CALIFORNIA COASTAL COMMISSION

NORTH CENTRAL COAST DISTRICT OFFICE
45 FREMONT STREET, SUITE 2000
SAN FRANCISCO, CA 94105-2219
VOICE (415) 904-5260
FAX (415) 904-5400
TDD (415) 597-5885

PERMIT APPLICATION INSTRUCTIONS

A completed application includes the APPLICATION FOR COASTAL DEVELOPMENT PERMIT, the appendices to the application, and Required Attachments.

- Please answer all questions. If a question is not applicable to your project, indicate "N.A."
- Refer to pages 7– 8 of the APPLICATION for a list of Required Attachments.
- Incomplete applications will not be accepted for filing.
- All exhibits must be legible.

The following checklist is provided for the convenience of applicants in gathering necessary application materials; it is not a complete statement of filing requirements.

	Page	Item
☐ Proof of applicant's interest in the property.	7	1
☐ Assessor's parcel map(s) showing the proposed development site and all adjacent properties within 100 feet of the property boundary.	7	2
☐ Stamped envelopes *(no postage meter please)* addressed to neighboring property owners and occupants and other interested parties *and* a list of the same.	7, 8	4, 5
☐ Vicinity map.	8	6
☐ Two sets of each: project plan(s), site plan(s), and applicable other plans. (Please note the size which plans are required to be submitted.).	8	7, 11
☐ Copy of any environmental documents (DRAFT AND FINAL EIRs, EISs, NEGATIVE DECLARATION) if prepared for the project and any comments and responses.	8	9
☐ Verification of all other permits, permissions or approvals applied for or granted by public agencies.	8	10
☐ Copy of geology or soils report (if necessary).	8	11
☐ Local approval of the project.	Appendix B	
☐ Has the Notice of Pending Permit been posted in a conspicuous place?	Appendix D	
☐ Filing fee.	Appendix E	

☐ Have you and the agent (if appropriate) signed the application at the appropriate lines on pages 9, 10, and 13?

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

SECTION I. APPLICANT

1. Name, mailing address, and telephone number of all applicants.

_____

_____

_____

(Area code/daytime phone number)

Note: All applicants for the development must complete Appendix A, the declaration of campaign contributions.

2. Name, mailing address and telephone number of applicant's representatives, if any. Please include all representatives who will communicate on behalf of the applicant or the applicant's business partners, for compensation, with the Commission or the staff. (It is the applicant's responsibility to update this list, as appropriate, including after the application is accepted for filing. Failure to provide this information prior to communication with the Commission or staff may result in denial of the permit or criminal penalties.)

_____

_____

_____

(Area code/daytime phone number)

SECTION II. PROPOSED DEVELOPMENT

Please answer all questions. Where questions do not apply to your project (for instance, project height for a land division), indicate Not Applicable or N.A.

1. Project Location. Include street address, city, and/or county. If there is no street address, include other description such as nearest cross streets.

_____

number *street*

_____

city *county*

Assessor's Parcel Number(s) (obtainable from tax bill or County Assessor):

_____

_____

_____

_____

_____

FOR OFFICE USE ONLY	RECEIVED	_____
	FILED	_____
_____	FEE	_____
APPLICATION NUMBER	DATE PAID	_____

2. Describe the proposed development in detail. Include secondary improvements such as grading, septic tanks, water wells, roads, driveways, outbuildings, fences, etc. (Attach additional sheets as necessary.)

a. If multi-family residential, state:

Number of units			Number of bedrooms per unit (both existing and proposed)	Type of ownership proposed
Existing units	Proposed new units	Net number of units on completion of project		☐ rental ☐ condominium ☐ stock cooperative ☐ time share ☐ other_____

b. If land division or lot line adjustment, indicate:

Number of lots			*Size of lots to be created (indicate **net** or **gross** acreage)*	
Existing Lots	Proposed new lots	Net number of lots on completion of project	Existing	Proposed

3. Estimated cost of development (not including cost of land) $ _____

4. Project height: Maximum height of structure (ft.) _____
   - above existing (natural) grade ..... _____
   - above finished grade ..... _____
   - as measured from centerline of frontage road ..... _____

