Job Stamp
04-0220L4
OTD1
04-0120J4(SWTS)
04-ALA-80-2.5/5.6
Projects

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Mehran Ardakanian
CONSTRUCTION ENGINEER'S
DAILY REPORT

File No.: **45**
Report No. 383-389
Date: 01/07/08-01/13/08
M T W T F S S

Monday #383 01-07-2008 --

- Attended the safety/staff meeting from 8-9:30.
- Attended the weekly Steve Hulsebus, champion meeting from 10-10:30, Amer will cover OTD, left meeting to attend to other duties.
- Review & approval of staffs timesheet. John Walker has not submitted timesheet.
- Lotus Notes email email review.
- Informed staff to sign up for the defensive driving training, if they've not attended within the last 3 to 4 years.
- Talked to John Walker, requesting him to submit his timesheet and to submit them on Fridays as he's been instructed to do many items in the past.
- Behzad charged full time on J job last week, when the job has been completed. Did not submit timesheets for last week either.
- Check PMIV.

Tuesday #384 01-08-2008 --

- Interviewed for the construction position at the D.O.
- Approve training request for staff, EE training, Defensive Driving training.
- Review and approval of Richard Chang's monthly timesheet to LAN Engineering.
- Review of lotus notes emails.
- Nick Panoyotou called me to discuss where we're at with bringing a PYE for the 014034 job, as The Hanna Group's Consultant, Phil Paquet works for him. I said I am in discussion with Wei-Jen to look at a back up plan, if there are issues with the first option.
- Talked with Ron G. on his comments for the PYE for the substation, Greg Baich, he said he would be a good candidate.
- Received a call from Shahin Pourvahidi regarding the interview with HNTB's proposed staff for the 014034 contract. I stated that my structure rep met with him and he's good to get started. He'll have him report to us next Monday.
- Emailed completed safety training manual (OSC Safety Expert Committee) to team members for next Mondays discussion.
- Called Wei-Jen and informed him of the call I received from Nick P. .and my discussion with Shahin P.

Wednesday #385 01-09-2008 --

- Signed and sent May with LAN Engineering the approved time sheet for Richard Chang for the month of December.
- Approved Sherif G's merit salary adjustment and mailed it to HQ. Address provided.
- Attended the Executive Management Meeting wit MCM from 10-1. Next meeting 2/13/08.

Thursday #386 01-10-2008 --

- Interviewed for a promotional opportunity in construction.
- Attended a meeting with Union Electric and Diablo Contractors on the 0120J4 contract, in hope of resolving outstanding issues with item payments and cco's and lien release.
- Approved Win Manug's request for the boot camp training class.

Friday #387 01-11-2008 --

- Attended to emails and pmiv issues, rfi's and submittal log updates.

Saturday #388 01-12-2008 --

- Refer to staff's field report for activity.

Sunday #389 01-13-2008 --

- No work performed.

Mehran Ardakanian
Senior RE/Bridge Construction Engineer

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cc: 45