

Agenda

March 12, 2013
10:30 am – 12:30 pm

CALTRANS
 1120 N Street, Room 3440
 Sacramento, CA 95814

Contact: Abhijit Bagde
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Meeting called by: Muhaned Aljabiry
Facilitator: Abhijit Bagde
Recorder: Bruce Abanathie

Agenda Topics

Item	Description	Time	Presenter
1	Agenda	10:30	Abhijit Bagde
2	Ground Rules	10:35	Abhijit Bagde
3	Approval of 01/22/2013 meeting minutes	10:40	Abhijit Bagde
4	Announcements and updates	10:45	All
5	Follow-Up Items from last meeting: <ol style="list-style-type: none"> 1. CT Programming to contact CT Local Assistance to seek information on implementation of MAP-21 provisions for Buy America Requirement – Item completed (See Item No. 8 below) 2. Jack Lord, FHWA will forward the complete presentation for the Environmental Justice (EJ) Analysis within California to Abhijit Bagde – Item completed 3. Brian Travis to email his contact information to the Programming Office for dissemination to the CFPG – Item completed 	10:50	Abhijit Bagde
6	CMAQ cost-effectiveness analysis tools and emission factor tables to address PM 2.5 requirements - Update	10:55	ARB
7	Upcoming changes to CTIPS	11:10	Rambabu Bavirisetty
8	Buy America Requirements –Implementation	11:25	CT – Local Assistance
9	Grouped project listings	11:40	Jose Luis Caceres
10	CT-Division of Mass Transportation (DMT) – Update	11:55	CT-DMT
11	Financial Summary Template	12:05	Gwyn Reese
12	CMAQ Annual Report	12:10	Gwyn Reese
13	<ul style="list-style-type: none"> • Follow-Up Items • Open Forum • Future Agenda Items 	12:15	All

14	Future meeting dates and locations: <ul style="list-style-type: none">• April 23, 2013, MTC Oakland (10:30 am – 12:30 pm)• June 4, 2013, SACOG Sacramento (10:30 am – 12:30 pm)	12:20	All
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California Federal Programming Group (CFPG)

Minutes for: March 12, 2013

1. Agenda:

Abhijit Bagde (CT Federal Programming Office) reviewed the agenda and noted the follow-up item attachments that were emailed as well.

2. Ground Rules:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- **When not speaking, phone participants to keep their phones on mute if possible.**
- **Do not place conference call on hold. Please hang up and redial if you must take another call.**
- Meeting minutes to be distributed to the group with 10 days after the meeting.

Bolded items were emphasized by Abhijit.

3. Minutes of the Last Meeting - Abhijit Bagde

The final minutes of the January 22, 2013 meeting were provided via email prior to the meeting. Jack Lord (FHWA) noted a spelling error in the last sentence of paragraph 4 of Item 8 (Buy America). "nay" will be changed to "any" in this paragraph. Jack also noted that Jean Mazur's first name was misspelled in the same item. That correction has been previously made.

4. Announcements and Updates:

Jose-Luis Caceras (SACOG) announced that Sampson Okade will be retiring from SACOG and that SACOG has hired two new staff members.

5. Follow-up Items from Last Meeting – Abhijit Bagde

- a. CT Programming to contact CT Local Assistance to seek information on implementation of MAP-21 provisions for Buy America Requirement – Item completed (See Item No. 8 below).

- b. Jack Lord (FHWA) will forward the complete presentation for the Environmental Justice (EJ) Analysis within California to Abhijit Bagde – Item completed, information sent to CFPG and posted on Caltrans Programming website.
- c. Brian Travis (Caltrans DMT) to email his contact information to the Programming Office for dissemination to the CFPG – Item completed

6. CMAQ cost-effectiveness analysis tools and emission factor tables to address PM 2.5 requirements – ARB

NOTE: This item was taken out of sequence, but is presented in sequence in the minutes

Dennis Wade(ARB) stated that ARB has updated the South Coast tables (except tables 2 and 5 – medium and heavy duty trucks) for the CMAQ calculations to EMFAC 2011 and have included the PM 2.5 data. The tables will no longer be archived, but updated to streamline the calculation process. They have improved the unit conversion data and expect to have the information available in the next couple of weeks.

J-L asked about projects with existing calculations and the potential of a process whereby the PM 2.5 data can be derived from the existing PM10 or other criteria pollutant data. Dennis noted that there is a factor that will convert PM 10 to PM 2.5 in the database.

