

**LOCAL AGENCY OBLIGATION PLAN
INSTRUCTIONS FOR AB 1012 – YEAR 13**

**** Please do not alter, modify or change the template provided ****

1. **District** – Enter the Appropriate Caltrans District Number.
2. **MPO/RTPA** – Enter the name of the responsible Metropolitan Planning Organization or Regional Transportation Planning Agency.
3. **Local Agency** – Enter the name of the local agency responsible for the project.
4. **Project Number** – Enter the project number in the following format:
STP1234(567)
 - May be completed by the Caltrans District Local Assistance Engineer.
 - If project number is not known, please provide the project FTIP or PPNO number.
5. **Project Location** – Provide the location of the project.
6. **Project Scope/Description** – Provide a brief project description and project scope.
7. **Planned Date of Obligation** – Enter date of obligation; enter as MM/DD/YY.
8. **RSTP \$** (actual dollars) – Enter the RSTP dollars being obligated for each project (for this transaction only).
9. **CMAQ \$** (actual dollars) – Enter the CMAQ dollars being obligated for each project (for this transaction only).
10. **HBP \$** (actual dollars) – Enter the HBP dollars being obligated for each project (for this transaction only).
11. **HSIP \$** (actual dollars) - Enter the HSIP dollars being obligated for each project (for this transaction only).
12. **HRRR \$** (actual dollars) - Enter the HRRR dollars being obligated for each project (for this transaction only).
13. **SRTS \$** (actual dollars) - Enter the SRTS dollars being obligated for each project (for this transaction only).
14. **Federal STIP \$** (actual dollars) – Enter the total STIP dollars being obligated for each project (for this transaction only). Do not include projects with state only funding.
15. **Federal \$ This Obligation** – Auto fill column.
16. **Remarks** – Enter comments or additional information; provide a contact, with a Name and Phone number, for questions.