

# Agenda

**March 4, 2014**  
**10:30 am – 12:30 pm**

MTC  
 101 Eighth Street  
 Oakland, CA 94607

Contact: Adam Crenshaw  
 (510) 817-5794

**Telephone Number: (712) 432-1438**  
**Participant Access Code: 932832#**

**Meeting called by:** Muhaned Aljabiry  
**Facilitator:** Abhijit Bagde  
**Recorder:** Dennis Jacobs

**Agenda Topics**

Item	Description	Time	Presenter
1	Agenda	10:30	Abhijit Bagde
2	Ground Rules	10:35	Abhijit Bagde
3	Approval of 10/22/2013 Meeting Minutes	10:40	Abhijit Bagde
4	Announcements and Updates: <ol style="list-style-type: none"> <li>1. Staffing Update – CT/FHWA/FTA/MPOs</li> <li>2. CFPG Mailing List</li> <li>3. NPRM (Handout No. 1)</li> </ol>	10:45	All
5	<b>Follow-Up Items from last meeting:</b> <ol style="list-style-type: none"> <li>1. Abhijit Bagde will email information flyer for the MAP-21 Performance Measures Workshop - Item completed (Information was sent by Abhijit on 10/22/2013)</li> <li>2. Gwyn Reese will email the draft financial summary tables for comments - Item completed (Information was sent by Gwyn on 12/11/2013)</li> <li>3. Dennis Jacobs will email MPOs about the 2015 FTIP/FSTIP Workshop - Item completed (Information was sent by Dennis on 01/06/2014)</li> <li>4. Gwyn Reese will email MPOs request to provide emissions data in order to prepare 2012-13 Annual CMAQ Report - Item completed (Information was sent by Gwyn on 11/21/2013)</li> <li>5. Gwyn Reese will email revised 2013-14 apportionment Estimates for CMAQ and RSTP - Item completed (Information was sent by Gwyn on 11/04/2013)</li> <li>6. John Hoole, Local Assistance requested the group to email him the Federal Project Number for projects that have been obligated with less than 100% toll credit matching – No information was received</li> </ol>	10:50	Abhijit Bagde
6	<b>2015 FSTIP:</b> <ol style="list-style-type: none"> <li>1. Schedule (Handout No. 2) – Dennis Jacobs</li> <li>2. 2015 FTIP Development Guidance and Checklist (Handout No. 3) – Abhijit Bagde</li> <li>3. 2015 FTIP/FSTIP Workshop – Feedback – Dennis Jacobs</li> </ol>	10:55	CT
7	Electric Vehicles and CMAQ funding	11:15	Ben Rubin, Governor's Office of Planning and Research

8	Environmental Justice – FTA requirements for FTIP/FSTIP	11:30	Ted Matley
9	Checklist for FTIP/FSTIP Administrative Modification and Amendment Submittal (Handout No. 4)	11:40	Abhijit Bagde
10	Active Transportation Program (Handout No. 5) 1. Overview 2. Upcoming Training	11:45	Teresa McWilliam, CT Local Assistance
11	Grouped Project Listings: 1. Back-up listings 2. FTA projects	12:05	Abhijit Bagde
12	Inclusion of emission benefits in CTIPS for CMAQ funded projects	12:10	Dennis Jacobs
13	<ul style="list-style-type: none"> <li>• Follow-Up Items</li> <li>• Open Forum</li> <li>• Future Agenda Items</li> </ul>	12:20	All
14	<b>Future meeting dates and locations:</b> <ul style="list-style-type: none"> <li>• April 15, 2014, SACOG Sacramento (10:30 am – 12:30 pm)</li> <li>• May 27, 2014, Caltrans Sacramento (10:30 am – 12:30 pm)</li> <li>• July 15, 2014 MTC Oakland (10:30 am – 12:30 pm)</li> </ul>	12:25	All

## California Federal Programming Group (CFPG)

Minutes for: March 4, 2014 Meeting

### 1. Agenda:

Abhijit Bagde (CT Federal Programming Office) reviewed the agenda and noted the follow-up item attachments that were emailed as well. No changes requested.

