

**RESIDENT ENGINEER'S DAILY REPORT  
ASST. RESIDENT ENGINEER'S DAILY REPORT**

**RESIDENT ENGINEER'S SUMMARY REPORT**  
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Contract #: 04-0120F4  
 SAS Superstructure  
 04-SF-80-13.2 / 13.9

**Report No:** DR-000028      **Working Day Calendar:** 209      **Date:** 10-Jul-2007  
**Fabricator:** Zhenhua Port Machinery Company, Ltd (ZPMC), Changxing Island      **Fabricator Shift Hour:** to  
**Location:** Shanghai, China      **RE Shift Hour:** 0700 to 1800  
**Weather:** intermittent rain, cloudy, humid      **Temperature:** F/ F  
**Material Description:**

**Summary:**

Keith, Stan and I went to the ZPMC office in pudong to meet with Ed Parkes (ABF) and Mr Wu (ZPMC). I called the meeting to discuss some administration items and ask for advice on the day to day operations of working in shanghai.

Cell phones: ZPMC has a corporate account and can get CT some phones at a discounted rate

Desks/office furniture: Ed recommends IKEA

Office supplies: ABF has office depot as a vendor. If the supplies are cheap they pay cash. If they are expensive they must go through ZPMC to pay first and reimburse ZPMC

Visas: Mr Wu will handle our Visas. He asks that we gather as much as 10 names at a time to reduce the number of invitation letters. For those of us who need extensions ZPMC has a person assigned to deal with this. We will need a letter from the Marriott stating we are living there. He will try to get us 180 day Visas. We were given the OK to email Mr Wu directly for the invitation letters and names with a cc to Ed Parkes and Mike Flowers

Transportation: I asked Mr Wu to look into bus service while on Changxing island. From the ferry to the office and anytime we need to go to the shop. He will look into it. I also told him we will be arranging our own transportation, like ABF, on shanghai. To and from the ferry to the Marriott. I also asked if we could increase communication between all the drivers about road conditions or ferry service. Mr Wu told us there is a single focal point person located on Changxing Island and that number has been given to Dave Williams. As for traffic conditions, there is one person (vehicle coordinator) in the Pudong office that has all the telephone numbers. When we get our driver just provide his contact information to Mr Wu and he will get it to the coordinator.

Boat service: Mr Wu said once production and multiple shifts start on the island there will be additional ferry service.

Safety: ZPMC has a safety officer sitting on the 12th floor of the office building on Changxing island. We can talk to this person about safety protocol, hospital, etc... Ed and I met afterwards and he showed me what he came up with as far as visiting the island hospital, location on a map and reports that he and Dave W. work on.

Video conference: neither Mr Wu or Ed had any ideas how to help us set it up. Mr Wu offered to let us use theirs.

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**Daily Report**  
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<b>Prepared By:</b>	Tom,Jason	Sup. Transportation Engineer	12-Jul-2007
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