SAMPLE ENVIRONMENTAL STUDY REQUEST (ESR)

Request Information

**Original Request Date Requested:**

**Revision: Number**       **PA&ED:**       **Due Date:**

**Action Requested:**

Preliminary Environmental Assessment Report (PEAR)

Environmental Compliance Document

Permits

Safety Project (010 Programming Code)

Geotech Studies

Contact Information

**Project Engineer/Unit:**

**Unit/Senior TE Name:**

**Project Manager:**

Project Information

**Project Name (if applicable):**

**DIST-CO-RTE:**       **PM/PM:**

**EA:**       **EFIS Project Number:**

Funding Source

Needed to ensure compliance w/NEPA and/or CEQA; for federal projects attach page from FSTIP and RTP. The project descriptions must be consistent with the project description provided on this form.

State

Federal:  FSTIP/RTP pages attached

Local

Measure Funded

Other:

Purpose and Need Statement

Enter purpose and need statement.

Project Description/Reason for Revision

Enter brief project description, provide details for boxes that are checked in preliminary design information section.

Preliminary Design Information

Does the project involve any of the following? Please check the appropriate boxes and delineate on attached ESL map, plan or layout including any additional pertinent information:

New alignment

Road realignment

Road widening

Bridge work

Road cut/fill

Detours

Grinding

Construct access roads

Disposal/borrow site(s)

Equipment staging area

Drainage/culverts

100 yr. floodplain

Est clear recovery zone

Railroad

Ramp closure

R/W acquisition

Temporary easements

Utility relocation

Ground disturbance

Vegetation removal

Removal of trees

Trenching: max depth

Retaining/Sound walls

Pile driving

Seasonal constr. window

Night work

Light/Glare

Blasting

Stream channel work

Other:

Right-of-Way Required

No. of Parcels Impacted:

Rights of Entry requested by:

Date of request:

Work on Public Lands

USFS

National Park

State Park

BLM

Unknown

Other:

Technical Studies Requested

If study has not been requested yet, enter expected request date in table below.

|  |  |  |
| --- | --- | --- |
| **Study** | **Date** | **Requested By:** |
| Flood Plain Encroachment Evaluation |  |  |
| Traffic/Transportation |  |  |
| SB743/Induced Travel |  |  |
| Geologic/Geotechnical |  |  |
| Hazardous Waste |  |  |
| Landscape Architecture/Planting |  |  |
| Erosion Control |  |  |
| NPDES |  |  |
| Structures APS |  |  |
| District/Structures Hydraulic Study |  |  |
| Other: |  |  |

Additional Documents Attached

If documents are not available at time of submittal, enter expected date in table below.

|  |  |  |
| --- | --- | --- |
| **Document** | **Date** | **Comments** |
| Project Location Map |  |  |
| ESL Map |  |  |
| Preliminary Plans-Layouts |  |  |
| PR, PSR, PIR, Etc. |  |  |
| Typical Cross Sections |  |  |
| Right of Way maps |  |  |
| Aerial photos showing limits of R/W |  |  |
| Photos/Video |  |  |
| Borrow/Disposal Site Location Map |  |  |
| Specs (i.e., clean & paint bridge work) |  |  |
| Other: |  |  |

Additional Information

Enter additional information as needed (i.e., If the project scope has changed since the PSR/PIR, please explain.)

Dates

PDT Kick off Meeting:

Field Review:

Env/Design Scoping Meeting (PE to schedule meeting):

THE FOLLOWING INFORMATION IS TO BE JOINTLY COMPLETED BY THE PROJECT ENGINEER AND THE SENIOR ENVIRONMENTAL PLANNER:

ESR submittal includes:

Describe in general terms what has been submitted

Environmental Studies will produce:

Describe in general terms what the Environmental Office will produce with this submittal information

The following additional information is necessary to complete PA&ED

Describe what information is still needed, if any, to complete environmental studies, on schedule

**Estimated submittal date:**

Environmental Study Request Agreement

We have discussed the project described above and agree upon the information provided. Subsequent information may be provided, as it becomes available. Each submittal will have a new ESR form attached. We agree that the Project Approval and Environmental Document (PA&ED) phase must be a flexible, collaborative effort involving Design, Environmental, and the entire Project Development Team and that we will work together to achieve the scope and schedule established for this project.

**Project Engineer**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

**Senior Environmental Planner or Environmental Branch Chief**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature |  | Date |

Please note that the Begin Environmental Studies (BES) (M020) date for the project is the date that this form is signed by the Senior Environmental Planner and this is the date that should be entered into PRSM and any environmental tracking databases for the BES (M020) date.