DES-OE Mission, Vision and Values

MISSION

What is our mission?

- *To improve mobility across California. Office Engineer develops, advertises and awards legal and cost effective contracts for the districts.*

Who are Office Engineer's Customers?

1. Districts are decision makers on what product we deliver
2. Traveling public
3. General public
   - HQ divisions (stakeholders)
   - Construction (stakeholders)
   - Contractors (stakeholders)

How do we deliver value to the Districts?

- Quality assessment enhancement
- Define and promulgate best business practices (standards, guides, process...)
- Produce legal contracts
- Improved biddability and buildability
- Lower project cost
- BEES correction, electronic plans, addenda, boilerplate specs, contract cost, contract history file, advertisement, award
- Advertise contracts
- Award contracts
- PS&E advice
- Contract item cost history for estimating purposes
- Schedule projects to achieve lower bids
- Single source on legal requirements for contract advertising and award
- Expert in identifying PS&E inconsistencies

How do we protect the publics' Investment?

- See value items above
- Independent validation, audit control, verification. (public)

Office Engineer

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VISION

What is our vision?

- *The OE Team's expertise assures that delivered projects are ready to advertise and are expeditiously awarded.*

What unique value will we provide our customers?

- Mining data for trends to enhance bid competition.
- Schedule recovery, same day awards, early return, etc. etc.
- Internet bidding
- Collusion detection analysis
- Buffet of contract delivery service levels, e.g. AADD, QC/QA, on-site advisor, IA, develop specs (DOE services)
- Training, guidance, education
- Spec. office automation and scheduling tools
- Project vital sign analysis at key checkpoints e.g. PA&ED through DOE
- Advertise and award provider of choice
- Enhanced internet services for stakeholders and customer
- A committed team with a shared vision
- Best value analysis/opportunities (project specific, analysis of indicators that may affect bids and recommendations to reduce costs).
- Fully automated project document processing, advertising, (award and approval?).
- Additive and deductive bidding and other methods to better utilize available funds
- QC/QA expertise for advertising and award
- Minimize time taken from advertise to award

Describe the Office Engineer of tomorrow (employees' point of view).

- Respected as experts in preparing, advertising and awarding of cost effective contracts
- Others to be as responsive to us as we are to others (accountability).
- Everyone (districts) knows the requirements to advertise and award legal, cost effective contracts.
- OE family culture, stable work environment, opportunities for growth, balanced, manageable workload

What goals would lead to the vision?

Office Engineer

DES-OE Mission, Vision and Values

DES-OE CORE VALUES

Trustworthy
- Competence
- Character
  - Integrity
  - Maturity
  - Abundance mentality

Respect
- Pride in work
- Camaraderie
- OE family
- Legal
- Safety

ASPIRATIONAL VALUES

Product quality (meets, exceeds customer expectations and standards, no rework, defect free)

Teamwork

Partnership

Office Engineer