5. Total number of floors in structure, including subterranean floors, lofts, and mezzanines..... _____

6. Gross floor area excluding parking (sq.ft.) ..... _____

   Gross floor area including covered parking and accessory buildings (sq.ft.) ..... _____

7. Lot area (within property lines) (sq.ft. or acre) ..... _____

Lot coverage	*Existing (sq.ft. or acre)*	*New proposed (sq.ft. or acre)*	*Total (sq.ft. or acre)*
Building			
Paved area			
Landscaped area			
Unimproved area			
Grand Total (should equal lot area as shown in #7 above)			

8. Is any grading proposed? ..... ☐ Yes ☐ No

If yes, complete the following.			
a) Amount of cut	cu. yds.	d) Maximum height of cut slope	ft.
b) Amount of fill	cu. yds.	e) Maximum height of fill slope	ft.
c) Amount of **import** or **export** (circle which)	cu. yds.	f) Location of borrow or disposal site	

Grading, drainage, and erosion control plans must be included with this application, if applicable. In certain areas, an engineering geology report must also be included. See page 7, items # 7 and 11.

Please list any geologic or other technical reports of which you are aware that apply to this property:

_____

_____

9. Parking:

Number of parking spaces (indicate whether standard or compact)		
Existing Spaces	Proposed new spaces	Net number of spaces on completion of project

Is any existing parking being removed?..... ☐ Yes ☐ No

If yes, how many spaces? _____ size _____

Is tandem parking existing and/or proposed?..... ☐ Yes ☐ No

If yes, how many tandem sets? _____ size _____

10. Are utility extensions for the following needed to serve the project? (Please check yes or no)

a) water	*b) gas*	*c) sewer*	*d) electric*	*e) telephone*
☐ Yes	☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No	☐ No

Will electric or telephone extensions be above-ground? ..... ☐ Yes ☐ No

11. Does project include removal of trees or other vegetation? ..... ☐ Yes ☐ No

If yes, indicate number, type and size of trees _____

_____

or type and area of other vegetation _____

_____

SECTION III. ADDITIONAL INFORMATION

The relationship of the development to the applicable items below must be explained fully. Attach additional sheets if necessary.

1. Present use of property.

a. Are there existing structures on the property? ..... ☐ Yes ☐ No

If yes, describe
_____
_____
_____

b. Will any existing structures be demolished? ..... ☐ Yes ☐ No

Will any existing structures be removed? ..... ☐ Yes ☐ No

If yes to either question, describe the type of development to be demolished or removed, including the relocation site, if applicable.
_____
_____
_____
_____

2. Is the proposed development to be governed by any Development Agreement? ..... ☐ Yes ☐ No

3. Has any application for development on this site including any subdivision been submitted previously to the California Coastal Zone Conservation Commission or the Coastal Commission? ..... ☐ Yes ☐ No

If yes, state previous application number(s) _____

4. a. Is the development between the first public road and the sea (including lagoons, bays, and other bodies of water connected to the sea) ..... ☐ Yes ☐ No

b. If yes, is public access to the shoreline and along the coast currently available on the site or near the site? ..... ☐ Yes ☐ No

If yes, indicate the location and nature of the access, including the distance from the project site, if applicable.
_____
_____
_____

c. Will the project have an effect on public access to and along the shoreline, either directly or indirectly (e.g., removing parking used for access to the beach)? ..... ☐ Yes ☐ No

If yes, describe the effect
_____
_____
_____

5. Does the development involve diking, filling, draining, dredging or placing structures in open coastal waters, wetlands, estuaries, or lakes? (Please check yes or no)

a) diking	*b) filling*	*c) dredging*	*d) placement of structures*
☐ Yes	☐ Yes	☐ Yes	☐ Yes
☐ No	☐ No	☐ No	☐ No

Amount of material to be **dredged** or **filled** (indicate which) _____ cu. yds

Location of dredged material disposal site _____

Has a U.S. Army Corps of Engineers' permit been applied for? ..... ☐ Yes ☐ No

6. Will the development extend onto or adjoin any beach, tidelands, submerged lands or public trust lands? ..... ☐ Yes ☐ No

For projects on State-owned lands, additional information may be required as set forth in Section IV, paragraph 10.

