

STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION  
**RESIDENT ENGINEER'S DAILY REPORT**  
**ASST. RESIDENT ENGINEER'S DAILY REPORT**  
 DC-CEM-4501-CUSTOM



**04-0120F4**  
**04-SF-80-13.2/13.9**  
**SAS**

RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 45

ASST. RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 46

REPORT NO.: <b>369 to 373</b>	DATE: <b>12/17 to 12/21/07</b> S <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S (Circle Day)
SHIFT HOUR: START; <b>07:30</b> STOP; <b>16:00</b>	TEMPERATURE: MIN; <b>NA</b> MAX; <b>NA</b>
WEATHER: <b>(NA – See Weekly Statement of Working Days)</b>	

- Monday: 12/17/07 0730 - 1600 = 8 hrs
- Attended the emergency safety standown meeting.
  - Called Beth of Corner Office to inquire the purchase order for modifying the file cabinets. When received the purchase order, found out the cost was much higher than the original quote. Called Christina to discuss further. She mentioned that was the actual cost and Corner Office did not have any added markup on the labor portion.
- Tuesday: 12/18/07 0730 - 1600 = 8 hrs
- Attended MEP RFI meeting in the morning.
  - Called Christina of Corner Office to follow up on the proposal for retrofitting the file cabinets. Wanted to confirm quantity and sales tax amount. Did not return call.
  - Attended the bi-weekly internal CCO meeting in the afternoon.
- Wednesday: 12/19/07 0730 - 1100 = 4 hrs
- Received e-mail from Christina of Corner Office that the original proposal for retrofitting the cabinets stayed the same. Called to clarify the total cost.
  - Sent e-mail to Tom of McKinley Elevator regarding the repair status for the wheelchair lift.
- Thursday: 12/20/07 0730 - 1600 = 8 hrs
- Worked with George on the outstanding items for the trailers and the Waterfront.
  - Called Don of PMI regarding the steps for the crossover the retaining wall.
- Friday: 12/21/07 0730 - 1600 = 8 hrs
- Attended the MEP CCO meeting in the morning.
  - Discussed with Don of PMI regarding the step details. Work should be done by early January.
  - Received e-mail response from Christina of Corner Office regarding the proposal for retrofitting the file cabinets. Discussed with George and he would follow up from now on.

SIGNATURE  TITLE **Consultant Engineer, SAS** 