

Traffic Congestion Relief Program  
Project Expenditures by Phase  
Instructions

To prepare the "Project Expenditures by Phase" document the following information must be included:

1. Traffic Congestion Relief Project Bref#.
2. Date document prepared.
3. The name of the lead agency representative/project manager who prepared the document.
4. The fund amount proposed will be input by the TCR Program staff.
5. Amount allocated for each fund type by phase
  - a. Please note that "fund type" means:
    - i. Traffic Congestion Relief Fund (TCRF)
    - ii. State Highway Account (SHA)
    - iii. Federal Fund [indicate type of Federal fund program, such as Federal Trust Fund, Highway Bridge Replacement and Rehab Program (HBRRP), Congestion Mitigation and Air Quality (CMAQ), etc.]
      1. If there is more than one type of federal funding being used on the project, please put on a separate fund line with the name of the fund as noted above.
    - iv. Local Tax Measure
      1. If there is more than one type of tax measure funding the project, please put on a separate fund line with the name of the fund type.
    - v. City funds
    - vi. Private funds
    - vii. If some other type of fund, please describe it, do not put "other".
  - b. "Fund type" does not mean State Transportation Improvement Program (STIP), State Highway Operation and Protection Program (SHOPP), Regional Transportation Improvement Program (RTIP), etc.
6. Enter the amount of expenditures by phase and by type of fund (Enter it as a positive number).
7. Total project fund savings indicate TCRF amount along with the other Funds.
8. If there was a TCRF Advance, indicate the amount of the advance, interest earned, amount of advance expended and any savings if there was any.

Contact the Division/Program Headquarters TCRP liaison or TCR Program financial manager, at (916) 651-6896 or Calnet 8-461-6896, if you have questions concerning preparation of this document.