Preliminary Investigation Process

- **Kickoff Meeting Coordination (KO) meeting with all stakeholders**
  - PM shall prepare for and attend a PI kickoff meeting.
  - (PM, PIC, and all stakeholders)

- **PI Method**
  - Decide method of PI (Contractor or Internal)

- **PM and PI Panel Input**
  - Coordinate PM and PI Panel Input
  - Review & Refine results from KO
  - Compile info for Contractor

- **PI Coordination**
  - Coordinate between PM, PI panel, Contractor
  - Schedule Contractor Teleconference
  - Review KO results as suitable for Contractor
  - Coordinate inputs between PI panel and Contractor

- **Closing Meeting Coordination**
  - Compile and review feedback from PI panel and forward them to Contractor
  - Schedule closing meeting for the panel including all stakeholders

- **Kickoff Meeting**
  - PM shall prepare for and attend a PI kickoff meeting.
  - (PM, PIC, and all stakeholders)

- **Contractor Teleconference**
  - RPDB PIC
  - PM
  - Main customer
  - Contractor

- **PI Closing Meeting**
  - Develop recommendations how PI will be used
    1) Go forward with Research
    2) Adopt Best Practices
    3) No further research
    4) Other PI

- **PI Results**
  - Post PI final results on the DRI web

- **Perform PI**
  - (1) Develop Deliverable #1: Outlines
  - (2) Prepare Deliverable Draft based on the input
  - (3) Prepare final report