

**Division of Accounting  
OFFICE OF TRAVEL AND SPECIAL SERVICES  
DIRECTORY OF CONTACTS  
June 2017**

LATEST UPDATE:  
June 19, 2017

**OFFICE CHIEF**

**Nancy Kataoka**

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**Travel Payments and Policy Branch**

**BRANCH CHIEF**

**Paul H. Hinnant**

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**TRAVEL PAYMENTS SECTION**

**Travel Information Line (TEC Questions)**

Hours: 8:00 am to 12:00 pm & 1:00 pm to 4:00 pm

**Phone: (916) 227-9061  
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**Travel Payments - Section A Chief**

**Teresa Wong**

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Lead Person

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Lead Person

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District 3 TEC Auditor

Yulan Huang

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District 4 (Alpha M-Z) TEC Auditor

Natalie Ho

(916) 227-9033

District 2 & 8 TEC Auditor

Aaron Dang

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District 4 (Alpha A – L) TEC Auditor

Anh Dang

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District 1, 9 & 12 TEC Auditor

Tiffany Ma

(916) 227-9827

District Auditor – 5 & 6 TEC Auditor	Hong Ho	(916) 227-9825
<b>Travel Payments - Section B Chief</b>	<b>Mickie Hausman</b>	<b>(916) 227-8643</b>
Lead Person	Wendy Ip	(916) 227-9325
District HQ (Alpha A-G) & OST TEC Auditor	Mei Lin	(916) 227-9134
District HQ (Alpha H-O) TEC Auditor	Lane Hayashi	(916) 227-5768
District 7 TEC Auditor	Yingci Liang	(916) 227-9378
District HQ (Alpha P-Z) TEC Auditor	Tien Bui	(916) 227-5582
District 10 & 11 TEC Auditor	Irina Shevchuk	(916) 227-9225
Lead Person Rental Car and Airline	Srichit Maljai	(916) 227-8948
Airline Payments	Meimi Huang	(916) 227-9074
Enterprise Rental Car Payments	Lili Tran	(916) 227-9052
<b>TRAVEL POLICY SECTION</b>		
<b>Section Chief</b>	<b>Rajesh Rai</b>	<b>Phone: (916) 227-9079</b> <b>Fax: (916) 227-9357</b>
<b>Cal Travel Store (Travel Agency)</b>	<b>(916) 376-3989</b>	<b>1-877-454-8785</b>
<b>Travel Policy Section Fax #</b>		<b>(916) 227-9357</b>
Section Lead Travel Policy/Travel Guide Updates/Revisions, Citibank Individual Government Corporate Cards	Cassie Baba	(916) 227-8652
Travel Advance Issuance and Collections, Travel Policy Exceptions	Lai Saephan	(916) 227-9272

Employee Relocation, Travel Reservations (Concur)	Terence Hung	(916) 227-9330
Travel Reservations (Concur)	John Garibay	(916) 227-4281
Travel Advance Issuance	Xuandai (Kathy) Huynh	(916) 227-5700
Travel Advance Issuance	Leslie Skarshaug	(916) 227-9092
Mail Distribution	Angela Cascio-Serna	(916) 227-9030