Will Ridder (SJCOG) referred to discussions in the RTPA group with respect to the implementation of the MAP-21 PM 2.5 requirement. The qualification is whether the project does or does not have a PM 2.5 benefit rather than a benefit threshold. Dennis noted that this was beyond the scope of ARB and was an issue for the implementation office. Jack confirmed that the qualification is a yes or no answer to the question of does the project have a PM 2.5 benefit.

7. Upcoming changes to CTIPS – Rambabu Bavirisetty

NOTE: This item was taken out of sequence, but is presented in sequence in the minutes

Rambabu Bavirisetty (Caltrans Office Chief of Systems and Resource Administration in the Programming Division), reminded the group of his prior visit to talk about the two program changes currently in his office. The first change is in the CTIPS program. CTIPS is changing from its Firefox platform to an Oracle and Java platform. The second change is an integration project to integrate CTIPS, Local Assistance, and budgets.

Project 1 – was scheduled to be completed in March, but delayed to the end of June. The process is currently updating the FTIP module. The office is asking MPOs to test the application under normal operating conditions. The testing process needs to be complete within 120 days.

Ivan Garcia asked if there would be enhancements to the program during the conversion that would allow identification of emissions data or projects for CMAQ reporting. Rambabu stated that due to the number of products that the IT department manages, the department did not want to add any enhancements.

Project 2- Rambabu discussed the CTIFSintegrating the financial aspects of the projects. It will integrate CTIPS and FADS. This project is at the feasibility study phase. The timeline is approximately 3-4 years.

8. Buy America Requirements Implementation – Caltrans Local Assistance

Mohammad Maljai and Rihui Zhang from DLA announced their presence and asked for a little more information on what information the CFPG was looking for. Rihui also noted

that John Hoole was the new Office Chief for Project Implementation – South and may be calling in.

Abhijit briefly reviewed the information Jean Mazur (FHWA) presented at the prior meeting and noted that the CFPG members requested that we also hear what the DLA planned as implementation of the Buy America provisions.

Rihui noted that DLA has not had the opportunity to establish any policies or procedures as FHWA is still working on the rule-making. Caltrans will need to have the rule-making available and then consult with FHWA before establishing the state provisions.

Abhijit asked that Rihui keep us updated on any progress and that the item would be returned to the agenda when there was something to report.

Bruce Abanathie (KCAG) asked that the request for this implementation information be extended also to the Right of Way Division due to the new requirements in MAP-21 that will affect the R/W phase.

Rihui noted that the R/W is a different subject due to its effect beyond the project sponsors.. Bruce explained that we have received some emails from R/W regarding the utility relocations and the potential for problems with private utility companies in meeting the requirements. For this reason, it is important to hear from the R/W Division about what they foresee as the problems and what we can do to mitigate those issues and still be able to deliver projects.

Abhijit asked Rihui if DLA had any ongoing efforts with R/W that would address both issues. Rihui stated that he would contact the R/W Division and they would work on information for a future meeting.

Rihui will contact R/W Div. and develop information for a future meeting.

Janette Fabella (StanCOG) noted that Jean Mazur stated that she had sent some partial waiver requests forward to DOT HQ. Janette wanted to know if any of the agencies had received an approval yet. Bruce noted that there have been no waiver notices documented in the Federal Register in the recent past. Janette further noted that, due to the uncertainty of the waiver process timeline, programming of projects and the timely use of funds becomes difficult.

Melissa Garza (Fresno) informed the group about the meeting the Fresno One-Voice group had with David Kim, Associate Administrator for Policy and Governmental Affairs, FHWA. The message was that the waiver requests have been lost, there is no stable process, no one to contact, no tracking, etc. and that the recommendation is that the waiver request be resubmitted and that regional agencies contact him to track the request.

Melissa will email the contact information to Abhijit who will email it to the CFPG.

David Kim contact information: david.kim@dot.gov ; (202) 366-0585

Ivan Garcia (BCAG) asked if we would develop a comprehensive list or if we would contact D.C. independently. Melissa stated that the information was that FHWA CA Division forwarded a list of waiver requests and they entered a black hole. Jack Lord (FHWA) stated that he would talk with Jean and they would do what they could to get the waiver process back on track.

