) 897-0362

Physical Address
100 South Main Street
Los Angeles, CA 90012

Mailing Address
100 South Main Street
Los Angeles, CA 90012

4) Teresa Gutierrez (Supervisor) - Recycling Coordinator



teresa_gutierrez@dot.ca.gov
Phone: (213) 897-2350
Fax: (213) 897-2507

Physical Address
100 South Main Street
Los Angeles, CA 90012

Mailing Address
100 South Main Street
Los Angeles, CA 90012

Facilities

1) District Office (1,463 employees)

Facility Address
100 South Main Street
Los Angeles, CA 90012

Teresa Gutierrez
teresa_gutierrez@dot.ca.gov
Phone: (213) 897-2350
Fax: (213) 897-2507

Contact Address
100 South Main Street
Los Angeles, CA 90012

2) Maintenance - North Region #3 (169 employees)

Facility Address
28820 N. Old Road
Valencia, CA 91355

Wallie Jordan
Wallie_Jordan@dot.ca.gov
Phone: (661) 775-5465
Fax: (661) 775-5497

Contact Address
23922 San Fernando Road
Newhall, CA 91321

3) Maintenance - West Region #2 (155 employees)

Facility Address
4821 Adohr Ln
Camarillo, CA 93012

James Fowler
James_Fowler@dot.ca.gov
Phone: (805) 389-1565
Fax: (805) 445-2983

Contact Address
4821 Adohr Ln
Camarillo, CA 93012

4) Maintenance - Special Crews Region #4 (212 employees)

Facility Address
7300 East Bandini Blvd.
Commerce, CA 90040

Robert Vennard
Robert_Vennard@dot.ca.gov
Phone: (213) 620-3110
Fax: (213) 620-2075

Contact Address
7300 E. Bandini Blvd.
Commerce, CA 90040

5) Maintenance - East Region #4 (162 employees)

Facility Address
1940 S Workman Mill Road
Whittier, CA 90601

John Janton
John_Janton@dot.ca.gov
Phone: (562) 692-0823
Fax: (562) 692-7903

Contact Address
1940 S. Workman Mill Road
Whittier, CA 90601

6) Maintenance - South Region #5 (173 employees)

Facility Address
5360 W Imperial Hwy
Los Angeles, CA 90045

Christine Anderson
Christine_Anderson@dot.ca.gov
Phone: (310) 342-6161
Fax: (310) 342-6144

Contact Address
5360 W Imperial Hwy
Los Angeles, CA 90045



7) Surveys Newhall Field Office (9 employees)

Facility Address
25111 Old Road
Newhall, CA 91321

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

8) Surveys Ventura Field Office (6 employees)

Facility Address
156 Garden Street
Ventura, CA 91381

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

9) Ventura Sattelite District Office (1 employees)

Facility Address
950 Country Square
Ventura, CA 91381

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

10) Surveys - Santa Fe Springs (16 employees)

Facility Address
13230 E. Firestone Blvd., Unit C
Santa Fe Springs, CA 90607

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

11) Surveys - Monrovia (15 employees)

Facility Address
750 Royal Oaks Dr.,
Monrovia, CA 91016

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

12) Surveys - Woodland Hills Office (4 employees)

Facility Address
23369 Leonora Dr.
Woodland Hills, CA 91367

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

13) Construction - Diamond Bar Field Office (12 employees)

Facility Address
721 Brea Canyon Road, Suite #6
Walnut, CA 91789

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012



14) Construction - Downey Field Office (15 employees)

Facility Address
11229 S. Woodruff Avenue
Downey, CA 90241

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

15) Construction - Glendale Field Office (12 employees)

Facility Address
2090 Fern Ln
Glendale, CA 91208

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

16) Construction - Covina Field Office (20 employees)

Facility Address
1041 W. Badillo St., Ste 112
Covina, CA 91722

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

17) Construction - Long Beach Field Office (9 employees)

Facility Address
17912 Crusader Avenue, Suite 101
Cerritos, CA 90703

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

18) Construction - Norwalk Field Office (12 employees)

Facility Address
14620 Carmenita Rd
Norwalk, CA 90650

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

19) Construction - South Bay Field Office (11 employees)

Facility Address
18730 S. Wilmington Ave., Suite 103
Rancho Dominguez, CA 90220

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

20) Construction - Sylmar Field Office (16 employees)

Facility Address
13171 Telfair Ave., Suite 101 & 102
Sylmar, CA 91320

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

21) Construction - Thousand Oaks Field Office (14 employees)