### 2. Ground Rules:

- Since there are phone participants, everyone who speaks should state his/her name and agency.
- Keep comments as brief as possible.
- Stick to the current agenda item. Additional items not in the agenda will be added to the end and will be discussed if time permits.
- Turn off cell phones and limit interruptions.
- This is a forum to hear everyone's concerns, comments and suggestions. Please make sure your voice is heard.
- Facilitator to ask before moving on to the next item if anyone on the phone has any additional comments on the item, then pause for a few seconds.
- Respond to follow-up items and meeting notices by the deadlines.
- Except for follow-up items, the minutes will include discussions that take place during the meeting only. If you do not want what you say during the meeting included in the minutes, state "off the record."
- **When not speaking, phone participants to keep their phones on mute if possible.**
- **Do not place conference call on hold. Please hang up and redial if you must take another call.**
- Meeting minutes to be distributed to the group with 10 days after the meeting.

**Bolded items were emphasized by Abhijit.**

### 3. Minutes of the Last Meeting – Abhijit Bagde

The final minutes of the October 22, 2013 meeting were provided via email prior to the meeting. No comments – approved.

### 4. Announcements and Updates:

1. Staffing updates: CT-Muhaned Aljabiry mentioned that Gwyn Reese left for the Department of Education. Her assignments will be distributed to existing staff. Refer to the link below for the staffing assignments.

<http://www.dot.ca.gov/hq/transprog/oftmp.htm>

2. Abhijit mentioned the email he sent out on February 27, 2014 regarding whether participants would still like to remain on the distribution list. He requested confirmation from members that they want to continue to receive emails by March 7<sup>th</sup>.

3. Notice of Proposed Rulemaking (NPRM): Please review it and comment when available. Also note the due dates on the handout to reply by. Abhijit said he would provide revised dates if there has been any change.

## **5. Follow-up Items from Last Meeting – Abhijit Bagde**

- a. Abhijit Bagde will email information flyer for the MAP-21 Performance Measures Workshop - Item completed (Information was sent by Abhijit on 10/22/2013)
- b. Gwyn Reese will email the draft financial summary tables for comments - Item completed (Information was sent by Gwyn on 12/11/2013)
- c. Dennis Jacobs will email MPOs about the 2015 FTIP/FSTIP Workshop - Item completed (Information was sent by Dennis on 01/06/2014)
- d. Gwyn Reese will email MPOs request to provide emissions data in order to prepare 2012-13 Annual CMAQ Report - Item completed (Information was sent by Gwyn on 11/21/2013)
- e. Gwyn Reese will email revised 2013-14 apportionment Estimates for CMAQ and RSTP - Item completed (Information was sent by Gwyn on 11/04/2013)
- f. John Hoole, Local Assistance requested the group to email him the Federal Project Number for projects that have been obligated with less than 100% toll credit matching – No information was received. Abhijit reminded folks to send information to John Hoole.

## **6. 2015 FSTIP**

- a. Dennis Jacobs provided an update on the 2015 FSTIP development schedule. Abhijit mentioned that once the 2014 SHOPP is uploaded in CTIPS our office will run the reports and send to the MPOs for incorporating into the 2015 FTIP. Final 2015 FTIPs and any amendments to 2015 FTIPs, are due to CT on October 1<sup>st</sup> and all projects must be uploaded in CTIPS by that date.
- b. 2015 FTIP Development Guidance and Checklist (Handout No. 3) – Abhijit Bagde Abhijit stated that the guidance and checklist are now two distinct documents - one to be used by MPOs for development of their FTIP, and the other to be used by CT for reviewing submittals. The links to these documents were provided as part of handouts. Abhijit stated that the guidance has been updated to include information presented by FTA at the 2015 FSTIP Workshop regarding use of the FTIP public participation process to satisfy the Program of Projects (POP) requirements for the 5307 program.
- c. 2015 FTIP/FSTIP Workshop – Dennis Jacobs summarized feedback from the workshop. Most everyone enjoyed the workshop and felt we met our objectives. MPOs wanted to hear more discussion on best practices and presentations by the MPOs. We will also streamline some presentations that had overlap and were repetitive.