7. Will the development protect existing lower-cost visitor and recreational facilities? ..... ☐ Yes ☐ No

Will the development provide public or private recreational opportunities? .. ☐ Yes ☐ No

If yes, explain.
_____
_____
_____

8. Will the proposed development convert land currently or previously used for agriculture to another use? ..... ☐ Yes ☐ No

If yes, how many acres will be converted? _____

9. Is the proposed development in or near:

a. Sensitive habitat areas (Biological survey may be required) ..... ☐ Yes ☐ No

b. Areas of state or federally listed rare, threatened, or endangered species ..... ☐ Yes ☐ No

c. 100-year floodplain (Hydrologic mapping may be required) ..... ☐ Yes ☐ No

d. Park or recreation area ..... ☐ Yes ☐ No

10. Is the proposed development visible from:

a. State Highway 1 or other scenic route ..... ☐ Yes ☐ No

b. Park, beach, or recreation area ..... ☐ Yes ☐ No

c. Harbor area ..... ☐ Yes ☐ No

11. Does the site contain any: (If yes to any of the following, please explain on an attached sheet.)

a. Historic resources ..... ☐ Yes ☐ No

b. Archaeological resources ..... ☐ Yes ☐ No

c. Paleontological resources ..... ☐ Yes ☐ No

12. Where a stream or spring is to be diverted, provide the following information:

Estimated streamflow or spring yield (gpm) _____

If well is to be used, existing yield (gpm) _____

If water source is on adjacent property, attach Division of Water Rights approval and property owner's approval.

SECTION IV. REQUIRED ATTACHMENTS

The following items must be submitted with this form as part of the application.

1. **Proof of the applicant's legal interest in the property.** A copy of any of the following will be acceptable: current tax bill, recorded deed, lease, easement, or current policy of title insurance. Preliminary title reports will not be accepted for this purpose. Documentation reflecting intent to purchase such as a signed Offer to Purchase along with a receipt of deposit or signed final escrow document is also acceptable, but in such a case, issuance of the permit may be contingent on submission of evidence satisfactory to the Executive Director that the sale has been completed.

   The identity of all persons or entities which have an ownership interest in the property superior to that of the applicant must be provided.

2. **Assessor's parcel map(s)** showing the page number, the applicant's property, and all other properties within 100 feet (excluding roads) of the property lines of the project site. (Available from the County Assessor.)

3. Copies of required **local approvals** for the proposed project, including zoning variances, use permits, etc., as noted on Local Agency Review Form, Appendix B. Appendix B must be completed and signed by the local government in whose jurisdiction the project site is located.

4. **Stamped envelopes addressed to each property owner and occupant of property situated within 100 feet of the property lines of the project site (excluding roads), along with a list containing the names, addresses and assessor's parcel numbers of same.** The envelopes must be plain (i.e., no return address), and regular business size (9 1/2" x 4 1/8"). Include first class postage on each one. **Metered postage is not acceptable**. Use Appendix C, attached, for the listing of names and addresses. (Alternate notice provisions may be employed at the discretion of the District Director under extraordinary circumstances.)

5. Stamped, addressed envelopes (no metered postage, please) and a list of names and addresses of all other parties known to the applicant to be interested in the proposed development (such as persons expressing interest at a local government hearing, etc.).

6. A vicinity or location map (copy of Thomas Bros. or other road map or USGS quad map) with the project site clearly marked.

7. Copy(s) of plans drawn to scale, including (as applicable):
   - site plans
   - floor plans
   - building elevations
   - grading, drainage, and erosion control plans
   - landscape plans
   - septic system plans

   Trees to be removed must be marked on the site plan. In addition, a reduced site plan, 8 1/2" x 11" in size, must be submitted. Reduced copies of complete project plans will be required for large projects. NOTE: See Instruction page for number of sets of plans required.

8. Where septic systems are proposed, evidence of County approval or Regional Water Quality Control Board approval. Where water wells are proposed, evidence of County review and approval.

9. A copy of any Draft or Final Negative Declaration, Environmental Impact Report (EIR) or Environmental Impact Statement (EIS) prepared for the project. If available, comments of all reviewing agencies and responses to comments must be included.

10. Verification of all other permits, permissions or approvals applied for or granted by public agencies such as:
    - Department of Fish and Game
    - State Lands Commission
    - Army Corps of Engineers
    - U.S. Coast Guard

    For projects such as seawalls located on or near state tidelands or public trust lands, the Coastal Commission must have a written determination from the State Lands Commission whether the project would encroach onto such lands and, if so, whether the State Lands Commission has approved such encroachment.

