

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
A. Meeting called to order at 8:40 a.m.	Angela Shell, Assistant Director, OBEO and Council Chair		
B. Action Items to Date	Chair Shell		
Action Item from previous meetings:			
ACTION ITEM #3: Chair Shell to take the language on insurance requirements presented by Ms. Llewellyn to Caltrans Legal and OE for review and feedback.	Chair Shell	11-20-15	ASSIGNED – work on this matter will continue with the Construction and DBE Participation Committees; update on progress at the November SBC meeting.
Action Items from the September 2014 meeting			
1. Distribute SB/DVBE study by DGS	Tanya Little	11-20-15	ASSIGNED – per Ms. Little, the report is not yet ready for distribution.
2. SB set aside program – can it be done?	Ramon Carlos	11-20-15	ASSIGNED – L.A. Metro presented at the July SBC meeting; BART presented at the September SBC meeting; update on progress at the November meeting.
3. Requesting the DBE certification workshop in webinar format.	Janice Salais	9-28-15	COMPLETED – council members were emailed the link to the webcast available on the OBEO web page.
Action Items from the November 2014 meeting			
Action Item #3: review BART’s SB set aside program to determine whether it would be feasible to apply it to Caltrans.	Ramon Carlos	9-18-15	COMPLETED – BART provided a presentation of its program to council members.
Action Item #4: provide district reports presented by the District Directors online.	Ramon Carlos	7-17-15	COMPLETED – reports will be posted on the SBC web page after each regular council meeting.
Action Items from the March 2015 meeting			
Action Item #6: develop a joint effort between Districts 1, 2, and 3 to work on DBE participation.	DSBLs in Districts 1, 2, and 3 with Council Members in those areas	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #11: develop a presentation on DBE goal setting (focused separately on construction and A&E) to be delivered during meetings of the Construction and Professional Services Committees.	Ramon Carlos	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #12: provide updates on DVBE contract percentage requirements.	Bill Ulmer and Ramon Carlos	11-20-15	ASSIGNED – update during the November SBC meeting.

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
Action Items from the May 2015 meeting			
Action Item #3: post the District Directors' reports presented at SBC meetings online; post reports on individual district websites or provide the link to the reports on district websites.	Ramon Carlos & Carole Ching	11-20-15	ASSIGNED – update on progress regarding district links to reports at the November meeting.
Action Item #6: how can a non-DBE sub's procurement from a DBE supplier be counted towards a project's goal?	Ramon Carlos	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #7: provide the council with the list of commodities purchased that was initially given by DPAC to the Commodities Committee	Ramon Carlos	10-5-15	COMPLETED – council members were emailed the link to the spreadsheet provided by DPAC.
Action Item #8: contractor award process as guided by the Construction Committee.	Committee Co-Chairs Rebecca Llewellyn and Debbie Hunsaker with Ramon Carlos	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #10: council members send information to OBEO on current and future outreach events presented by their respective trade associations/organizations; updated on a quarterly basis throughout the year.	Council Members	Each Quarter	ONGOING – council members will need to continue to send information to OBEO attention Carole Ching.
Action Items from the July 2015 meeting			
Action Item #1: request for training – how to get contracts with Caltrans; in-depth training specific to the process of submitting proposals – would be especially helpful for African American businesses.	Ramon Carlos	11-20-15	ASSIGNED – more details and further clarification needed; update during the November SBC meeting.
Action Item #2: explore options to develop a District 7 only Small Business Council in the future.	Chair Shell	11-20-15	ASSIGNED – according to records, Chair Shell noted the number of SBs is very high; Director Dougherty added it would be best to assess the possibility of a District 7 SBC after the regional SBC has had an opportunity to meet a few more times. Update during the November SBC meeting.
Action Item #3: request for a meeting involving Department of General Services (DGS), Caltrans Directors, and SBC members to discuss microbusiness (MB), small business (SB), and disabled veteran business enterprise (DVBE).	Chair Shell	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #4: regarding the Disparity Study – is there a way to protect those who provide comment from possible negative repercussion?	Ramon Carlos	11-20-15	ASSIGNED – BBC to provide a recap and address this matter during the November meeting.

