

STATE OF CALIFORNIA – DEPARTMENT OF TRANSPORTATION
RESIDENT ENGINEER'S DAILY REPORT
ASST. RESIDENT ENGINEER'S DAILY REPORT
 DC-CEM-4501-CUSTOM

JOB STAMP
04-0120F4
04-SF-80-13.2/13.9
SAS

RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 45

ASST. RESIDENT ENGINEER'S DAILY REPORT – FILE CAT. 46

REPORT NO.: 865 to 869	DATE: 7/31 to 8/4/06 <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> S (Circle Day)
SHIFT HOUR: START; 08:00 STOP; 16:30	TEMPERATURE: MIN; NA MAX; NA

WEATHER: **(NA – See Weekly Statement of Working Days)**

Monday:

- Conferred with new consultant employee, Scott Fabel, on immediate administrative task required for new employees. Scott was very helpful in gathering up all relevant review material in regards to State Policies and Safety. We also filled out required forms for Lotus Notes accounts and I.D. badges. Scott has completed a new employee package and placed it on the x-drive in the SAS folder. This new employee package will be constantly updated with all relevant forms and policies for new consultant and Department employees. Discussed imputing newly drafted administrative CCO into CadB and went over CadB software with Scott.
- Discussed tomorrows scheduled DRB meeting, J-job, with Richard Duncan. I will cover possible issue regarding credit for Document Management System.

Tuesday:

- Attended Contractor teleconference meeting for SAS, Gary Pursell Chaired.
- Attended DRB meeting for J-job, 9:00am to 2:00pm. See meeting notes for additional details.
- Scott informed me that the task order was executed and that two new, Document Management System (DMS) support, consultant employees would start Wednesday and one new employee would start Friday, CCO and pay estimate support. DMS support personnel will work under Chris Masters, SAS Senior, and CCO and pay estimate support employee will work under me, Darryl Schram, SAS Senior.
- Lynn Wilkerson was tasked with finding appropriate working space for the new employees.

Wednesday:

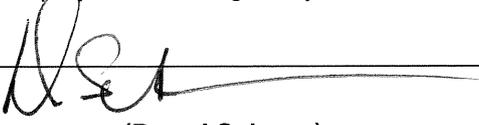
- Met new employees and introduced them to Lynn and Chris to discuss seating and duties.
- Scott will act as the onsite lead for all Ghirardelli consultant employees. Weekly meeting will be held to smooth there transition and address any concerns the Department or Ghirardelli might have.
- Completed second draft of NOPC settlement CCO for old 101 Aux. Lane job 2357A4. This job has been accepted (7/11/06), Estimate after Acceptance has been run, and PFE is scheduled to be run this Month.
- Discussed J-job DMS spec with Richard and Gary. Agreed with Gary that a matrix needs to be completed showing what is specified in the SP's and cost to derive a reasonable credit to the Department for deleting this item. I request to review the escrow documentation shall also be requested per the SP's.

Thursday:

- Reviewing draft SAS CCO's.
- Discussed WSWD's revision with Bill Shedd.
- Discussed running T1 line with Stanley Ku, I need to discuss this further with Chris Masters and get ATP from Gary Pursell.

Friday:

- At Kaiser with son due to illness until 11:30am.
- SAS staff CCO Review meeting.
- George Bou-Ghosn, new Ghirardelli employee started this day. He has reviewed all applicable Caltrans Policies and completed all required paper work. He has extensive past experience performing OE duties on Caltrans project according to my brief discussion.

SIGNATURE  (Darryl Schram)	TITLE Senior Construction Engineer, SAS
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REC'D-06 AUG 22 4:00:26 PM