11. For development on a bluff face, bluff top, or in any area of high geologic risk, a comprehensive, site-specific geology and soils report (including maps) prepared in accordance with the Coastal Commission's Interpretive Guidelines. Copies of the guidelines are available from the District Office.

SECTION V. NOTICE TO APPLICANTS

Under certain circumstances, additional material may be required prior to issuance of a coastal development permit. For example, where offers of access or open space dedication are required,

preliminary title reports, land surveys, legal descriptions, subordination agreements, and other outside agreements will be required prior to issuance of the permit.

In addition, the Commission may adopt or amend regulations affecting the issuance of coastal development permits. If you would like notice of such proposals during the pendency of this application, if such proposals are reasonably related to this application, indicate that desire..... ☐ Yes ☐ No

SECTION VI. COMMUNICATION WITH COMMISSIONERS

Decisions of the Coastal Commission must be made on the basis of information in the public record available to all commissioners and the public. Permit applicants and interested parties and their representatives may contact individual commissioners to discuss permit matters outside the public hearing (an "ex parte" communication). However, the commissioner must provide a complete description of the communication either in writing prior to the hearing or at the public hearing, to assure that such communication does not jeopardize the fairness of the hearing or potentially result in invalidation of the Commission's decision by a court. Any written material sent to a commissioner should also be sent to the commission's office in San Francisco and the appropriate district office for inclusion in the public record and distribution to other commissioners.

SECTION VII. CERTIFICATION

1. I hereby certify that I, or my authorized representative, have completed and posted or will post the Notice of Pending Permit stock card in a conspicuous place on the property within three days of submitting the application to the Commission office.

2. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application and all attached appendices and exhibits is complete and correct. I understand that the failure to provide any requested information or any misstatements submitted in support of the application shall be grounds for either refusing to accept this application, for denying the permit, for suspending or revoking a permit issued on the basis of such misrepresentations, or for seeking of such further relief as may seem proper to the Commission.

3. I hereby authorize representatives of the California Coastal Commission to conduct site inspections on my property. Unless arranged otherwise, these site inspections shall take place between the hours of 8:00 A.M. and 5:00 P.M.

_____

Signature of Authorized Agent(s) or if no agent, signature of Applicant

NOTE: IF SIGNED ABOVE BY AGENT, APPLICANT MUST SIGN BELOW.

SECTION VIII. AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative

and to bind me in all matters concerning this application.

_____

Signature of Applicant(s)

(Only the applicant(s) may sign here to authorize an agent)

APPLICATION FOR COASTAL DEVELOPMENT PERMIT

APPENDIX A

DECLARATION OF CAMPAIGN CONTRIBUTIONS

Government Code Section 84308 prohibits any Commissioner from voting on a project if he or she has received campaign contributions in excess of $250 within the past year from project proponents or opponents, their agents, employees or family, or any person with a financial interest in the project.

In the event of such contributions, a Commissioner must disqualify himself or herself from voting on the project.

Each applicant must declare below whether any such contributions have been made to any of the listed Commissioners or Alternates (see last page).

CHECK ONE

☐ The applicants, their agents, employees, family and/or any person with a financial interest in the project have not contributed over $250 to any Commissioner(s) or Alternate(s) within the past year.

☐ The applicants, their agents, employees, family, and/or any person with a financial interest in the project have contributed over $250 to the Commissioner(s) or Alternate(s) listed below within the past year.

Commissioner or Alternate _____

Commissioner or Alternate _____

Commissioner or Alternate _____

_____ _____

Signature of Applicant or Authorized Agent *Date*

Please type or print your name _____

APPENDIX B

LOCAL AGENCY REVIEW FORM

SECTION A (TO BE COMPLETED BY APPLICANT)

Applicant _____

Project Description _____

_____

Location _____

_____

Assessor's Parcel Number _____

SECTION B (TO BE COMPLETED BY LOCAL PLANNING OR BUILDING INSPECTION DEPARTMENT)

Zoning Designation _____ _____ du/ac

General or Community Plan Designation _____ _____ du/ac

Local Discretionary Approvals

☐ Proposed development meets all zoning requirements and needs no local permits other than building permits.