Bruce noted that he still had the list that Jean was working on last summer. Abhijit asked Jack if his office could do something if they had the list. Jack said that would be possible. Jack recommended that the regional agencies use every avenue available to them.

Bruce will send Jean's list to Abhijit who will send it to the CFPG. The regional agencies will need to populate the list and return it to Abhijit.

Eric (RCTC) noted that they had been informed that Caltrans and FHWA would no longer process RFAs without a Buy America Certificate or approved waiver. Several members commented that they also received this notice. Rihui also confirmed that this was the position of the implementation office of DLA.

Sam Kaur (VTA) noted that this was an important issue as their projects moved forward as well and that the need for guidance and resolution was paramount.

9. Grouped project listings – Jose-Luis Caceras (SACOG)

Abhijit noted that J-L had requested that this item be included in the agenda for discussion.

J-L stated that at SACOG they program everything into grouped project listings. However, they have received feedback that the grouped project detail listings are difficult to read. J-L wanted to explore the option of grouping showing grouped project detail sorted by county and lead agency rather than by grouped project listing category.

Group discussion clarified whether this was a difference between highway and transit programming, if this was a desire to display the information differently than the approved group project listing (e.g. on the website), if it is a desire to manage the projects by agency for amendments (e.g. financial limitations for amendment types), across fund types, and/or whether the agency would still submit projects listed in the categories indicated on the approved group project listing for FTIP and amendment purposes.

J-L stated that the representation of projects for the FTIP and amendments would follow the categories on the approved group list, but that the project detail would be displayed differently for public view. The group agreed that any additional information the SACOG desired to display for the benefit of public participation and transparency outside of the FTIP was at their discretion.

10. Division of Mass Transportation (DMT) Update – DMT

Brian Travis (Caltrans DMT), reported on the 5310 and 5339 programs. For 5310, DMT is moving forward in dialogue with the larger UZAs regarding recipient status for the program, an option under MAP-21.

For 5339, MAP-21 provides several different formula programs. For small UZAs the recipient status has been shifted away from the providers and back to Caltrans. Brian stated that in discussions with FTA, their position on this change is that, although the language did not state the intent of the FTA - it is the current law that we must work with. FTA and the state DOTs will work toward a language change in future legislation to allow for direct grantees other than the designated recipient.

Melissa asked who would be participating in the *Brian will send information out to the large UZA representatives about the pending meetings with MPOs.*

11. Financial Summary Template – Gwyn Reese

Gwyn Reese (CT Federal Programming Office) reported that they will be amending the template by adding in the MAP-21 financial programs, but that they will also be leaving the SAFETEA-LU programs until the funds expire.

Abhijit added that they have received requests to add MAP-21 fund types so that areas could

program against them. If anyone wants to see a fund type added the Programming Office will make the adjustment in this interim process.

12. CMAQ Annual Report – Gwyn Reese

Gwyn Reese (CT Federal Programming Office) reported that all of the data had been received from the regions, completed and accepted by FHWA

13a. Follow up Items

8. (1) *DLA will contact R/W Div. and develop information on the implementation of the Buy America requirements for a future meeting. Abhijit will follow-up with Rihui Zhang.*
- (2) *Melissa will email the contact information to Abhijit who will email it to the CFPG.*
- (3) *Bruce will send Jean's list to Abhijit who will send it to the CFPG. The regional agencies will need to populate the list and return it to Abhijit*

NOTE: This item has been modified but has been completed

10. *Brian will send information out to the large UZA representatives about the pending meetings for FTA 5310.*

13b. Open Forum

Bruce asked Abhijit to follow up on the possibility that Caltrans will be asking for changes in MAP-21. At the December 2012 meeting Caltrans stated that they were not working on any request. Whereas, at the MAP-21 workshops, the Caltrans representative stated that they were. Can we check with Dan McKell and see what if any efforts are being made?

Abhijit will check with Dan.

Will asked about creating a dialogue to discuss how the various MPOs manage their programming and project tracking. Abhijit recommended that any MPO that had a program that may benefit this subject could bring the information to future CFPG meetings.

13c. Future Agenda Items

Abhijit noted that he is always accepting subject matter for future meetings.

Abhijit recommended that any MPO that had a program that may benefit this subject could bring the information to future CFPG meetings.

14. Next Meetings:

April 23, 2013, MTC Oakland (10:30 am – 12:30 pm)

June 4, 2013, SACOG Sacramento (10:30 am – 12:30 pm)