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
Action Item #5: examine what needs to be done to unbundle District 43 contracts.	Chair Shell	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #6: notify the council members when the district reports are posted on the SBC web page.	Carole Ching	8-18-15	COMPLETED – email sent to council members with the link to the district reports posted on the SBC web page; council members will continue to be notified as soon as the reports are posted.
Action Item #7: provide a log of completed Action Items as a way to track the council’s accomplishments.	Carole Ching	11-20-15	COMPLETED – log of completed Action Items placed in meeting packets.
Action Items from the September 2015 meeting			
Action Item #1: provide a step-by-step procedure on how to search the DBE database.	Janice Salais	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #2: provide a list of upcoming Caltrans procurement fairs.	OBEO	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #3: provide a link to the DBE questions and answers regarding SB element and SB set aside.	Lance Yokota, FHWA	9-21-15	COMPLETED – Mr. Yokota provided a link that was emailed to council members.
Action Item #4: explore ways to let primes know a SB or DVBE firm is a legitimate business, i.e., “gold seal of approval”.	Janice Salais and Commodities Committee	11-20-15	ASSIGNED – update during the November SBC meeting.
Action Item #5: look into using a projector instead to show OBEO’s data reports currently provided in hard copy.	Ramon Carlos	11-20-15	COMPLETED – reports printed on larger sheets of paper.
Action Item #6: provide copies of the new DPAC brochure to council members.	Louise Lozoya, DPAC	11-20-15	COMPLETED – brochures distributed at the November SBC meeting.
<p>A. Agenda review and remarks – Chair Shell</p> <p>Meeting packet review – these reports and district SB updates are available online through the OBEO website.</p> <p>Comments:</p> <ol style="list-style-type: none"> There are over 900 African American DBE firms, not including those in other databases of organizations that also certify. Janice Salais, Certification noted it is possible to search their database, will provide steps necessary to do so. Re: statistics from Local Assistance – Robert Padilla will be working on getting full information from all districts. <p>B. Action Item review – refer to Action Item list, pages 1 to 3 in the meeting record.</p> <p>Comments:</p> <ol style="list-style-type: none"> Re: CUF investigation – per Phillina Lyles, Construction, complaints will initiate an investigation of a DBE; field staff will conduct a CUF investigation by Construction. Per Tanya Little, DGS, CUF does not exist without a contract; any agency using DBVE or SB must conduct CUF certification; there are consequences if not performing CUF. 			

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
2.	Re: a District 7-only SBC – Director Dougherty would like to wait until the regional SBC meets a couple more times before determining whether a District 7 SBC would be needed.		
C.	Highlights from the Director’s Office – Malcolm Dougherty		
1.	Valley and Butte Fires - have made a significant impact, especially on the communities involved; now in clean up – tree removal, road repair.		
2.	District 4 demolition of the old Bay Bridge – simultaneously removing marine foundations by planting small charges meant to implode, which is more sensitive to the marine life in the area and is less impactful on the environment.		
3.	Mile Marker publication – the most recent quarterly issue is now available in both hard copy (limited quantity available) and online; dashboard outlines performance metrics for SB and DVBE; the dashboard is modified each quarter and is designed to be interactive.		
4.	Caltrans newsletter – covers sustainability and the project delivery program; as with the Mile Marker, the newsletter is available online.		
5.	Legislative session ended last week – Director Dougherty will provide a review during the November SBC meeting. Special session for transportation funding continues, next meeting not yet scheduled; both Assembly and Senate are working on this matter. The Administration has offered concepts for revenue generation and how funds should be spent; looking at \$3.6 billion to be split between state and local assets. Caltrans has taken a “fix it first” position in prioritizing spending, while recognizing local needs. It is important that all transportation advocates articulate the value of investing in infrastructure and need for transportation funding.		
6.	Prop 1B – for capacity building, investing in corridors, and so forth; Mr. Dougherty noted our infrastructure is being severely strained and definitely a fix it first priority, which will be addressed during the special sessions. Mr. Dougherty remarked our pavements are 85 percent “good health”, which upon investment will increase to 90 percent plus. He also mentioned specific performance metrics could be built into the legislation. Funding estimates: 25 percent, federal and remainder from local sales tax, for a total of \$2.5 billion for “fix it.”		
	Comments:		
	<ul style="list-style-type: none"> • Highway 15 concerns – projected to complete in September 2016, however, in the meantime, construction is holding up the traffic with devastating impact. • High Speed Rail – noted that Mr. Dougherty’s advocacy helped bring about 30 percent goal; supplies and commodities can be applied to goal? Suggested a more concerted effort be applied for SB utilization in procurement. Concern expressed regarding the impact of PIA mandated purchase of commodities. • Re: safer access to programs – Mr. Dougherty asked what are the local priorities in place? Suggested looking at the California Transportation Commission for how it is handling and scoring a project, and how final selection is done. Note: each grant has different criteria. • 710 Extension North – status? Per Shirley Choate, District 7, the environmental study will be finalized in October. 		
D.	District 4 Report – Bijan Sartipi, District Director Refer to Mr. Sartipi’s report posted on the OBEO web page.		
E.	District 3 Report – Amarjeet Benipal, District Director Refer to Mr. Benipal’s report posted on the OBEO web page.		
F.	District 10 Report – Sam Haack, Deputy Director, Maintenance and Operations Refer to Ms. Haack’s reports posted on the OBEO web page.		
G.	District 3 Report – Susan Elkins, Chief Deputy Director via phone bridge. Refer to the District 3 report posted on the OBEO web page.		
H.	District 11 Report – Laurie Berman, District Director Refer to the District 11 reports posted on the OBEO web page.		