☐ Proposed development needs local discretionary approvals noted below.

Needed	*Received*	
☐	☐	Design/Architectural review
☐	☐	Variance for _____
☐	☐	Rezone from _____
☐	☐	Tentative Subdivision/Parcel Map No. _____
☐	☐	Grading/Land Development Permit No. _____
☐	☐	Planned Residential/Commercial Development Approval
☐	☐	Site Plan Review
☐	☐	Condominium Conversion Permit
☐	☐	Conditional, Special, or Major Use Permit No. _____
☐	☐	Other _____

CEQA Status

☐ Categorically Exempt *Class* _____ *Item* _____

☐ Negative Declaration Granted (Date) _____

☐ Environmental Impact Report Required, Final Report Certified (Date) _____

☐ Other _____

Prepared for the City/County of _____ by _____

Date _____ Title _____

Application No. _____

APPENDIX C

LIST OF PROPERTY OWNERS AND OCCUPANTS WITHIN 100 FEET AND THEIR ADDRESSES
(MAKE ADDITIONAL COPIES OF THIS SHEET AS NECESSARY)

APPENDIX D
(Permit Application)

DECLARATION OF POSTING

Prior to or at the time the application is submitted for filing, the applicant must post, at a conspicuous place, easily read by the public and as close as possible to the site of the proposed development, notice that an application for the proposed development has been submitted to the Commission. Such notice shall contain a general description of the nature of the proposed development. The Commission furnishes the applicant with a standardized form to be used for such posting. If the applicant fails to post the completed notice form and sign the Declaration of Posting, the Executive Director of the Commission shall refuse to file the application. 14 Cal. Code Regs. Section 13054(d).

Please sign and date this Declaration of Posting form when the site is posted; it serves as proof of posting. It should be returned to our office with the application.

Pursuant to the requirements of California Administrative Code Section 13054(b), I hereby certify that on, _____ I or my authorized representative posted the **Notice of Pending Permit** for application to obtain a coastal development permit for the development of

(date of posting)

_____

_____

_____
(description of development)

Located at _____

_____
(address of development or assessor's parcel number)

The public notice was posted at _____

_____
(a conspicuous place, easily seen by the public and as close as possible to the site of the proposed development)

_____
(signature)

_____
(date)

NOTE: Your application cannot be processed until this ***Declaration of Posting*** *is signed and returned to this office.*

FOR OFFICE USE ONLY

PERMIT NUMBER ..... _____

RECEIVED ..... _____

DECLARATION COMPLETE ..... _____

APPENDIX E

FILING FEE SCHEDULE

(EFFECTIVE JULY 1, 2014)

FEES WILL BE ADJUSTED EACH YEAR ON JULY 1, ACCORDING TO THE CALIFORNIA CONSUMER PRICE INDEX

- Pursuant to Government Code section 6103, public entities are exempt from the fees set forth in this schedule.

- Permits shall not be issued without full payment for all applicable fees. If overpayment of a fee occurs, a refund will be issued. Fees are assessed at the time of application, based on the project as proposed initially. If the size or scope of a proposed development is amended during the application review process, the fee may be changed. If a permit application is withdrawn, a refund will be due only if no significant staff review time has been expended (e.g., the staff report has not yet been prepared). Denial of a permit application by the Commission is not grounds for a refund.

- If different types of development are included on one site under one application, the fee is based on the sum of each fee that would apply if each development were applied for separately, not to exceed $109,600 for residential development and $274,000 for all other types of development.

- Fees for after-the-fact (ATF) permit applications shall be five times the regular permit application fee unless the Executive Director reduces the fee to no less than two times the regular permit application fee. The Executive Director may reduce the fee if it is determined that either: (1) the ATF application can be processed by staff without significant additional review time (as compared to the time required for the processing of a regular permit,) or (2) the owner did not undertake the development for which the owner is seeking the ATF permit.

- In addition to the above fees, the Commission may require the applicant to reimburse it for any additional reasonable expenses incurred in its consideration of the permit application, including the costs of providing public notice.

- The Executive Director shall waive the application fee where requested by resolution of the Commission. Fees for green buildings or affordable housing projects may be reduced, pursuant to Section 13055(h) of the Commission's regulations.

