# Is My Project Eligible?

# To determine eligibility for the 2023 Caltrans Construction Safety Awards, your project must meet the following conditions:

# A major project

# Fully or partially funded by the State (not 100% locally funded), and

# Either:

# Completed project (approved Proposed Final Estimate (PFE) or Interim PFE or exceptions to PFE where the work is completed, or contract items completed with the exception of plant establishment period) between July 1, 2022 and August 31, 2023

# or

# On-going project (75% progress payment by August 31, 2023)

# How Do I Apply?

Download the application online at <https://dot.ca.gov/programs/construction/CCSAP>. Refer to the application for specific instructions. Each application must be nominated and signed by both the Caltrans Resident Engineer and the Prime Contractor Representative (e.g. Project Manager), and submit it to the HQ CCSAP Manager (for **completed** project) or the District CCSAP Coordinator in the district where the contract is administered (for **ongoing** project) by **September 29, 2023**. The link to the current CCSAP Contacts can be found at: <https://dot.ca.gov/programs/construction/ccsap/ccsap-contacts>

# Where Do I Find Specific Instructions to Fill out the Application to Nominate My Project?

# Please refer to the application for each award category for specific instructions on how to fill out the application to nominate your project.

# When Is the Submission Deadline?

# September 29, 2023

# What Are the Award Categories?

# Safety Excellence Award

# Safety Innovation Award

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# What Are the Recognition Levels for Each Award Category?

# For each of the award category, the project will be awarded based on the final total score evaluated

# by the judges in the following recognition levels (From highest to lowest): Platinum, Gold, and

# Silver awards.

To be awarded, each nominated project must have a total score of at least 70 points. Each nominated

project can get a maximum possible score of 100 points. The recognition levels are corresponding to the

following tiers of total project scores (from highest to lowest):

# I. Platinum Hardhat (90 – 100 points)

# II. Gold Hardhat (80 – 89 points)

# III. Silver Hardhat (70 – 79 points)

# Who Will Receive the Awards?

All contract stakeholders including contractors, subcontractors (if applicable), and Caltrans project staff for award-winning projects will be recognized. Depending on the project type (completed or ongoing) and the recognition level of the awarded project (Platinum, Gold, Silver, and Bronze awards), all project staff or team members of award-winning project will receive some types of recognitions. Refer to the next FAQ, “What Will I Get if My Project Is a Winner?” for the specific recognitions.

# What Will I Get if My Project Is a Winner?

|  |  |  |
| --- | --- | --- |
| *Project Type:* | ***Completed*** | ***On-going*** |
| *Recognition*  *Level:* | Platinum, Gold, and Silver awards | |
| *What you get:* | * Recognized at the annual awards ceremony, part of the 2023 Safety Summit * Certificates to all project staff members (Caltrans, Contractor, & Subcontractors if applicable) * Reflective hard-hat “Award Winner” stickers to all project staff members * Hard Hat Stress Relievers (TBA) to all project staff members * Hard Hat Safety Awards (2 per project:  1 to the Caltrans RE and 1 to the contractor’s PM) (TBA) | * Recognized at District meeting * Certificates to all project staff members (Caltrans, Contractor, & Subcontractors if applicable) * Reflective hard-hat “Award   Winner” stickers to all project staff members   * Hard Hat Stress Relievers (TBA) to all project staff members |

# Who Will be the Judges for Nominated Projects?

Applications for completed projects will be evaluated by Headquarters panel consisting of Headquarters

Construction personnel and industry representatives (e.g. AGC, SCCA, etc.). This Headquarters panel will

be assembled by the CCSAP Manager. On the other hand, applications for ongoing projects will be scored

by a district panel assembled by the local District CCSAP Coordinator where the contract is administered.

After receiving applications submitted by **September 29, 2023,** for ongoing projects, the local District

CCSAP Coordinator will invite contractors and Caltrans Senior level staff (e.g. Construction Managers) in

Construction to sit on the district panel, if they are not directly involved with the projects that they will

evaluate or score. Exact number of judges and who the judging panel members are for each panel are to be

determined.

# What Are the Criteria for Each Award Category?

# On the application for each award category, there are 3 major criteria. Each criterion has different criteria items worth of various points that all add up to total points for the criteria. Please refer to the application for each award category for specific criteria.

# Who Do I Contact if I Have Further Questions or Need Assistance?

For **completed** projects, contact the CCSAP Manager. For **ongoing** projects, contact the local District CCSAP Coordinators where the contracts are administered**.** The contacts for CCSAP Coordinators are located at: https://dot.ca.gov/programs/construction/ccsap/ccsap-contacts