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<p>Additional comments:</p> <ul style="list-style-type: none"> • Imperial contract has been divided into five contracts. • Partnership with SANDAG – presenting three workshop sessions in the fall which will target A&E consultants. 			
<p>I. District 7 Report – Shirley Choate, Chief Deputy Director Refer to the District 7 reports posted on the OBEO web page. Additional comments:</p> <ol style="list-style-type: none"> a. Internal adjustments have resulted in positive results. b. Numbers have been encouraging regarding the utilization of SBs. c. Procurement of goods – policy to stay local, utilize SB, which has resulted in 75% SB utilization. d. Federal contracts – goal has been 9%, commitment currently at 10.44%. e. A&E contracts – goal has been 13%, commitment currently at 17%. f. District outreach work has been progressing; the district welcomes comments on how to improve. g. Cal/Mentor program – the district plans to revive soon; council members in the Los Angeles area stated they would like to assist in the district’s efforts. 			
<p>J. BART presentation – Alma Basurto and Ron Granda</p> <ol style="list-style-type: none"> 1. Packet of information distributed during the meeting. 2. SB Elements program discussed. <ol style="list-style-type: none"> a. Federal and non-federal contracts – BART looks at how they can be unbundled. b. If a firm is already a DBE, it can automatically become an SBE. 3. Goals – utilizes a formula; considers market area when setting goals. 4. Certification matrix – handled by BART’s Office of Civil Rights. 5. Web site – www.bart.gov 6. Micro-Small Business Entity (MSBE) set asides <ol style="list-style-type: none"> a. BART certifies MSBEs; check the BART website for statistics; currently over 200 MSBEs. b. Limits – construction and procurement, up to \$2 million; for professional services, up to \$3 million. c. Awards – six contracts since 2014 to MSBEs, which is increasing as BART continues to unbundle contracts. 7. Certification package – first come, first served. 8. For those who do not meet the personal net worth standard, there is the SB prime program. 9. BART does not receive HSR funding. 10. Per Lance Yokota, FHWA, re: set asides – the State Legislature authorizes Caltrans to do what it does, and at this time, there is no set aside. The state SB program is limited to California firms, which is not possible to do on highway projects. Any incentive to do a set aside must be authorized by the State Legislature. 11. Per Mr. Granda, the DOT gave BART permission to develop a program that includes SB and MSBE, which other agencies are now seeking to model. 12. The BART website updates its list of upcoming projects every Friday. 13. Per Angela – in order for Caltrans to develop a similar program to BART’s, it would need both FHWA and State Legislature approval; Caltrans is looking into this matter. 			