## **7. Electric Vehicles (EV) and CMAQ funding**

Ben Rubin of the Governor's Office of Planning and Research gave an overview of zero emissions vehicle (ZEV) efforts and how it may relate to CMAQ. Many communities have efforts underway to become Z ready and have fleet conversions as part of the infrastructure planning to add charging stations. They've been working with several MPOs. At the state level the Governor's ZEV executive order calls for 1.5 M ZEVs by 2025. The action plan identifies steps to achieve goals of executive order. They are to help California's metropolitan planning organizations understand funding opportunities to support PEV charging and hydrogen infrastructure within the recently signed Federal Transportation Law (MAP-21). Federal funding for these programs is contained in the Congestion Mitigation and Air Quality Improvement (CMAQ) program within Map-21. MPOs in other states have been doing innovative projects using CMAQ funds for EV charging. He stated that MTC is one of the only MPOs using CMAQ

for EV readiness. Ben mentioned car sharing opportunities. He asked to hear what other MPOs are doing. Muhaned asked if there is a plan by the state to contribute to this effort. Ben said there are sources of funding but it is fairly tight. Jose Luis said they haven't funded any EVs and currently looking into the emission benefits of EVs. SACOG is focusing more on ways to reduce PM 2.5. Ben mentioned the west coast electric highway. Oregon and Washington have rolled this out already. Abhijit will send the contact information of Ben to the CFPG group.

Link to ZEV action plan:

<http://www.documents.dgs.ca.gov/ofa/fars/zevactionplan02-13.pdf>

## **8. Environmental Justice (EJ) – FTA requirements for FTIP/FSTIP**

Ted Matley, FTA talked about the requirements for Title 6 (civil rights) and EJ in 2 FTA circulars. The Title 6 circular is complicated and quite detailed. For MPOs, what do you have to do to get TIP approved? Most MPOs address requirements by getting planning funds through state of California. The MPO is required to do planning analysis for Title 6 that shows project benefit and impacts, work is part of the planning process and gets evaluated by FHWA and FTA as part of the planning and certification review. There is no separate FTIP process. It is part of the MPO certification process, part of the grant process and part of the statewide planning and funding process. The circulars are the first place to look for Title 6 and EJ information.

## **9. Checklist for FTIP/FSTIP Administrative Modification and Amendment Submittal**

Abhijit stated that 4 handouts were included with the agenda to help particularly with new staff at the MPOs. They do not supersede any federal regulations but are meant to help with the administrative modification and amendment submittals to Caltrans. The information is also available at CT website under Guidance.

## **10. Active Transportation Program (ATP)**

Teresa Mcwilliam from CT Local Assistance presented this item.

### **1. Overview:**

Teresa is the ATP coordinator. Local Assistance in the process of creating application instructions and guidelines for the statewide list. The CTC schedule to approve the guideline is on March 20<sup>th</sup>. The rollout for the first solicitation of projects will be on March 21<sup>st</sup> and goes until May 21<sup>st</sup>. By mid August Local Assistance will present the list to the CTC for approval.

### **2. Upcoming Training Program:**

Training program was discussed with most sessions scheduled in April. ATP light training session will be at CT-HQ on March 26<sup>th</sup>. Teresa will send updated class information to Abhijit.

### **3. Teresa provided an overview of the history of TAP and ATP.**

## **11. Group Project Listings**

- Abhijit provided an update on the grouped project listings and the associated back-up lists. He said that when an amendment or an administrative modification include a grouped project listing, MPO should include all the projects in the back-up list not just the ones with changes in them. He also mentioned that projects funded from the FTA funding can be grouped as long as the detailed project list is readily available to FTA and the public. The detailed

project list must be included in the FTIP (and in the FTIP Amendment) when it is circulated for public review.

## **12. Inclusion of emission benefits in CTIPS for CMAQ funded projects**

Dennis Jacobs discussed whether or not to include the emissions benefit field in CTIPS. This has been brought up before. Dennis will query the MPOs to get feedback on this feature.

