# **TEMPLATE FOR “NOTICE OF INTENT”**

**Instructions:**

* Notice must be double-spaced. See [FHWA Instructions for Submitting Notice of Statute of Limitations (SOL) to the Federal Register](https://dot.ca.gov/programs/environmental-analysis/standard-environmental-reference-ser/forms-templates#notices) for general instructions.
* Check with your HQ DEA Environmental Coordinator for current year’s FHWA billing code Federal Register notices; it is the accounting code FHWA needs to publish the notice.
* Additional instructions are shown below in blue text and are marked by the word “Note.” Remove all instructions before finalizing.

**DEPARTMENT OF TRANSPORTATION [4910-****Enter current FHWA billing code]**

**Federal Highway Administration**

**Environmental Impact Statement:** **Enter County, California**

**AGENCY:** Federal Highway Administration (FHWA), Department of Transportation (DOT)

**ACTION:** Notice of Intent.

**SUMMARY:** The FHWA, on behalf of the California Department of Transportation (Caltrans), is issuing this notice to advise the public that a enter type of environmental impact statement (i.e., draft, supplemental) will be prepared for a proposed highway project in enter County, California.

**DATES:** As applicable, list dates of public scoping meetings, deadlines for comments, etc.

**ADDRESSES:** As applicable, list addresses for public scoping meetings

**FOR FURTHER INFORMATION CONTACT:** Enter name, address, and telephone number (or email address) of Caltrans contact (Chief, Environmental Branch responsible for the project). Joint lead agency contact, if applicable, may be provided

**SUPPLEMENTARY INFORMATION:**

Effective July 1, 2007, the Federal Highway Administration (FHWA) assigned, and the California Department of Transportation (Caltrans) assumed, environmental responsibilities for this project pursuant to 23 U.S.C. 327. Caltrans as the assigned National Environmental Policy Act (NEPA) agency, in cooperation with (insert joint lead agency), as appropriate, will prepare a enter type of environmental impact statement on a proposal for Enter type of work (i.e., highway improvement, bridge replacement, etc.) project in enter County, California. Enter the type of work; a description of the proposed action; description of the proposed alternatives, including the No-Build. [Note: For 23 USC 139 Notice of Initiation, include the proposed project’s termini, length, and general location; and anticipated federal approvals, such as permits].

Letters describing the proposed action and soliciting comments will be sent to appropriate Federal, State, Participating Agencies, enter Tribal governments, as applicable and local agencies, and to private organizations and citizens who have previously expressed or are known to have interest in this proposal. Enter the timeframe within which the environmental review process will be started. Public scoping meeting(s) will be held in enter location(s) in enter timeframe. In addition, a public hearing will be held. Public notice will be given of the time and place of the meeting and hearing [Note: as applicable]. The enter type of environmental impact statement will be available for public and agency review and comment prior to the public hearing. Enter information regarding the proposed scoping process including whether, when and where scoping meetings will be held.] [Add supplementary information as appropriate for the type of notice].

To ensure that the full range of issues related to this proposed action are addressed and all significant issues identified, comments, and suggestions are invited from all interested parties. Comments or questions concerning this proposed action and the EIS should be directed to Caltrans at the address provided above.

(Catalog of Federal Domestic Assistance Program Number 20.205, Highway Planning and Construction. The regulations implementing Executive Order 12372 regarding intergovernmental consultation on Federal programs and activities apply to this program.)

Date: Enter date signed

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Enter name

Director, Enter program

Federal Highway Administration, California Division

[Note: the signature must be exactly as typed]

[Note: signature must not be on a separate page from text of notice.]