

## 2011 Meeting With Contractors – Action Items

### Remind District Landscape Architects:

1. Show existing irrigation systems on the plans when the project includes "Check and Test" or "Maintain Existing Irrigation" work.
2. Calculate quantities of compost and mulch carefully. Consider using the compost and mulch calculator located at:  
<http://www.dot.ca.gov/hq/LandArch/ec/organics/mulch.htm>
3. Do not "double-specify" compost, mulch, and other quantities. Avoid specifying both the volume (in cubic yards) and the depth (in inches) as the quantities frequently do not agree causing problems in bidding and administration.

### Remind Contractors:

1. Per the Construction General Permit, Contractors are reminded that by September 2011, the Water Pollution Control Manager (WPCM) must be a Qualified SWPPP Practitioner (QSP) whenever the project requires a Water pollution Control Plan (WPCP), or be a Qualified SWPPP Developer (QSD) whenever the project requires a Stormwater Pollution Prevention Plan (SWPPP).
2. Detailed stormwater pollution prevention information is available at:  
[http://www.dot.ca.gov/hq/LandArch/contractors/pdf/New\\_CGP\\_2-16-11.pdf](http://www.dot.ca.gov/hq/LandArch/contractors/pdf/New_CGP_2-16-11.pdf)

### Headquarters Landscape Architecture Program Action Items:

1. Post Contractor meeting presentations and other helpful Contractor links on the Contractor web page located at: <http://www.dot.ca.gov/hq/LandArch/contractors/>
2. Provide a link to Currently Advertised Projects (Attachment A) on the Contractor web page.
3. Review the "Damage Repair" specification's fifty-fifty cost split requirement for fairness.
4. Provide Caltrans Construction Division with guidance on how to comply with the Stormwater Notice of Termination (NOT) for Highway Planting projects that include a Plant Establishment Period.
5. Provide guidance on techniques to incorporate compost on the web at:  
[http://www.dot.ca.gov/hq/LandArch/ec/organics/compost\\_incorporate.htm](http://www.dot.ca.gov/hq/LandArch/ec/organics/compost_incorporate.htm)
6. Review Caltrans Sprinkler Schedule Template for clarity.
7. Review if "load tickets" are required to be submitted to the Resident Engineer for bulk materials such as compost and mulch.
8. Review and update the RICS specification - particularly the functional test. Two functional tests may be required. Tests might include low flow alarms, high flow alarms. Clarify data input strategies - particularly with regard to regional ET and precipitation rates.
9. See if the Landscape Architecture Program can help ensure the timely posting of bid results.
10. See if the Landscape Architecture Program can help ensure timely payment of subcontractors by the prime?
11. Perform a more effective outreach for the 2012 Contractor meeting.