# **Environmental Commitments Record (ECR)**

**DIST-CO-RTE:**       **PM/PM:**       **EA/Project ID.:**

**Project Description:**

**Date (Last modification):**

**Environmental Planner:**       **Phone No.:**

**Construction Liaison:**       **Phone No.:**

**Resident Engineer:**       **Phone No.:**

Instructions / Notes (remove prior to finalizing):

* Enter the EA/Project ID and Federal-Aid Project Number (if applicable) in the footer and the project title in the header beginning on page 2.
* If the ECR will be included in the environmental document, remove the staff contact information.
* Enter information in the following tables as appropriate for the project. If additional rows are needed, copy and paste in new rows.
* In the “Task and Brief Description” column, it is recommended to list the resource and number the task (e.g., BIO-1, CUL-3, HAZ-5, Visual-4, etc.).
* In the Source column, identify the page number(s) from the environmental document, or resource agency decision document, permit, or mitigation plan, where the commitment is most thoroughly described and identified. Update as the commitment definition is refined.
* In the “Included in the PS&E package” column, select “yes” if the task should be (or has been) included in the PS&E package. Identify the appropriate SSP or NSSP in the Action to Comply Column.
* In the “Action to Comply” column, describe the action that must be taken by the responsible party in order to comply with the commitment (e.g. establish an ESA, include delineation on the Plans).
* If an MND or EIR was prepared, select “yes” in the “Mitigation for Significant Impacts Under CEQA?” column for those measures that were proposed specifically to address a significant impact under CEQA.
* Upon completion of the PA&ED phase, the ECR will be used by the Project Team as a detailed reference throughout all project phases (Final Design and Construction), both to identify and track commitments and to locate the most current, detailed source of information. This is a living document that should be updated as commitments are made and completed through each key milestone (and potential phases of a project).

## PERMITS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Permit** | **Agency** | **Application Submitted** | **Permit Received** | **Permit Expiration** | **Permit Requirement Completed by:** | **Permit Requirement Completed on:** | **Comments** |
| Enter permit | Enter agency | Enter date | Enter date | Enter date | Enter Name | Enter date | Enter comments |
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## ENVIRONMENTAL COMMITMENTS

### PA&ED

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |

### PS&E/BEFORE RTL

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |

### ROW/PURCHASING

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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### PRE-CONSTRUCTION

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
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| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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### CONSTRUCTION

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
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| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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### POST-CONSTRUCTION

| **Category** | **Task and Brief Description** | **Source** | **Included in PS&E package** | **Responsible Branch/Staff** | **Action to Comply** | **Due Date** | **Task Completed by** | **Task Completed on** | **Remarks** | **Mitigation for significant impacts under CEQA?** |
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| Select a category | Enter task and brief description | Enter source | Select a response | Enter name | Enter action | Enter date | Enter Name | Enter date | Enter remarks | Select a response |
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