



# DIVISION OF RAIL AND MASS TRANSPORTATION

April 2017

**Interim Division Chief**  
Steven Keck  
(916) 654-5770

**Assistant Division Chief**  
Network Integration  
Kyle Gradinger  
(916) 653-0243

**Transit Grants & Contracts**  
Mark Codey  
(916) 654-8655

**Rail Planning and Operations Support**  
**Vacant**  
(916) 654-6538

**State Transit Programs and Plans**  
Jila Priebe  
(916) 651-8243

**Rail Equipment**  
John Pagano (Acting)  
(916) 654-6534

**Administration, Personnel & Budgets**  
Nancy Young  
(916) 654-5609

- Implement & manage the following Federal transit programs:
  - 5311: Rural Transit
  - 5311(f): Intercity Bus
  - 5311(b): Rural Transit Assistance Program (RTAP)
  - 5310: Elderly and Disadvantaged Specialized Transit
  - 5339: Bus & Bus Facilities Program
- Prepare bid specifications for State bus inspections & procurement
- Manage local procurements to assure compliance with State & federal regulations
- Perform pre/post delivery transit vehicle inspections
- Provide financial monitoring & grant management
- Implement federal policy & legislation
- Project review & provide concurrence to FTA for FTA 5307 small urban projects
- DBE/Title VI Coordination and Implementation
- Transit Asset Management (TAM) Planning and Coordination
- Safety Management Systems and Security Planning and Coordination

- Planning & Development of Intercity Rail Capital Projects (project applications, funding allocations & project study reports), project administration invoice review & payment project verification inspections
- Intercity Rail Coordination with JPA Operations
- Service Planning, including Ridership Modeling
- State Rail Plan
- Program Manage of Intercity Rail Projects & Highway/Railroad Crossing Projects
- Management of Project Scope, Cost, Schedule & Resources for Rail Capital Program Projects
- Rail Network Strategic Planning

- Administer State Transit Grants
- State Transportation Improvement Program
- Administer State Greenhouse Gas Reduction Fund Programs (LCTOP and TIRCP)
- Traffic Congestion Relief Program
- Administer the Transportation Development Act Coordination
- Administer Public Transportation Modernization, Improvement & Service Enhancement Account (Proposition 1B)
- Administration Urban & Commuter High Speed Rail Connectivity (Proposition 1A)
- Review & analyze State-proposed legislation
- Develop, implement & maintain project transit database
- Perform transit research & technical assistance
- Coordinate Bus Rapid Transit
- Provide technical assistance to sub recipients on human services transportation coordination
- Interagency coordination & legislation analysis
- STSP

- Manages Overhaul, Repair & Modification Projects for the Existing Caltrans Fleet of Cars & Locomotives
- Coordinate Fleet Availability & Deployment with Local Agencies & Amtrak
- Develop & Maintain the Caltrans Fleet Plan, Rolling Stock Acquisition, Fleet Management & Maintenance Facility needs
- Oversee Operation & Maintenance of the Oakland Maintenance Facility
- Modify existing equipment to meet changing service needs
- Fleet compliance with federal regulations for safety, accessibility & maintenance
- Provide periodic project status reports to State & federal agencies
- Participate in the development of new nationwide standards for rail equipment safety, accessibility, operations & passenger amenities
- Rail Safety Crossing Management
- Highway/Railroad Crossing Improvements

- Administrative Support & Personnel Administration for the Rail, Mass Transportation & Aeronautics Programs
- Resource Management
- Accounting Liaison
- Guidance Regarding Project Charging Practice
- Budget Operations
- Training, Safety, Facilities & Clerical Services
- Business Services
- Resource Technical Assistance to Districts
- Procurement & Contract Administrator
- Out-of-State Travel Coordinator
- EEO Manager
- California Public Records Act Liaison
- E-FIS Coordination
- Records Retention Coordination
- Award Program Coordination
- Student Assistant Coordination
- Administer Transit Pass Payroll Deduction Program

*“Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.”*