## **13. Follow Up Items**

- a. Abhijit to send out revised handouts with revised dates for the NPRM
- b. Abhijit will send out Ben Rubin's, OPR, information on ZEV to MPOs
- c. Teresa McWilliam will send Abhijit the ATP link and ATP PowerPoint presentation to Abhijit in order to send it to the group
- d. Dennis to email MPOs to survey about inclusion of emissions benefit feature in CTIPS
- e. Stew Sonnenberg, FHWA to provide additional information/guidance on recent changes to the CMAQ Program (per 2014 Appropriations Act) related to Operating Assistance

**Open Forum - nothing**

**Future Agenda Items - nothing**

## **14. Next Meetings:**

- April 15, 2014, SACOG Sacramento (10:30 am – 12:30 pm)
- May 27, 2014, Caltrans Sacramento (10:30 am – 12:30 pm)
- July 15, 2014 MTC Oakland (10:30 am – 12:30 pm)

# **Handout No. 1 for Item No. 4-3: NPRM**

# MAP 21 Anticipated Release Schedule for Notice of Proposed Rulemakings

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Rules	Federal Agency	Expected Release Dates	Estimated End of Comment Period
Performance Mgmt 1: Safety Performance Measure (Rule 26)	FHWA	March 7, 2014	June 4, 2014
Highway Safety Improvement Program (Rule 32)	FHWA	2nd/ 3rd week March, 2014	June 11, 2014
Metropolitan and Statewide Planning, FHWA (Rule 28)	FHWA	Beginning of April	June, 2014
Metropolitan and Statewide Planning, FTA (Rule 62)	FTA	Beginning of April	June, 2014
CMAQ Weighting Factors (Rule 34)	FHWA	April 25, 2014	June 25, 2014
Performance Management 2: Pavement/Bridge Performance Measure (Rule 29)	FHWA	May 27, 2014	July 27, 2014
Risk Based Asset Management Plan (Rule 33)	FHWA	May 27, 2014	July 27, 2014
National Bridge Inspection Standards (Rule 31)	FHWA	July 3, 2014	August 15, 2014
Performance Mgmt 3: CMAQ & Freight (Rule 30) System Performance Measure	FHWA	July 1, 2014	October 1, 2014

**Handout No. 2 for Item No. 6-1: 2015 FSTIP Schedule**

2015 Federal Transportation Improvement Program (FTIP)/  
Federal Statewide Transportation Improvement Program (FSTIP)  
Development Schedule

Activity #	MAJOR TASKS	Who	Target Completion Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Comments
1	FTIP/FSTIP Development	Caltrans/MPO	11/14/2014													
2	Submit 2014 SHOPP to CTC	Caltrans	1/13/2014													Estimated date per SHOPP Program
3	FTIP/FSTIP Workshop	Caltrans, MPOs, FHWA/FTA	1/14-15/2014													Scheduled for Jan 14-15, 2014
4	CTC Staff Recommendations for 2014 STIP	CTC	3/18/2014													per 2014 STIP Schedule - receive some time in January?
5	CTC Adoption of 2014 STIP	CTC	3/20/2014													per 2014 STIP Schedule
6	CTC Approval of 2014 SHOPP	CTC	3/20/2014													per March 20-21, 2014 CTC Meeting Agenda
7	2014 STIP Available in CTIPS	Caltrans	5/1/2014													Estimated date per STIP Program
8	2014 SHOPP Available in CTIPS	Caltrans	5/1/2014													Estimated date per SHOPP Program
9	DRAFT 2015 FTIPs to Caltrans	MPOs	9/2/2014													9/2/2014 - final deadline per 2015 FTIP/FSTIP Schedule Note: Dates by MPO. Draft FTIPs should be submitted to State/Feds at the start of the FTIPs public review period.
10	Submit 2015 FTIP Amendments to Caltrans	MPOs	10/1/2014													Amendments submitted by this date will be included in the Draft 2015 FTIP
11	Submit 2015 FTIP Financial Summary Tables	MPOs	10/1/2014													MPO must submit in Excel format.
12	Final 2015 FTIPs to Caltrans	MPOs	10/1/2014													Per 2015 FTIP/FSTIP Schedule
13	Final 2015 FTIP (including Amendments) loaded in CTIPS 2014 Draft FTIP Module	MPOs	10/1/2014													MPO must approve their 2013 FTIP (plus amendments) in DRAFT FTIP module only.
14	Post Final 2015 FTIP on MPO's website	MPOs	10/6/2014													Must be posted before the FSTIP PP schedule
15	Start of DRAFT 2015 FSTIP Public Participation	Caltrans	10/7/2014													21-day public participation - based on 2015 FTIP/FSTIP schedule
16	End of DRAFT 2015 FSTIP Public Participation	Caltrans	10/28/2014													Per 2015 FTIP/FSTIP Schedule
17	Address Public Comments	Caltrans	11/12/2014													Per 2015 FTIP/FSTIP Schedule
18	FSTIP Submittal to FHWA/FTA	Caltrans	11/14/2014													Per 2015 FTIP/FSTIP Schedule
19	FSTIP Federal Approval	FHWA/FTA	12/17/2014													Per 2015 FTIP/FSTIP Schedule
20	2015 FSTIP Available in CTIPS	Caltrans	12/17/2014													CTIPS Transfer from Draft FTIP to Current FTIP