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
<p>J. FHWA Update – Lance Yokota</p> <ol style="list-style-type: none"> 1. Examining issues and proposals as part of looking ahead for the next 30 years. 2. Federal legislature has authorized spending through September 29; there will probably be another short extension following. 3. At this point, the DOT should have enough funding through June 2016. 			
<p>K. DGS Update – Tanya Little</p> <ol style="list-style-type: none"> 1. Noted the handout in the meeting packets, “Benefits of the SB/DVBE Option to Increase SB/DVBE Participation,” which is also in government code. 2. Check the DGS website for SB requirements – DBE can also be certified as a SB. 3. Mentioned by both Ms. Choate and Mr. Benipal the importance of firms selecting the correct keywords to aid district searches for Minor B and emergency contracts. 			
<p>L. District 4 Cal Mentor Program – Romy Fuentes, Project Management</p> <ol style="list-style-type: none"> 1. The District 4 program is in its eighth year; program was initiated in January 2007. 2. Intent is to increase SB community involvement. 3. This program has created an adequate pool of SB A&E firms to compete for contracts. 4. Considered a good business opportunity for SBs. 5. Steering committee – composed of nine committee members, including four protégé, four mentors; participation is voluntary; applications are reviewed and approved by the committee. 6. General meetings are held quarterly. 7. Achievements <ol style="list-style-type: none"> a. 116 members b. 55 MOUs (Memorandum of Understanding) executed between mentors and protégé. c. Partnership with local agencies, which provide monetary and other support. d. Five protégé were awarded prime contracts in District 4; these firms are now giving back by helping the program. e. Annual meeting to be held on May 5 – opportunity to give awards and provide recognition. f. District goals – DVBE, 4%; SB, 35%; DBE, 42%. 8. Currently have more protégé than mentors – ongoing application for mentors. 9. Mentors develop long term relationships with the SB, which usually does not end when the official mentoring commitment is concluded. 10. Surveys conducted after each workshop to evaluate and improve the program. 11. Electronic matching of mentors and protégé – currently looking into this approach to increase the number of pairings. 12. Doing more with less – the decrease in A&E contracting opportunities has affected the program, as well. 13. October 22 – protégé graduation event to be followed by a mixer. 14. January 21 – date for the next program meeting. 15. During the annual meeting, Director Sartipi was honored for his support of the program, graduates recognized for their participation, and mentors were recognized for their multiple mentor relationships. 16. For more information about the program, go to the District 4 website. 			

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
M. District 4 Mentor Protégé Program – Bony Nyaga, Construction			
<ol style="list-style-type: none"> 1. Program vision – increase the participation of SBE, DBE, and DVBE in procurement and contracting of public works projects. 2. Based in the mentoring concept as applied to construction. 3. Mentors are highly qualified individuals with public works background who understand the Caltrans contracting process and are willing to give a helping hand to SBs and the many qualified firms in the district. 4. Protégé are qualified SBs that understand how to do public works, but need a helping hand in the contracting process. 5. The program began through a pilot program conducted in 2008. 6. By July 2011, the first class graduated. 7. The second round of ten pairings will graduate in December. 8. Planning on using new strategies to engage more mentors. <ol style="list-style-type: none"> a. Will be reconstituting the steering committee. b. Refining the application process to improve pairings. c. Developing a resource toolbox. 			
N. Meeting record approval			
<ol style="list-style-type: none"> 1. No changes to the meeting record. 2. Motion to approve the meeting record for July 17, 2015, Council Member Chris Chavez; motion seconded by Council Member Eddy Lau. 3. The ayes have it, motion carried; the meeting record of July 17, 2015 is approved. 			
O. Committee Meeting Reports			
1. Commodities Committee – Lee Cunningham for Chair Zeke Patten			
<ol style="list-style-type: none"> a. Requested a listing of the procurement fairs across the states – OBEO will work on this. b. New DPAC brochure – now available; would like to get copies of it to the members at the November meeting; can be downloaded, but it’s good to see the way the information has been presented. Marketing is so important, and this brochure will make a good impression on contractors. Plans will be to have the brochure at outreach events for construction; district SB liaisons and advocates will be making good use of the brochure. c. Working on a report out of the committee’s accomplishments. d. Ms. Cunningham also distributed invitations for an upcoming event on October 2 for her organization, Women Construction Owners and Executives, USA. 			
2. Construction Committee – Debbie Hunsaker, Co-Chair			
<ol style="list-style-type: none"> a. Committee membership continues to be a challenge. b. Certified payroll issues – threat of ID theft; committee member Rick Fowler is currently working on language for legislation to be introduced by Assembly Member Weber. c. Contractor award – criteria to include: partnering; prompt payment – payment in a reasonable length of time; meeting or exceeding goals and by how much; diversity of the businesses utilized – providing opportunities to many. Also including a DBE that has graduated from the DBE program. d. Insurance indemnity – examples have been submitted with more to come; important that issues are recorded in writing. e. OCIP concerns – will be submitting experiences in writing. f. Sole source – Ramon Carlos, OBEO, will be looking into this matter. 			