SEE SECTION 13055 OF THE COMMISSION'S REGULATIONS
(CALIFORNIA CODE OF REGULATIONS, TITLE 14)
FOR FULL TEXT OF THE REQUIREMENTS

I. RESIDENTIAL DEVELOPMENT[1]

De minimis waiver	☐	$ 548
Administrative permit	☐	$ 2,740[2]

A. Detached residential development

Regular calendar for up to 4 detached, single-family dwelling(s)[3,4]

1,500 square feet or less	☐	$ 3,288/ea
1,501 to 5,000 square feet	☐	$ 4,932/ea
5,001 to 10,000 square feet	☐	$ 6,576/ea
10,001 or more square feet	☐	$ 8,220/ea

Regular calendar for more than 4 detached, single-family dwellings[3,4]

1,500 square feet or less	☐	$ 16,440 or $1,096/ea[5] whichever is greater
1,501 to 5,000 square feet	☐	$ 24,660 or $1,644/ea[5] whichever is greater
5,001 to 10,000 square feet	☐	$ 32,880 or $2,192/ea[5] whichever is greater
10,001 or more square feet	☐	$ 41,100 or $2,740/ea[5] whichever is greater

B. Attached residential development

2–4 units	☐	$ 8,220
More than 4 units	☐	$ 10,960 or $822/ea[6] whichever is greater

C. Additions or improvements

If **not** a waiver or an amendment to a previous coastal development permit, the fee is assessed according to the schedule in A. above (i.e., based on the calendar and/or size of the addition, plus the grading fee, if applicable).

If handled as an amendment to a previous coastal development permit, see Amendments (in Section III.F).

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[1] Additional fee for grading applies. (See Section III.A of this fee schedule.)
[2] Additional fee will apply if the project is removed from the Administrative Calendar and rescheduled on the Regular Calendar.
[3] "Square footage" includes gross internal floor space of main house and attached garage(s), plus any detached structures (e.g., guest houses, detached bedrooms, in-law units, garages, barns, art studios, tool sheds, and other outbuildings).
[4] For developments that include residences of different sizes, the fee shall be based upon the average square footage of all the residences.
[5] Not to exceed $109,600.
[6] Not to exceed $54,800.

II. OFFICE, COMMERCIAL, CONVENTION, INDUSTRIAL (INCLUDING ENERGY FACILITIES), AND OTHER DEVELOPMENT NOT OTHERWISE IDENTIFIED IN THIS SECTION[7,8,9]

A. Based on Gross Square Footage

1,000 square feet (gross) or less	☐	$ 5,480
1,001 to 10,000 square feet (gross)	☐	$ 10,960
10,001 to 25,000 square feet (gross)	☐	$ 16,440
25,001 to 50,000 square feet (gross)	☐	$ 21,920
50,001 to 100,000 square feet (gross)	☐	$ 32,880
100,001 or more square feet (gross)	☐	$ 54,800

B. Based on Development Cost[10]

Development cost up to and including $100,000	☐	$ 3,288
$100,001 to $500,000	☐	$ 6,576
$500,001 to $2,000,000	☐	$ 10,960
$2,000,001 to $5,000,000	☐	$ 21,920
$5,000,001 to $10,000,000	☐	$ 27,400
$10,000,001 to $25,000,000	☐	$ 32,880
$25,000,001 to $50,000,000	☐	$ 54,800
$50,000,001 to $100,000,000	☐	$ 109,600
$100,000,001 or more	☐	$ 274,000

III. OTHER FEES

A. Grading[11]

50 cubic yards or less	☐	$ 0
51 to 100 cubic yards	☐	$ 548
101 to 1,000 cubic yards	☐	$ 1,096
1,001 to 10,000 cubic yards	☐	$ 2,192
10,001 to 100,000 cubic yards	☐	$ 3,288
100,001 to 200,000 cubic yards	☐	$ 5,480
200,001 or more cubic yards	☐	$ 10,960

[7] The fee shall be based on either the gross square footage or the development cost, whichever is greater.
[8] Additional fee for grading applies. (See section III.A of this schedule).
[9] Pursuant to section 13055(a)(5) of the Commission's regulations, this category includes all development not otherwise identified in this section, such as seawalls, docks and water wells.
[10] Development cost includes all expenditures, including the cost for planning, engineering, architectural, and other services, made or to be made for designing the project plus the estimated cost of construction of all aspects of the project both inside and outside the Commission's jurisdiction.
[11] The fee for grading is based on the cubic yards of cut, plus the cubic yards of fill.

