

STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION  
**RESIDENT ENGINEER'S DAILY REPORT**  
**ASST. RESIDENT ENGINEER'S DAILY REPORT**  
 DC-CEM-4501-CUSTOM



**04-0120F4**  
**04-SF-80-13.2/13.9**  
**SAS**

RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 45

ASST. RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 46

REPORT NO.: <b>102 to 108</b>	DATE: <b>03/25 to 03/31/2007</b> S <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S (Circle Day)
SHIFT HOUR: START; <b>07:00</b> STOP; <b>15:30</b>	TEMPERATURE: MIN; <b>NA</b> MAX; <b>NA</b>
WEATHER: <b>(NA – See Weekly Statement of Working Days)</b>	

Sunday: 3/25/2007  
 • No Activity

Monday: 3/26/2007 0700-1530 = 8 hrs

- I review the Filing System (Category File Spreadsheet) to be discussed with the office engineering staff at a later date.
- I reviewed the WBS discussed during the Friday meeting (WBS meeting to develop District and Structures work breakdown for diaries' purposes).
- I worked on the spreadsheet for Workload for Office Engineering Work.
- I discussed with Gil Klebanov Bid Item 133 Schedule of Values submitted by ABF on January 30, 2007. He stated that the up front request for developing plans and verify caltrans control data and establish geometry control (\$750,000.00) was very high compared with the amount left for the item work (construction surveying). Gil Klebanov and I also discussed this SOV with Brian Boal.
- I sent to ABF (Brandon Gee) by e-mail the list of Inspectors for work on the island (Yerba Buena Island).
- I reviewed and responded to all my actions in PMIV.

Tuesday: 3/27/2007 0700-1530 = 8 hrs

- I exchanged e-mails with Brandon Yee from ABF regarding schedule of values for bid item 133 "construction surveying." I requested to lower the up front money requested (from \$750K to \$300K). He responded that he couldn't lower that amount that lows. He proposed to lower it to \$500K and leave 1 million for construction surveying work. This item will be discussed further with Seniors and Structure Rep.
- I finalized the draft of the spreadsheet for workload for office engineering work to be discussed in the staff meeting on Wednesday, April 4, 2007.
- I discussed with Bill Shedd the Schedule of Values for Bid Item 133 "Construction Surveying."
- I discussed with Document Control people the file system for schedule of values for bid items with SOV.
- I responded to all my actions in PMIV.

Wednesday: 3/28/2007 0700-1530 = 8 hrs

- I reviewed schedule of values for other bid items submitted by ABF.
- I attended the staff meeting with Darryl's group to discussed office engineering workload distribution.
- Brandon Yee from ABF inquired if we had responded officially to the transmittal for the SOV for Bid Item 133.
- I checked PMIV and found out that we never responded to SOV for Bid Item 133.
- I reviewed some documentation sent through PMIV and responded to all my actions.

Thursday: 3/29/2007 0700-1530 = 8 hrs

- I informed Brandon Yee from ABF that we didn't respond to SOV for Bid Item 133 "Construction Surveying."
- I drafted the respond to SOV for Bid Item 133.

SIGNATURE <i>Roberto Borja</i>	TITLE Office Engineer, SAS Project
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WEATHER: **(NA – See Weekly Statement of Working Days)**

- I had one final discussion with Mark Vilcheck (Structure Representative for E2/T1 contract) regarding the schedule of values for bid item 133 “construction surveying” to refined the draft response.
- I worked on the spreadsheet for the office engineering workload distribution based on the discussion during the staff meeting on April 4, 2007.
- I reviewed some documentation sent through PMIV.
- I had a meeting with Robert Wong regarding Sub-Contracting Request. He was waiting for Darryl Schram to discuss a spreadsheet that has been developed to track this item of work.
- I reviewed and responded to all my actions on PMIV.

Friday: 3/30/2007 0703-1530 = 8 hrs

- We sent the official response to SOV for Bid item 133.
- Gary Pursell asked me if we had responded to SOV for Bid Item 13 “Water Pollution Control.” After checking the files and PMIV, I found out that we haven’t responded to this SOV.
- I drafted the response to SOV for Bid Item 13.
- I attended the WBS meeting.
- I reviewed and responded to all my actions on PMIV.

Saturday: 3/31/2007

- No Activity.

SIGNATURE <i>Roberto Borja</i> <b>Roberto Borja</b>	TITLE <b>Office Engineer, SAS Project</b>
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