Job Stamp
04-0220L4
OTD1
04-0120J4(SWTS)
04-ALA-80-2.5/5.6
Projects

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Mehran Ardakanian
CONSTRUCTION ENGINEER'S
DAILY REPORT

File No.: **45**

Report No. 390-396

Date: 01/14/08-01/20/08
M T W T F S S

Monday #390 01-14-2008 --

- Printed out last weeks daily report to be filed.
- Updated the vehicle on-line log.
- Attended the weekly safety meeting and OTD staff meeting form 8 to 9:30, where Richard Duncan & Ron Goldgruber discussed site safety issues, i.e. proper boots for the job site and the attention to wearing proper personal safety gear at the site, such as the white hard hat, orange vest and safety glasses.
- Introduced Greg to the staff, who will be assisting Ron on the 014034 substation project (HNTB consultant).
- Checked lotus notes and PMIV.
- John Walker out last week. Has MRI on knee. Did some running in December.
- Reviewed and approved rejected staffs timesheets.

Tuesday #391 01-15-2008 --

- Interviewed for the supervising construction engineer in district 4 at the D.O.
- Review of pmiv & lotus notes.
- Greg Allen called inquiring about receiving the joint seal letter and draft drawings. I said it's a draft and there will be more changes made, please do not start shop plan fabrication, review and comment and we'll have the finalized CCO to you soon. A letter on the service platform with the same wording will be forthcoming today.

Wednesday #392 01-16-2008 --

- Went over the Deputy Directives, signed the building access form, the photo ID forms (for Amer to sign), PS&E provided by Ron G., received emergency notification forms (to sherry Blaunt), received consultants cell phone number, went over absence/call-in procedures, accident reporting, building security, driver's license verification and other forms as related to use of computer and internet access with Greg Baich, whom will be assisting Ron Goldgruber on the sub-station project(04-014034).
- Reviewed pmiv & lotus notes emails and correspondences.
- Met with Chris Young, regarding Rich Foley's comment on having Mark Baker take on the lead on welding issues. We agreed that Mark Baker will assist Chris as needed, and Chris will continue to be the lead on contacts with METS and MCM, as he sees the WQCP's and NCR's workload reducing in number, informed Rich of this discussion.
- Provided Ben with the list of vehicle shortages for staffs field inspection duties: Fernando Velez, Shenbagavali Ramachandran, John Walker, Win Maung & Daniel Tecle.

Mehran Ardakanian
Senior RE/Bridge Construction Engineer

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Thursday #393 01-17-2008 --

- Emailed Liz Ochoa that I will be away until the first week of February, as she'd indicated the interview results would be out before my return.
- Activated the out of office on lotus notes starting 1/21/08 thru 2/3/08. Modified office and cell phone message outgoing voicemail.
- J Job field construction completion date: 12/17/07 and plant establishment 12/18/08.
- Updated the on-line car log.
- Discussed job issues with RE.
- Emailed Wei-Jen for the need to have Greg Baich certified for CTM concrete sampling on the 014034 contract under Ron G.
- Met with Maged to go over the list of RFI's and Submittals for Amer's staff meeting today. Provided the notes to Ben to present at the meeting today.

Friday #394 01-18-2008 --

- Submitted timesheet for this week and the future 2 weeks for my vacation.
- Turned in state vehicle to Sherif for his state use and to take it to the shop for PM and Service.
- Checked lotus notes and pmiv correspondences.
- Updated the vehicle mileage log.

Saturday #395 01-19-2008 --

- Refer to staff's field report for activity.

Sunday #396 01-20-2008 --

- Refer to staff's field report for activity.

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