



Stanley
Ku/D04/Caltrans/CAGov
06/04/2007 07:22 AM

To Jason Tom/D04/Caltrans/CAGov@DOT, Gary
Pursell/D02/Caltrans/CAGov@DOT, Rick
Morrow/D04/Caltrans/CAGov@DOT
cc Reba Torres/D04/Caltrans/CAGov@DOT
bcc

Subject Brief Report: 6/4/07

- In the morning, Jim Merrill told Keith and me that he wanted to talk to Dave Williams about effective use of human resource because ZPMC is working on weekends and making METS staff to work overtime. Keith and I expressed interest to be involved in the meeting.
- Jim, John, Keith, me, and Dave Williams attended the meeting at 1:00 p.m.
- Jim told Dave that ZPMC made late notice, about one or two days notification, that welder qualification would be done on weekends. It is our opinion that some activities do not have to be on weekends. Therefore, ABF and METS engineers work on weekends unnecessarily. Dave Williams agreed and he will talk to ZPMC to minimize works that require the presence of ABF or METS engineers on weekends.
- Jim told Dave that ZPMC might be "borrowing" materials that were marked for Caltrans' mock-ups to use on ABF's mock-ups. Caltrans will have problem paying material-on-hand if ZPMC makes "borrowing" a habit. Dave will talk to ZPMC.
- Jim told Dave that welding ribs should be more constraining than rib bending but ZPMC plans to bend ribs at two facilities, Nantang and Changxing. Dave said that he was not aware that ZPMC planned to bend ribs at two facilities. Dave will confirm with ZPMC.
- Jim wanted Dave to notified METS once ABF is notified that ferry service is cancelled because of weather. Dave said he would do that.
- Dave will ask ZPMC to submit a 2-week schedule and a minimum 4-day advance notice for weekend works.
- Dave will ask ZPMC representative to tell ABF and METS about work for the day at about 10:30 a.m. (was changed to 9:00 a.m. after the meeting) everyday starting 6/6/2007.

REC'D *07 JUN-05 #001420