**Handout No. 3 for Item No. 6-2: 2015 FTIP  
Development Guidance and Checklist**

See under “ITEMS OF INTEREST”:

<http://www.dot.ca.gov/hq/transprog/oftmp.htm>

**Handout No. 4 for Item No. 9: Checklist for FTIP/FSTIP  
Administrative Modification and Amendment Submittal**

<http://www.dot.ca.gov/hq/transprog/federal/guidance.htm>

**Agenda Item No. 10: Active Transportation Program**

## ACTIVE TRANSPORTATION PROGRAM (ATP) DISTRICT TRAINING SCHEDULE

Date	Dist.	Contact Person	Venue	Comments
4/2/2014 Wednesday	6	Karen Moore (559) 445-5573/ James Perault (559) 445-5417	Caltrans District 6 Yosemite Room 145 2015 E. Shields Avenue Fresno, CA 93726	<u>1:00 to 4:00</u>
4/3/2014 Thursday	3	Beatriz Gonzalez (530) 741-5173	Sierra Nevada Room 180 703 B Street Marysville, CA 95901	<u>1:00 to 4:00</u>
4/8/2014 Tuesday	7*	DaleBenson 213-897-0784	Metro Headquarters Board Room Corner of Cesar E. Chavez Ave and Vignes St One Gateway Plaza Los Angeles, CA 90012-2952	<u>1:00 to 4:00</u>
4/9/2014 Wednesday	12*	Jennie Garcia (949) 724-2216	Caltrans District 12 Room C1165 3347 Michelson Dr., Suite 100 Irvine, CA 92612	<u>1:00 to 4:00 See email re parking.</u>
4/14/2014 Monday	11*	Deborah Ledesma-Ribera (619) 278-3766	Imperial County Transportation Commission 1405 N. Imperial Ave Suite 1 El Centro, CA 92243	<u>1:00 to 4:00</u>
4/15/2014 Tuesday	11*	Deborah Ledesma-Ribera (619) 278-3766	Caltrans Dist. 11 Gallegos RM -134 4050 Taylor St. San Diego, CA 92110	<u>1:00 to 4:00</u>
4/16/2014 Wednesday	8*	David Lee (909) 806-4759	Caltrans District 8-Room 805ABC Rosa Parks Memorial Building 464 W. 4th Street San Bernardino, CA 92041	<u>1:00 to 4:00</u>
4/18/2014 Friday	9	Sardar Khan (760) 873-4862	Coffee Room 500 South Main Street Bishop, CA 93514	<u>1:00 to 4:00</u>
4/21/2014 Monday	5	Chris Engelmann (805) 542-4690	Manzanita Room 1150 Laurel Ln San Luis Obispo, CA 93401	<u>1:00 to 4:00</u>
4/23/2014 Wednesday	2*	Freda Londen(530) 229-0532	The McConnell Foundation 800 Shasta View Drive Redding, CA 96003	<u>1:00 to 4:00</u>
4/24/2014 Thursday	1*	Matt Simmons (707) 441-5868	Umpqua Bank Conference Room 2430 6th Street – The Plaza Eureka, CA 95501	<u>1:00 to 4:00</u>
4/28/2014 Monday	10	Jaylene Hess (209) 948-3616	Conference Room 56/71 1976 E. Dr Martin Luther King Jr Blvd Stockton, CA 95205	<u>1:00 to 4:00</u>

