

# Memorandum

TAB 78

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: October 21-22, 2015

From: NORMA ORTEGA  
Chief Financial Officer



Reference No.: 2.8b.(2)  
Action Item

Prepared by: Rihui Zhang, Chief  
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR ACTIVE TRANSPORTATION PROGRAM PROJECTS, PER ATP GUIDELINES WAIVER 15-43**

### RECOMMENDATION:

The California Department of Transportation recommends the California Transportation Commission (Commission) extend the period of contract award for the Active Transportation Program (ATP) projects listed on the attached document for the time period shown.

### ISSUE:

The Commission allocated \$14,606,000 for the construction of three ATP projects identified on the attachment. The responsible agencies have been unable to award the contracts within six months of allocation. The attachment describes the details of the projects and the explanations for the delays. The respective agencies request extensions, and the planning agencies concur.

### BACKGROUND:

Current ATP Guidelines, Resolution G-15-04, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Contract Award Deadline  
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	Contra Costa Transportation Authority Contra Costa County PPNO: 04-2122A Riverside Avenue Pedestrian Crossing Project	\$2,000,000	05/28/2015 FATP-1415-07 3 Months 02/29/2016 Support
<p><i>withdrewn prior to the CTC meeting</i></p> <p>The Contra Costa Transportation Authority (CCTA) is requesting a three-month extension to the period of contract award for the construction (CON) phase of the Riverside Avenue-Pedestrian Crossing project.</p> <p>The CCTA received the CON allocation in May 2015. The CCTA advertised the project in August 2015 and held bid opening on September 29, 2015. Several low bids didn't meet the Disadvantage Business Enterprise's requirements. The CCTA anticipates bid protests. The CCTA is requesting a three-month extension from November 30, 2015 to February 29, 2016 to allow for any bidding protest issues that may arise.</p>			
2	City of Fresno Fresno County PPNO: 06-6758 Update of 2010 Bicycle/Pedestrian Master Plan	\$221,000	03/26/2015 FATP-1415-04 3 Months 12/31/2015 Support
<p>The City of Fresno (City) is requesting a three-month extension to the period of contract award for the construction (CON) phase of the Update of 2010 Bicycle/Pedestrian Master Plan.</p> <p>The City received the CON allocation in March 2015. The authorization to Proceed with Construction (E-76) was delayed two months due to the City being unaware of the allocation approval. The E-76 was processed at the end of May 2015. The City received their approved E-76 in August 2015. The City has advertised the project and proposals are due on September 9, 2015. The City is requesting a three-month time extension from September 30, 2015 to December 31, 2015 to allow for proposal review time, consultant selections and contract negotiations.</p>			
3	San Diego Association of Governments San Diego County PPNO: 11-1126 State Route 15 Commuter Bike Facility Project	\$12,385,000	03/26/2015 FATP-1415-04 6 Months 03/31/2016 Support
<p>The San Diego Association of Government (SANDAG) is requesting a six-month extension to the period of contract award for the construction (CON) phase of the State Route Commuter Bike Facility project. The City experienced an unexpected delay in awarding the contract.</p> <p>SANDAG received the CON allocation in March 2015. The Authorization to Proceed with Construction (E-76) was approved in May 2015. The project could not be advertised until the E-76 was approved. SANDAG did not advertise the project until July 2015, and held bid opening on September 3, 2015. SANDAG anticipates receiving bidding disputes from prospective contractors. Therefore, SANDAG is requesting a six-month extension from September 30, 2015 to March 31, 2016 to allow for any further unforeseen delays.</p>			