

STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION
RESIDENT ENGINEER'S DAILY REPORT
ASST. RESIDENT ENGINEER'S DAILY REPORT
 DC-CEM-4501-CUSTOM



04-0120F4
 04-SF-80-13.2/13.9
 SAS

RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 45
 ASST. RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 46

REPORT NO.: 271 to 275	DATE: 9/10 to 9/14/07 S <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S (Circle Day)
SHIFT HOUR: START; 07:30 STOP; 16:00	TEMPERATURE: MIN; NA MAX; NA
WEATHER: (NA – See Weekly Statement of Working Days)	

Monday: 9/10/07 0730 - 1600 = 8 hrs

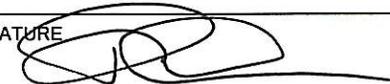
- Chaired the weekly CCO 14 meeting. No update on the completion for IT work.
- Talked to Doris C. and found out the barbecue money had been handed over to Don of PMI. Total amount of \$500.
- Attended the staff meeting in the afternoon.
- Called and asked Don of PMI if he was still interested in purchasing the extra deck materials. He would inform us once he knew the exact quantity he needed for his next project.
- Left another message for Russell of Corner Office that in order to get paid for 50% on the furniture order, he need to send the invoice to ABF.
- Investigated the use of decomposed granite for the proposed walkway between the trailers.
- Received a call late in the afternoon from Randy of Corner Office regarding the disputed change order claim. Promised to provide documentation that would substantiate their claim.

Tuesday: 9/11/07 0730 - 1600 = 8 hrs

- Received the packing slips for the delivered furniture on the new trailers. Gathered all previous e-mails regarding the furniture delivery to review against the change order claim. Called Christina of Corner Office to follow up.
- Called Mike of FOCON and verified he could handle work for decomposed granite walkway.
- Chris of CECO dropped off 3 sets of as-builts for the electrical panels and fire alarm manuals. After discussing with Chris M. of Caltrans, instructed Chris to set the timer on all throughout the nights. Gave 2 sets of the as-builts to Chris M.
- Factory sent HVAC company to come over in the afternoon to fix the condensate problem for the A/C unit in question.
- Chris M. requested the door for the Loma Prieta and supply room to be unlocked all the time. Called locksmith for cost quote.

Wednesday: 9/12/07 0730 - 1600 = 8 hrs

- Called Chris of CECO to follow up with the scheduled repair work over at the Waterfront. AECO was scheduled to come in next Tue., 9/18.
- Called Don of PMI regarding the A/C unit for the IT room. He would find out from the supplier when it would be shipped.

SIGNATURE 	TITLE Paul Chui, P.E. Consultant Engineer, SAS
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- Discussed with Randy of Corner Office regarding the outstanding change order claim. He would investigate more before further discussion.
- Reviewed and commented on the meeting minutes.
- Alerted Chris M. that the alarm went off if one came in from the front entrance. He would investigate the cause of the situation. I also checked with him any updates regarding IT work for the Mission Bay trailer and the response was no.
- Reviewed the FACP manual and found out there were missing sections. Called Chris of CECO to clarify.

Thursday: 9/13/07 0730 - 1600 = 8 hrs

- Received call from Ray of IDS and informed the locks for the Loma Prieta and supply room needed to be changed out completely to serve the new function. Asked him to provide cost estimate.
- Followed up on the cost proposal for fixing the last steps in front of the PIO & SAS. Don of PMI would fax over the estimate today. Checked with Mike of FOCON and work could start next week.
- Asking via e-mail Tom of McKinley Elevator status update on the waiting parts.
- Noticed the occupants over at the Waterfront about the upcoming fire alarm repair work next Tue.
- Resolved with Mohinder of Caltrans and Virginia of ABF the progress billing invoice from CECO.

Friday: 9/14/07 0730 - 1600 = 8 hrs

- PMI sub. came in the morning to fix the east exit door and install the missing cylinders. The cylinder for the door leading to the open offices still needed to change to a shorter one.
- Reviewed and approved the invoice from CECO.
- Met with Don of PMI and FOCON and agreed on the work scope for leveling the steps in front of the PIO & SAS trailers. Tentatively scheduled to come in next Tue. to work. Don also notified me that the patio furniture would be delivered Monday.
- Left message for Tom of McKinley Elevator to follow up on the parts status. Did not return call.
- Left message for Randy of Corner Office to follow up on the outstanding claim. Did not return call.
- Discussed with Christina of Corner Office and approved the cost proposal for the additional furniture so that they could issue an invoice for 50% deposit.
- Updated the status of punchlist items.

SIGNATURE 	Paul Chui, P.E.	TITLE Consultant Engineer, SAS	
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