CTC SUBMITTALS

Is the project categorically or statutorily exempted from CEQA?

YES → CEQA does not apply. Do not send CE to the CTC

NO ↓

Will any of the following actions be taken by the CTC?
1. Future Consideration of funding/vote of funds.
2. Approval of new public road connection.
3. Approval of route adoption.

NO → CTC is not a "CEQA Responsible Agency". CEQA documentation is not submitted to the CTC.

YES ↓

For CEQA circulation: CTC is a "CEQA Responsible Agency". Directly transmit NOP, 'draft' or 'final', IS or EIR to CTC with a copy to DEA HQ.

Formal CTC Approval Submittal Required. The following items must be submitted to the CTC via DEA HQ.

NOTICE OF PREPARATION OF EIR*

Transmittal Memo as bulleted to the right AND justification of document type, bulleted list of alternatives, potentially significant impacts, and proposed measures to minimize harm. 14 copies of NOP, 14 copies of the NOP Summary, Location Map.

"DRAFT" ENVIRONMENTAL DOCUMENTS*

FOR PROPOSED NEGATIVE DECLARATIONS:

Transmittal Memo that includes
- County, route, postmile, and EA
- Whether the project is fully funded, funding amounts and sources, and total cost
- Programming year and estimted year to begin construction
- Any unusual funding aspects (grandfathered funds, phased funding, etc.)

3 copies of the "draft" Initial Study, 14 copies of the unsigned "Proposed" Negative Declaration (or Proposed Mitigated ND), 14 copies of the signed title sheet, 1 copy of the signed, approved Draft Project Report or Draft PSSR, Location Map.

FOR DRAFT ENVIRONMENTAL IMPACT REPORTS:

Transmittal Memo, as bulleted above AND justification of document type, bulleted list of alternatives, impacts, and proposed measures to minimize harm.
3 copies of the draft EIR, 14 copies of the executive summary, 1 copy of the signed approved Draft Project Report or Draft PSSR, Location Map.

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Vote for Future Consideration of Funding

"FINAL" ENVIRONMENTAL DOCUMENTS*

FOR NEGATIVE DECLARATIONS:

Transmittal Memo as bulleted to the left AND justification of document type, bulleted list of alternatives, impacts, proposed measures to minimize harm, and disclose if conforms to baseline agreement.
3 copies of the "Final" Initial Study, 14 copies of the signed Negative Declaration (or Mitigated ND), 14 copies of the signed title sheet, 1 copy of the NOD, 1 copy of the signed, approved Project Report or PSSR, location Map.

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FOR FINAL ENVIRONMENTAL IMPACT REPORTS:

Transmittal Memo, as bulleted above AND justification of document type, bulleted list of alternatives, impacts, proposed measures to minimize harm, and disclose if conforms to baseline agreement.
3 copies of the final EIR, 14 copies of the executive summary, 1 copy of the NOD, 1 copy of the signed, approved Project Report or PSSR, 1 copy of the Department's Findings, 1 copy of the Department's Statement of Overriding Considerations, Location Map.

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Vote for Funding, Route Adoption and/or New Public Road Connection

* SEE SER TEXT FOR DETAILED INFORMATION ON REQUIREMENTS