Flowchart of Process to Change Functional Classification

**Step 1.** Local Jurisdiction submits the following to Caltrans district coordinator.
- "Functional Classification Change Request Form"
- Marked-up CRS Map showing changes
- City/County resolution
- MPO/RTPA concurrence letter

**Step 2.** Caltrans district coordinator reviews and writes a district concurrence letter.

**Step 3.** Caltrans headquarters presents the proposed changes to FHWA for approval.

**Step 4.** The approved CRS maps are posted on the internet. The district coordinator and HPMS branch are notified.

(REV. 8/2008)