B. Lot line adjustment[12] ..... ☐ $ 3,288

C. Subdivision[13]

Up to 4 new lots ..... ☐ $ 3,288/ea

More than 4 new lots..... ☐ $ 13,152 plus $1,096 for each lot above 4

D. Administrative permit..... ☐ $ 2,740[14]

E. Emergency permit ..... ☐ $ 1,096[15]

F. Amendment

Immaterial amendment ..... ☐ $ 1,096

Material amendment ..... [50% of fee applicable to underlying permit if it were submitted today] ☐ $ _____ (calculate fee)

G. Temporary event which requires a permit pursuant to Public Resources Code section 30610(i)

If scheduled on administrative calendar…… ☐ $ 1,096

If not scheduled on administrative calendar…… ☐ $ 2,740

H. Extension[16] and Reconsideration

Single-family residence..... ☐ $ 548

All other development ..... ☐ $ 1,096

I. Request for continuance

1st request ..... ☐ No charge

Each subsequent request (where Commission approves the continuance) ..... ☐ $ 1,096

J. De minimis or other waivers ..... ☐ $ 548

K. Federal Consistency Certification[17] [The fee is assessed according to sections I, II, and III, above]..... ☐ $ _____

L. Appeal of a denial of a permit by a local government[18] [The fee is assessed according to sections I, II, and III, above] ..... ☐ $ _____

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[12] A lot line adjustment is between adjoining parcels where the land taken from one parcel is added to an adjoining parcel, and where a greater number of parcels than originally existed is not thereby created.

[13] The fee is charged for each parcel created in addition to the parcels that originally existed.

[14] Additional fee will apply if the project is removed from the Administrative Calendar and rescheduled on the Regular Calendar.

[15] The emergency application fee is credited toward the follow-up permit application fee.

[16] If permit extension is objected to by the Commission and the application is set for a new hearing, then a new application fee is required, based on type of development and/or applicable calendar.

[17] Fees for federal consistency items will be assessed now that the Commission has received approval from NOAA to amend the California Coastal Management Program.

[18] Pursuant to Public Resources Code section 30602 or 30603(a)(5).

M. Written Permit Exemption..... ☐ $ 274

N. Written Boundary Determination ..... ☐ $ 274

O. Coastal Zone Boundary Adjustment..... ☐ $ 5,480

TOTAL SUBMITTED	$

TO BE COMPLETED BY STAFF

SUBMITTED FEE VERIFIED BY:	*DATE:*
IS SUBMITTED AMOUNT CORRECT? ☐ Yes. Applicant has correctly characterized the development, and payment is appropriate. ☐ Applicant did not fill out form, thus staff has marked the form to compute the fee, and applicant has paid fee. ☐ No. Why? _____ _____	
REFUND OR ADDITIONAL FEE REQUIRED? (STATE REASON) ☐ Refund amount (_____) ☐ Additional fee amount (_____)	
REMINDER: RECORD FEE PAYMENT IN PERMIT LOG	
FINAL FEE VERIFIED BY: (TO BE COMPLETED AFTER COMMISSION ACTION)	*DATE:*

NOTICE OF PENDING PERMIT

A PERMIT APPLICATION FOR DEVELOPMENT ON THIS SITE IS PENDING BEFORE THE CALIFORNIA COASTAL COMMISSION.

PROPOSED DEVELOPMENT: _____

_____

_____

_____

LOCATION: _____

_____

APPLICANT: _____

APPLICATION NUMBER:_____

DATE NOTICE POSTED: _____

FOR FURTHER INFORMATION, PLEASE PHONE OR WRITE THE OFFICE LISTED BELOW BETWEEN 8 A.M. AND 5 P.M., WEEKDAYS.

CALIFORNIA COASTAL COMMISSION
NORTH CENTRAL COAST DISTRICT OFFICE
45 FREMONT STREET, SUITE 2000
SAN FRANCISCO, CA 94105-2219
(415) 904–5260

PRINT ON YELLOW STOCK CARD