Facility Address
1525 Rancho Conejo Blvd., Suite 102
Thousand Oaks, CA 91320

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

22) Construction - Valencia Field Office (7 employees)

Facility Address
25061 W. Avenue Stanford, Suite 70
Valencia, CA 91355

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

23) Construction - Lancaster Field Office (5 employees)

Facility Address
45120 13th West
Lancaster, CA 93534

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

24) Construction - West L. A. Field Office (11 employees)

Facility Address
12975 W. Culver Blvd
Los Angeles, CA 90066

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

25) 1-405 Design Build (12 employees)

Facility Address
6060 Center Drive, #200
Los Angeles, CA 90045

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

26) Construction-Baldwin Park (6 employees)

Facility Address
1201 Baldwin Park Blvd
Baldwin Park, CA 91706

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

27) Construction-Pacoima/Burbank (7 employees)

Facility Address
9225 Cranford Ave.
Pacoima, CA 91331

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

28) Construction-Rosemead (15 employees)



Facility Address
902 San Gabriel Blvd.,
Rosemead, CA 91770

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

29) Construction-El Monte (8 employees)

Facility Address
3212 ROSEMEAD BLVD #100
El Monte, CA 91731

Fekade Mesfin
Fekade_Mesfin@dot.ca.gov
Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

Annual Per Capita Disposal

Employees

Total Number of Employees: 2,939

Explain who was included in this number and how was this employee number calculated.

District 7 staff employees housed at 100 South Main Street and all field offices of Construction, Maintenance and Surveys. A request was sent out to all managers of these divisions to submit the accurate number of field employees under their management.

Non-Employee Population

Total number of non-employee population: 43,435

Population Type: Visitors

How was this population number determined?

Visitors were obtained from sign in logs provided by Facilities staff through the building security personnel and together with the tenants in the building.

Disposal

Total amount disposed: 124,761.66 tons

How was this disposal number determined?

Data were collected by the coordinators of each division from their field offices through out the year. These calculations are then compile to produce an annual report from Construction, Maintenance and Survey field offices before submitting it to Business Management for the final annual CIWMB.

Annual Results

	Employee Population		Non-Employee Population	
	Target	Annual	Target	Annual
Per Capita Disposal Rate (pounds/person/day):	321.300	232.60	0.000000	15.74
	000000		00000000	
	000000		0	

Questions

What types of waste are still thrown away (not reused, recycled, or composted)?

None to my knowledge.

What difficulties or obstacles have you had with finding ways to recycle, reuse or compost these types of wastes?

NA

Programs

Recycling

Beverage containers

Glass

Plastics (#3-7)

Cardboard

Newspaper

Office paper (white)

Office paper (mixed)

Confidential shredded paper

Copier/toner cartridges

Scrap metal

Wood waste

Tires

Construction materials/debris

All of our field offices continue to recycle the same materials that they have been doing for years. We have implemented the plastic bottles and aluminum cans in the district office as another resource added to our recycling program.

Organics Recycling

None

Material Exchange

Nonprofit/school donations

The recyclable materials from our building are picked up by Los Angeles Recycling company that includes plastic bottles, aluminum cans, batteries, cardboards and toners and cartridges. We were told by LA Recycling that the toners and cartridges are donated to local schools.

Waste Prevention/Re-use



- Paper forms reduction - online forms
- Bulletin boards
- Reuse of office furniture, equipment & supplies
- Double-sided copies
- Email vs. paper memos

It is strongly suggested in the office of Business Management to utilize all means of cutting down on waste in terms of reducing ordering new equipment or furnitures instead repair and reuse if necessary. Communication is commonly by lotus notes rather than sending letters to save paper.

Green Procurement

- Recycled Content Product (RCP) procurement policy
- Environmentally Preferable Purchasing (EPP) procurement policy

Caltrans facility is part of an ongoing LEED program that helps reduce water usage. DGS utilizes custodial green products in our facility to clean floors, degreaser, carpet shampoo, restroom cleaner, furniture polish, laundry detergent, hand soap and bath tissue.

Training and Education

- Web page (intranet or internet)
- Signage (signs, posters, including labels for recycling bins)
- Office recycling guide, fact sheets
- Special recycling/reuse events

Our divisions web page gives updated information to recycling facts and is located in the intranet. All of our recycling containers are clearly marked for proper disposal of all recyclable materials. Our recycling program has implemented recycling of plastic bottles and aluminum cans through out the building and our colorful bins are made of recycle materials. These added materials has brought alot of positive feedback from district staff and also raised the awareness of recycling abroad.