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
g. Working with Janice Salais, Certification, regarding adding work codes. h. Disparity Study – encouraged members to participate. i. Design/Build challenges being addressed in regards to lump sum payment records. Director Dougherty noted this is a good time to provide feedback on this matter, as the agency is putting together specifications for the new round.			
3. Local Assistance Committee – Rod Garcia, Chair a. Action items to be distributed to members via Carole Ching, OBEO. b. Design/Build contracts – discussed related DBE policies. c. Robert Padilla, formerly with OBEO, now with Local Assistance; will be working with the committee to provide much of the information requested; guidelines forthcoming. d. Final rule – requested a copy. e. Resident Engineer (RE) Academy – discussed the feasibility in participating in the academy; received feedback from Mr. Padilla.			
4. Professional Services Committee – Eddy Lau, Chair a. The committee continues to work closely with Esther Morris. b. Pilot program involving District 43 – watching progress on changes, impact of government efficiency review. c. Will expand further on various issues, such as discriminatory language in District 7 contracts, which needs further review. d. Committee Secretary, Eric Halm, reported the committee is working on its performance review on the 2015 action items – appreciation expressed for assistance from Chair Shell, Ms. Salais, and Ms. Morris.			
P. Ad Hoc Committee report – African American DBE Participation – Eddy Lau, Chair Due to multiple conflicts in schedule, the committee did not meet this month; no report given.			
Q. New Business 1. Chair Shell reviewed the September meeting action items [refer to list on page 3 of this meeting record.] 2. Ms. Choate requested more information from Mr. Lau on perceived discriminatory practices.			
R. Public Comment 1. Council Member Wanda Rogers shared her current project in which she has been working with public agencies to develop a mentoring program for construction and commodities firms patterned after Mentor Protégé. a. October 7 – meet the primes event to gain their commitment to the program. b. October 27 – kick-off to unveil the program; she noted that all costs thus far have been covered by in-kind contributions; fellow Council Member Bill Ulmer will be the guest speaker. 2. Richard Boules, guest, requested more information about the African American DBE Participation work group – Mr. Lau, Chair of that committee will provide the information requested. Mr. Boules offered his organization’s resources to the effort. 3. Council Member Brenna Butler Garcia stated her organization will be presenting a Business Showcase and Expo on October 1, no charge to attend; information to be sent to Carole Ching for distribution. 4. Council Member Stephen McGlover suggested the committees when compiling their successes, point out the impact that SB has had on the local communities and the state. He encouraged the next generation to become entrepreneurs, encouraged us to open the doors to make that happen. 5. Chair Shell mentioned she will be modifying the agenda to include more time to review the action items.			

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

Action/Task	Who is responsible/ presented	By when	Status
Meeting adjourned – 12:19 p.m.			
Next meeting: November 20, 2015, Sacramento	Carole Ching to notify SBC members with further details.	10-8-15	Email message sent to members.

