



**Caltrans District 4 Bicycle Advisory Committee (BAC)
April 16, 2014 1:30 – 3:30 PM
Meeting Summary**

Members Present (including teleconference attendees):

Eric Anderson, City of Berkeley (At-large member)
Matthew Bomberg, Alameda County Transportation Commission
Andrew Boone, Silicon Valley Bicycle Coalition (San Mateo County)
Mike Costanzo, Napa County Bicycle Coalition
Alan Forkosh, Alameda County resident (At-large member)
Paul Goldstein, Santa Clara County resident (At-large member)
Andrew Hart, Solano Transportation Authority
Gary Helfrich, Sonoma County Bicycle Coalition, D4 BAC Vice Chair
Lauren Ledbetter, Santa Clara Valley Transportation Authority
Carol Levine, Alameda County resident (At-large member)
Rick Marshall, Napa County Public Works Department, D4 BAC Chair
Bruce “Ole” Ohlson, East Bay Bicycle Coalition
Alisha Oloughlin, Marin County Bicycle Coalition
Mike Sallaberry, San Francisco Municipal Transportation Agency
Emma Shlaes, for Corinne Winters, Silicon Valley Bicycle Coalition (Santa Clara County)

Non-Members Present (including teleconference attendees):

Jenice Benson, Caltrans Headquarters Division of Design
Dan Dawson, Marin County Public Works Department
Casey Hildreth, Alta Planning + Design
Brett Hondorp, Alta Planning + Design
Antonio Leos, San Francisco Bicycle Coalition
Jasmine Martin, Alameda County Transportation Commission
Larry Moore, Caltrans Headquarters Design
Matthew Ridgway, Fehr & Peers
Rebecca Sanders, UC Berkeley Safe Transportation Research and Education Center (SafeTREC)
Jennifer Stanley, City of Oakland
Beth Thomas, Caltrans District 4

Agenda Item #1: Welcome and Introductions

A quorum was reached.

Agenda Item #2: Orders of the Day: announcement of Caltrans endorsement of National Association of City Transportation Officials (NACTO) guidelines

Beth discussed Caltrans' endorsement of NACTO guidelines. BAC members asked for clarification of what the endorsement means and how to address inconsistencies between NACTO guidelines and Caltrans standards.

Agenda Item #3: Review and approval of summary of January 2014 meeting

The members asked that at-large members be identified as such on meeting documentation.

Agenda Item #4: Review and approval of letter and proposed bicycle signal guidance, developed by the D4 BAC Bicycle Signal Subcommittee, to forward to the California Traffic Control Devices Committee (CTCDC) for inclusion in the June 2014 update of the California Manual on Uniform Traffic Control Devices (MUTCD)

The BAC reviewed the draft letter and proposed edits to the guidance language for bicycle signals, which would eliminate the volume warrants and allow their use with Pedestrian Hybrid Beacons and for leading and lagging phases. Mike Sallaberry asked that language be added to allow the use of bicycle signals to provide a separate signal phase for through-bicyclists on bikeways located to the right of a right-turn only lane and to allow right-turn-on-red for traffic signals in conjunction with a bicycle signal if the bikeway is arriving at the intersection to the left of a right-turn lane. A motion was made to approve the letter and proposed guidance with these edits.

Agenda Item #5: Discuss cases in which the NACTO Urban Bikeway Design Guide is used as a supplement to the California Highway Design Manual (HDM).

Janice Benton, Assistant Chief, Division of Design and Larry Moore, Caltrans Headquarters Design Coordinator discussed with the BAC how local agencies could use the design exception process to document decisions based on NACTO guidelines and the importance of evaluating newer facilities. A discussion was also held on issues with classifying bikeway facilities and pending legislation to define a class IV bikeway.

Agenda Item #6: Discuss and consider request for CTCDC to develop buffered bike lane guidance or a figure for inclusion in the California MUTCD

A motion was made and approved in support of the submittal of bike lane buffer guidance developed by the Bicycle Technical Committee of the National Committee on Uniform Traffic Control Devices to the CTCDC for review and approval. This would be carried to CTCDC by John Ciccarelli, one of Caltrans' two non-motorized representatives on CTCDC.

Agenda Item #7: Review and adopt District 4 BAC Revised Charter

The BAC reviewed edits proposed by the Charter Subcommittee. A motion was made and approved to remove committee-wide ratification of at-large members.

Agenda Item #8: Public Comment, Topics for Next Meeting, Announcements and Information Sharing

No announcements were made.