4/29/2014 Tuesday	4	Jose Reyes (510) 286-5233	<b>Caltrans</b> <b>111 Grand Avenue</b> <b>Parkview Conference Room, 15th Floor</b> <b>Oakland, CA 94612</b>	8:30 to 11:30
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\* Indicates back to back trainings for these districts

(Updated as of 2014-3-3)

**ACTIVE TRANSPORTATION PROGRAM (ATP)**

Teresa McWilliam  
✦ 916-653-0328  
✦ Teresa.mcwilliam@dot.ca.gov

ATP coordinator

Powerpoint created by David Giongo



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The newest Federal Transportation Act  
MAP-21 created

**TAP**

(Transportation Alternatives Program)



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TAP IS A COMBINATION OF

TE	(Transportation Enhancements)
RTP	(Recreational Trails Program)
SRTS	(Federal Safe Routes to School)



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TAP FUNDING COMES FROM

- NHPP- (National Highway Performance Program)
- STP- (Surface Transportation Program)
- HSIP- (Highway Safety Improvement Program)\*
- CMAQ- (Congestion Mitigation & Air Quality Improvement Program)
- Metropolitan Planning

\* California has decided to keep HSIP as a separate program




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Governor Brown took TAP one step further, by adding State Safe Routes to Schools and Bicycle Transportation Account to create the Active Transportation Program (ATP)





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“Over the coming years, the Active Transportation Program will increase the number of bicycling and walking trips in California, improve safety and mobility, help achieve greenhouse gas reductions.”

– John A. Perez, Speaker of the Assembly




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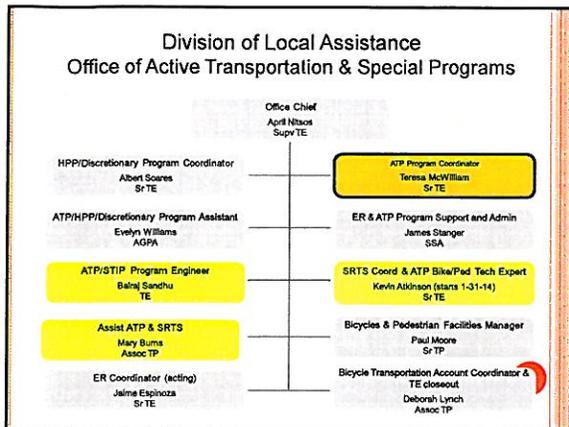
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**CALIFORNIA  
TRANSPORTATION  
COMMISSION**

