



2008 SARC Annual Report

California Department of Transportation, District 12

Alternative Names(s): Caltrans District 12

Agency Type(s): CalTrans Facilities

3347 Michelson Drive, Suite 100
Irvine, CA 92612

Total Employees: 917

CalRecycle Representative

Danielle Aslam

Danielle.Aslam@CalRecycle.ca.gov

(562) 492-9347

Annual Report Status: Submitted

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Contacts

Gloria Roberts - Branch Chief

gloria_roberts@dot.ca.gov

Phone: (949) 724-2695

Lisa Riley - Recycling Coordinator

lisa_riley@dot.ca.gov

Phone: (949) 553-3565

Fax: (949) 724-2201

Address

3347 Michelson Drive, Suite 100
Irvine, CA 92612

Facilities

1) University Construction Field Office (26 employees)

Facility Address

3251 1/4 University Dr.
Irvine, CA 92697

Kathy Avila

kathy_avila@dot.ca.gov

Phone: (949) 553-3565

Fax: (949) 724-2201

Contact Address

3337 Michelson Dr. CN380
Irvine, CA 92621

2) District Office (477 employees)

Facility Address

3337 Michelson Drive, Suite 380
Irvine, CA 92612

Kathy Avila

kathy_avila@dot.ca.gov

Phone: (949) 553-3565

Fax: (949) 724-2201

Contact Address

3337 Michelson Dr. CN380
Irvine, CA 92621



3) Batavia Maintenance Station (34 employees)

Facility Address
1808 North Batavia Street
Orange, CA 92865

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

4) Bolsa Chica Maintenance Station (15 employees)

Facility Address
13072 Bolsa Chica Road
Westminster, CA 92683

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

5) Brea Maintenance Station (19 employees)

Facility Address
13571 Central Avenue
Brea, CA 92621

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

6) Huntington Beach Construction Field Office (12 employees)

Facility Address
19601 Beach Blvd
Huntington Beach, CA 92648

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

7) Orange Maintenance Station (50 employees)

Facility Address
691 South Tustin Street
Orange, CA 92866

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

8) San Juan Maintenance Station (14 employees)

Facility Address
32941 Camino Capistrano
San Juan Capistrano, CA 92675

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

9) Stanton Maintenance Station (17 employees)

Facility Address
8122 Katella Ave.
Stanton, CA 90680

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

10) Costa Mesa Maintenance Station (45 employees)



Facility Address
1090 S. Bristol St.
Costa Mesa, CA 92626

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

State Agency Reporting Center (SARC)

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

11) Traffic Management Center - TMC (68 employees)

Facility Address
6681 Marine Way
Irvine, CA 92618

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

12) Toll Road Maintenance Station (25 employees)

Facility Address
6685 Marine Way
Irvine, CA 92618

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

13) McFadden Construction Field Office (37 employees)

Facility Address
15700 Tustin Village Way
Tustin, CA 92780

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

14) Buena Park Construction Field Office (9 employees)

Facility Address
6231 Manchester Blvd.
Buena Park, CA 90621

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

15) Imperial Construction Field Office (9 employees)

Facility Address
1250 N. Lakeview Ave Suite M
Anaheim, CA 92807

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

16) Marine Way Maintenance Station (31 employees)

Facility Address
6641 Marine Way
Irvine, CA 92618

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

17) Sand Canyon Construction Field Office (23 employees)



Facility Address
6533 Marine Way
Irvine, CA 92618

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

State Agency Reporting Center (SARC)

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

18) Ortega Construction Field Office (6 employees)

Facility Address
31726 Rancho Viejo
San Juan Capistrano, CA 92675

Kathy Avila
kathy_avila@dot.ca.gov
Phone: (949) 553-3565
Fax: (949) 724-2201

Contact Address
3337 Michelson Dr. CN380
Irvine, CA 92621

Program Information

Program	Existing	Planned/Expanding
Business Source Reduction	X	
Material Exchange	X	
Salvage Yards	X	
Other Sources	X	
Beverage Containers	X	
Cardboard	X	
Glass	X	
Newspaper	X	
Office Paper (white)	X	
Office Paper (mixed)	X	
Plastics	X	
Scrap Metal	X	
Special Collection Events	X	
Tires	X	
White/brown goods	X	
Scrap Metal	X	
Wood waste	X	
Concrete/asphalt/rubble (C&D)	X	
MRF	X	
Other facility recovery	X	