DOCUMENTS included in the meeting packet and/or distributed at the meeting:

- Meeting agenda
- Draft of meeting record, July SBC meeting
- Award Tracker Report, August 2015, Office Engineer
- Report, OBEO, Disabled Veteran Business Enterprise Commitment at Award, State Funded Contracts, August 2015
- DBE participation on federally funded major construction contracts, 10/1/14 to 8/31/15
- DBE participation on federally funded A&E and Minor B contracts, 10/1/14 to 8/31/15
- DBE commitment at award by district, federal-aid major construction contracts, federal fiscal year 2015, YTD 10/1/14 to 8/31/15
- BART portfolio of materials
- District 3/North Region Small Business Update; Construction Projects 24-month Look-Ahead, Sept 2015 - 2017
- District 4 Small Business Update
- District 7 Small Business Utilization Report; District 7 2-Year Look Ahead Dates for Construction Projects, 9/2015 to 9/2017; Look Ahead Report, Anticipated A&E Advertisements as of 9/2015; District 7 SB Utilization Report, June 2015
- District 8 Small Business Update; Construction Projects to List in FY 15/16; Current Construction Projects Over \$10 Million; Current Construction Projects Under \$10 Million
- District 9 Small Business Update
- District 10 Small Business Update; District 10 Construction Look Ahead
- District 11 Small Business Update; District 11 Construction/Maintenance Look Ahead Map FY 15/16

PRESENT

Council Members:

- | | |
|--------------------|---------------------|
| 1. Ajiake, Matthew | 2. Josie Calderon |
| | 3. Chaudhary, Arvin |

Caltrans Statewide Small Business Council – Meeting Record

District 4 Office, 111 Grand Avenue, Oakland, CA 94612

September 18, 2015, 8:30 a.m. to 12:00 p.m.

4. Chris Chavez
5. Churchwell, Dr. Caesar (Alternate)
6. Cunningham, Lee
7. Garcia, Brenna Butler
8. Garcia, Rod
9. Halm, Eric
10. Hou, Johnathan
11. Hunsaker, Debbie
12. Jordan, Fred
13. Lau, Eddy
14. Llewellyn, Rebecca (Teleconference)
15. Stephen McGlover
16. Ortiz, Leonard
17. Patten, Zeke (Teleconference)
18. Rogers, Wanda (Alternate)
19. Ulmer, Bill
20. Yu, Ming Chen (Alternate)
12. Elkins, Susan, District 3
13. Fuentes, Romy, District 4
14. Gouthier, Cheri, District 11 (Teleconference)
15. Haack, Sam, District 10
16. Harris, Adriana, District 4
17. Jenkins, Rochelle, District 3 (Teleconference)
18. Knudsen, David, District 8 (Teleconference)
19. Lyles, Phillina, Construction
20. Nesbitt, Osayahde, District 4
21. Nyaga, Bony, District 4
22. Padilla, Robert, Local Assistance
23. Pearsall, Alicia, OBEO (Teleconference)
24. Phillipon, Liz, District 8 (Teleconference)
25. Salais, Janice, OBEO
26. Sartipi, Bijan, District 4
27. Sequeira-Smith, Alicia, OBEO (Teleconference)
28. Solis, Mario, OBEO

Caltrans Staff:

1. Shell, Angela, Assistant Director, OBEO & Council Chair
2. Dougherty, Malcolm, Director
3. Azima, Cindy, District 12 (Teleconference)
4. Baser, Hershel, OBEO (Teleconference)
5. Benipal, Amarjeet, District 3
6. Berman, Laurie, District 11
7. Bullivant, Tim, OBEO
8. Carlos, Ramon, OBEO
9. Ching, Carole, OBEO
10. Choate, Shirley, District 7
11. Crosby, George, District 4

Guests:

1. Basurto, Alma, BART
2. Boules, Richard, COMTO-NAMC, NorCal Chapters
3. Carey, Darrel, EB SBC
4. Granda, Ron, BART
5. Lang, Dana, San Francisco
6. Little, Tanya, DGS
7. Parrish, Doug, Red Dipper/SFAACC
8. Scott, Shondra, Small Biz Concept
9. Torres, Jesse, GOBIZ
10. Yokota, Lance, FHWA