<http://www.catc.ca.gov/programs/ATP.htm>

Go here to review the  
CTC Guidelines

Go Here for Call for  
Projects info

<http://www.dot.ca.gov/hq/LocalPrograms/atp>

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ATP  
SCHEDULE

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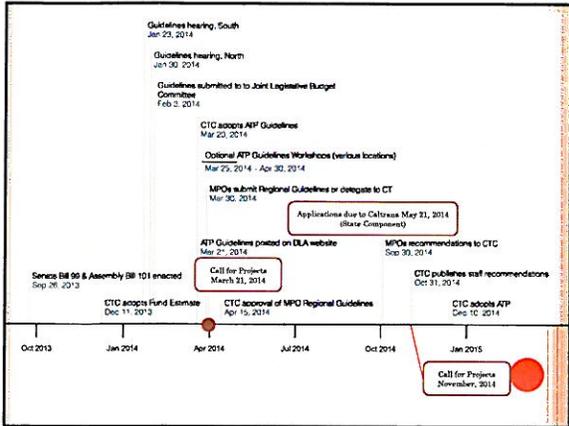
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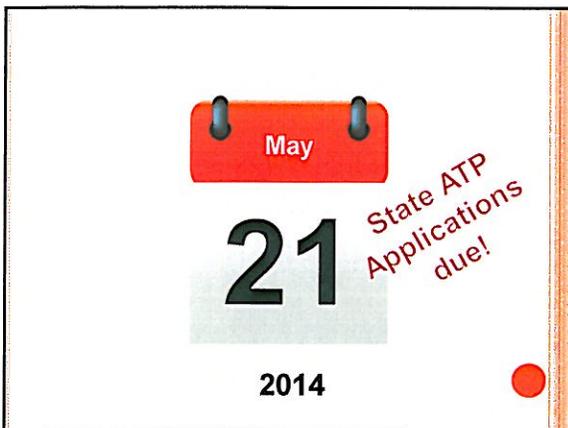
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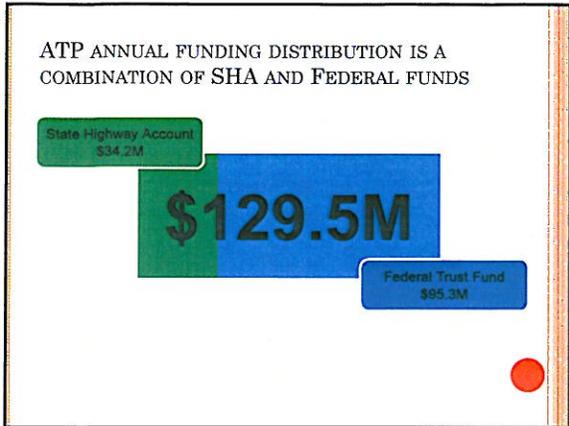
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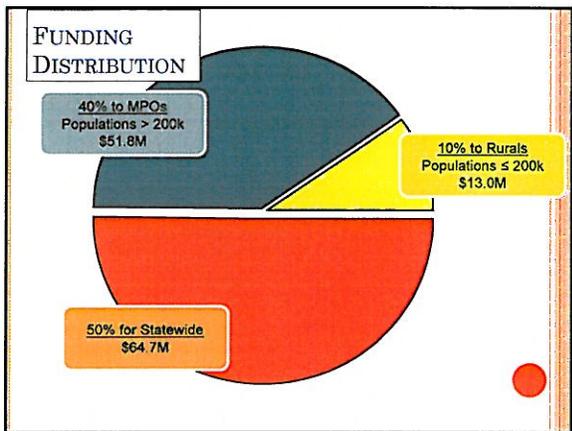
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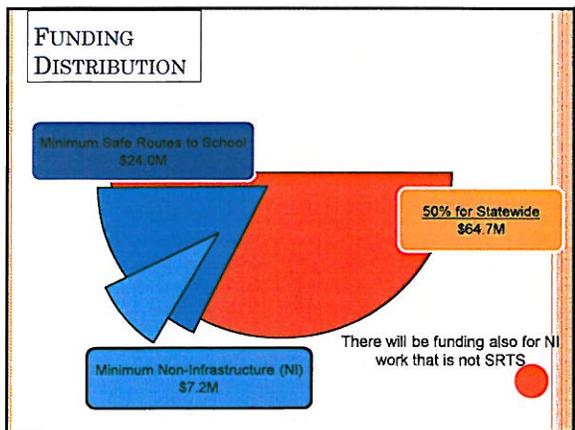
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2 years of funding

November

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Tentative 2nd Call for Projects!

2014

This graphic features a red calendar page for November with a question mark on it. To the left is a red box with the text '2 years of funding'. To the right is the text 'Tentative 2nd Call for Projects!'. Below the calendar is the year '2014'. A red circle is in the bottom right corner.

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2 years of funding

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Tentative 3rd Call for Projects!

2016

This graphic features a red calendar page with a question mark on it. To the left is a red box with the text '2 years of funding'. To the right is the text 'Tentative 3rd Call for Projects!'. Below the calendar is the year '2016'. A red circle is in the bottom right corner.

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California Department of Transportation  
Division of Local Assistance  
Office of Active Transportation & Special Programs  
1120 N Street, MS 1  
Sacramento, CA 95814

Teresa McWilliam, P.E.  
Active Transportation Program Manager  
[Teresa.mcwilliam@dot.ca.gov](mailto:Teresa.mcwilliam@dot.ca.gov)

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FAX (916) 653-1906  
[www.dot.ca.gov](http://www.dot.ca.gov)

CALTRANS IMPROVES MOBILITY ACROSS CALIFORNIA

This block contains contact information for the California Department of Transportation, Division of Local Assistance, Office of Active Transportation & Special Programs. It includes the address, phone and fax numbers, email, and website. The Caltrans logo is also present. A red circle is in the bottom right corner.

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