A&E Contract Procurement Process

**DPAC**
- Develop RFQ
- Evaluate Responsiveness

**Selection Committee**
- Initial Evaluation (SOQ Review)
- Final Evaluation (Interviews)

**Consultant**
- Submit SOQ by 3:00pm
- Complete Financial Documents Package
- Respond to Assessment

**A&I**
- Review SHR Apps
- Evaluate Financial Documents

**Number of Calendar Days**
- Contract Request Package Received: 0
- RFQ Advertised: 5
- SOQ Submittal Deadline (14 Day Ad): 10
- Short-Listed Consultants Identified: 15
- Most Highly Qualified Consultant Identified: 20
- Financial Documents Package Obtained: 25
- Final Cost Proposal Received: 30
- Contract Executed: 35
- Finalize Contract: 40
- Sign Contract: 45