State of California
DEPARTMENT OF TRANSPORTATION

Business, Transportation and Housing Agency

Memorandum

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To: DISTRICT DIRECTORS

Date: March 2, 2009

From: RACHEL FALSETTI
Chief
Division of Transportation Programming

Subject: Interregional Transportation Improvement Program (ITIP) Transportation Enhancement (TE) Projects

This serves as a call for projects for the 2010 ITIP TE funding. We are beginning the 2010 State Transportation Improvement Program (STIP) cycle and need to prepare for programming new ITIP TE projects. The ITIP may receive approximately $30 million of funding for TE projects in the 2010 STIP. It should be noted that new projects will compete with proposed cost increases on existing projects.

The ITIP TE development schedule is as follows:

Districts submit Draft ITIP TE applications for TE eligibility determination ..... August 6, 2009
Division of Local Assistance provides comments on draft applications ..... August 20, 2009
Districts submit Final ITIP TE applications, Project Programming Requests, and Screening Sheets..... September 3, 2009
ITIP TE Committee ranks projects..... October 8, 2009

The TE application is a Project Study Report equivalent, and should follow the same scoping and estimating processes as any other project. This includes assigning a project manager, developing a work plan, and obtaining concurrence from functional units. Applications must be submitted by the District Program/Project Management Unit after confirming that the cost and schedule are realistic.

Districts should submit ITIP TE applications to John Haynes, TE Program Coordinator, Division of Local Assistance, with a copy to Kurt Scherzinger, Office Chief, Division of Transportation Programming. The ITIP TE Guidelines, TE project application, and TE screening sheets are available on the Office of Capital Improvement Programming's website at:

http://www.dot.ca.gov/hq/transprog/ocip/stip2010_te.html

Any questions regarding TE eligibility should be directed to John Haynes at (916) 653-8077. Questions related to programming of TE eligible projects should be directed to Kurt Scherzinger at (916) 654-4587.

c: Deputy District Directors, Program Project Management
Deputy District Directors, Planning and Modal Programs
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