Total Tonnage Disposed: 10,160.9



State Agency Reporting Center (SARC)

Total Employees:	917
Total Additional Factor (Visitors):	500
Annual Per Capita Disposal (pounds/employee/day):	60.7
50% Equivalent Per Capita Disposal Target (pounds/employee/day):	74.8
Annual Additional Factor Per Capita Disposal (pounds/person/day):	111.4
Additional Factor 50% Equivalent Per Capita Disposal (pounds/person/day):	148.3

Hazardous Materials

Note: Hazardous waste, including [universal waste](#), may NOT be disposed as ordinary trash.

Program	Existing	Planned/Expanding
Electronic Waste	X	
Batteries	X	
Used Oil/Antifreeze	X	
Paint	X	
Other Universal Waste	X	
Other Hazardous Waste	X	

Promotional Programs

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2008.

- 1) Web Page
- 2) Office Paper Recycling Guide
- 3) Workshops
- 4) Waste Information Exchange
- 5) Recycled Goods Procurement Training
- 6) Waste Audits

Procurement Activities Implemented in 2008

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2009. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

- 1) Department-Wide Recycled-Content Procurement (RCP) Policy
- 2) Staff Recycled-Content Procurement Training

Question/Answer

1) Is the mission statement of your State agency/large State facility the same as reported in the previous year?

Yes

2) What changes have there been in the waste generated or disposed by your State agency/large State facility during the report year? (For example, changes in types and/or quantities of waste.) Explain, to the best of your ability the causes for those changes.

Over the past year Construction had several large freeway projects which produced more debris from asphalt concrete, concrete, metal, mixed debris, wood and other taken to the landfill or diverted from the landfill.

3) Explain any changes to waste diversion programs that were continued from the prior report year. Be sure to indicate the reason for making the changes.

A source of waste that Caltrans generates is construction and demolition (C&D) debris. This is generated from our construction projects and from our maintenance crews. Types and amounts vary and can include asphalt, concrete, steel, guard rail wood, vegetation and other waste that are diverted from landfills.

Other types of materials that are generated by the department are a result of the fleet of vehicles owned by Caltrans. Some of these materials include motor oil, engine lubricants, anti-freeze, tires and solvents.

4) Explain any waste diversion programs that were newly implemented or were discontinued during the report year and explain why.

We had no newly implemented waste diversion programs and no waste diversion programs were discontinued during the report year.

We lease our building and the property management company has e-recycle a couple times a year so we take advantage of this with our used batteries, telephones, and electronic devices items that don't need to be surveyed out through DGS.

5) What types of activities are included in each of the waste diversion programs you continued or newly implemented during the reporting year?

The department encourages the use of email, double-sided copying and the reuse of envelopes. Business waste reduction, waste prevention includes paper form reduction, toner cartridges, reusable cups, reusable boxes, electronic media and online forms.

State surplus (DGS program participation) was used for material exchange. We recycled cardboard, plastic, all types of papers and scrap metal. Special waste materials include brown goods, scrap metal and wood waste. Hazardous waste, e-waste, batteries, used oil / antifreeze.

6) What resources (staff and/or funds) did your State agency/large State facility commit toward implementing its Integrated Waste Management Plan during the report year to help reduce disposal and meet the diversion mandate?

The department has one part-time recycling coordinator for the district. There is a recycle contact in the Maintenance Division who puts together their recycle numbers. The Construction Division has the contractors submit the recycle report as part of the contract package.

7) Has your State agency/large State facility adopted or changed its waste reduction policy?

No

8) Explain how you determined the reported tons disposed? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, etc.)

Amounts of materials disposed and diverted were determined by a variety of methods. Materials generated within Caltrans, which were recycled, the documentation was achieved by reviewing the actual receipts from independent vendors who supply this service. In cases where obtaining actual receipts was not feasible estimates were used by extrapolating the size and weight of containers and multiplying by frequency of service. For determining C&D debris receipts were used.

9) Please provide a definition of "employee" for your State agency/large State facility. Also, what is the source of the reported number of employees and visitors/students/inmates, etc. (as applicable)?

Definition of employees includes employees of Caltrans, sub-contractors, consultants, students and volunteers. The source of the reported numbers is the Budget departments District filled positions summary.