

DEPARTMENT OF TRANSPORTATION

Tab 98**Memorandum**

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 25, 2015

Reference No.: 2.8a.(1)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT ALLOCATION FOR
LOCALLY-ADMINISTERED ACTIVE TRANSPORTATION PROGRAM
PROJECTS, PER ATP GUIDELINES
WAIVER 15-29**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) extend the period of project allocation for the projects listed on the attached document for the time periods shown.

ISSUE:

The attached document identifies 35 projects totaling \$22,389,000 that are programmed in the Active Transportation Program (ATP) for Fiscal Year 2014-15. The agencies will not be able to request an allocation of funds by the June 30, 2015 deadline. The attachment shows the details of the projects and the explanation for the delays. The project sponsors are requesting extensions, and the regional planning agencies concur.

BACKGROUND:

Current ATP Guidelines adopted by the Commission stipulate that funds that are programmed for all components of local grant projects or for Department construction costs are available for allocation only until the end of the fiscal year identified in the ATP. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
1	City of Arcata Humboldt County PPNO: 01-2404 Humboldt Bay Trail: Arcata Rail with Trail Project	\$0 \$0 \$0 \$3,100 \$3,100	12 Months 06/30/2016 Support
<p>The City of Arcata (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Humboldt Bay Trail: Arcata Rail with Trail project. The City experienced unexpected delays during the Project Approval and Environmental Document and Right of Way (R/W) phases.</p> <p>The City anticipated completing the environmental studies by December 2014. During the Biological Assessment (BA), the City realized that a Biological Acoustic Analysis was required. The City contracted with North State Resources, Inc. to complete and submit the BA. The City anticipates having the BA completed no later than the end of June 2015. The City had originally completed the CEQA, but due to the changes, the City needs a supplemental document. The City is also completing all technical studies to comply with the NEPA. Furthermore, the City encountered an additional delay to the project due to the required removal of three billboards along the proposed project alignment. The City anticipates obtaining R/W certification by March 2016. To allow for any unforeseen issues, the City is requesting an additional three months. Therefore, the City is requesting a 12-month time extension to the CON phase of the project to June 30, 2016.</p>			
2	City of Fortuna Humboldt County PPNO: 01-2405 Fortuna Safe Routes to Schools Project 2014	\$0 \$53 \$0 \$0 \$53	6 Months 12/31/2015 Support
<p>The City of Fortuna (City) is requesting a six-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Fortuna Safe Routes to Schools project. The City experienced unexpected delays during the Environmental phase.</p> <p>The City anticipated requesting PS&E allocation in June 2015. However, the project was delayed due to the City's unfamiliarity with the consultant procurement process and Disadvantaged Business Enterprise requirements of state only funded ATP projects. The City is now aware of the procedures and has hired a consultant to complete the environmental documents. The City anticipates having the environmental documents completed by December 2015. Therefore, the City is requesting a six-month time extension to the PS&E phase of the project to December 31, 2015.</p>			
3	City of Clearlake Lake County PPNO: 01-3105 Phillips Avenue Class II Bicycle Lanes Project	\$0 \$46 \$0 \$0 \$46	9 Months 03/31/2016 Support
<p>The City of Clearlake (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Phillips Avenue Class II Bicycle Lanes project. The City experienced unexpected delays during the environmental phase.</p> <p>The City anticipated requesting Project Approval & Environmental Document (PA&ED) allocation earlier in the Fiscal Year (FY). The City requested PA&ED allocation just after the programming was approved in January 2015. The City received allocation of PA&ED funds in March 2015. The shortened time window left the City without ample time to obtain National Environmental Policy Act (NEPA) clearance before the end of the current fiscal year. The City anticipates approval of NEPA by March 2016. Therefore, the City is requesting a nine-month extension to the PS&E phase of the project to March 31, 2016.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

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4	City of Roseville Placer County PPNO: 03-1522 Downtown Roseville Class I Trails Project	\$0 \$0 \$0 \$1,236 \$1,236	12 Months 06/30/2016 Support
<p>The City of Roseville (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Downtown Roseville Class I Trails project. The City experienced unexpected delays during the Environmental phase.</p> <p>The City anticipated completing the environmental phase and requesting CON allocation in June 2015. Since the project is located within a floodplain and riparian area, the City had to conduct a hydraulic analyses and report to ensure compliance with local, state and federal floodplain regulations including the Central Valley Flood Protection Board (CVFPB). This delayed the project by seven months. During the preparation and review of the Biological Assessment (BA), the City discovered that the proposed project area may contain endangered species of the Valley Elderberry Longhorn Beetle (VELB), Central Valley steelhead (Steelhead), and Pacific Salmon (Salmon). The City prepared and submitted the BA to the Department for review in January 2015. Once the review is complete, the City will submit the documents for response from the United State Fish and Wildlife Service in regards to the VELB, and the National Marine Fisheries Service in regards to the Steelhead and Salmon. The City anticipates completion of the environmental phase by June 2016. Therefore, the City is requesting a 12-month time extension for the CON phase of the project to June 30, 2016.</p>			
5	City of Elk Grove Sacramento County PPNO: 03-1677 City of Elk Grove – Lower Laguna Creek Open Space Preserve Trail Project	\$0 \$160 \$0 \$0 \$160	12 Months 06/30/2016 Support
<p>The City of Elk Grove (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the City of Elk Grove – Lower Laguna Creek Open Space Preserve Trail project. The City experienced unexpected delays during the processing of environmental documents.</p> <p>The City developed the project schedule under the assumption that the project would receive state only funding, therefore not requiring NEPA clearance. Since state only funding was not received, the City must now pursue NEPA clearance. The project area contains a potential wetland, triggering a Biological Assessment to receive NEPA clearance. Due to limited rain events, the City cannot investigate for environmental impacts to the potential wetland areas. The City needs an additional rainy season to observe the potential wetland. Therefore, the City is requesting a 12-month time extension to the PS&E phase of the project to June 30, 2016.</p>			
6	City of Woodland Yolo County PPNO: 03-1920 2014 Safe Routes to School Plan	\$0 \$0 \$0 \$539 \$539	7 Months 01/31/2016 Support
<p>The City of Woodland (City) is requesting a seven-month extension to the period of allocation for the construction (CON) phase of the 2014 Safe Routes to School plan. The City experienced an unexpected delay due to coordinating efforts with project co-applicant.</p> <p>The 2014 Safe Routes to School project was originally awarded to the City. However, in March 2015 the City decided to relinquish the grant funds and responsibilities to Yolo County. The City was unfamiliar with the Non-Infrastructure (NI) work plan staffing requirement. Since staffing is a major aspect to this project, the City had to revise the current work plan to address the staffing requirement. The NI work plan will be submitted to the Department for approval. Therefore, the City needs time to coordinate with Yolo County. The City anticipates approval of the NI work plan and anticipates requesting a CON allocation by January 2016. Therefore, the City is requesting for a seven-month extension to the CON phase of the project to January 31, 2016.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

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7	County of Santa Cruz Santa Cruz County PPNO: 05-2605 Radar Speed Feedback Signs and Flashing Beacons Project	\$0 \$0 \$0 \$757 \$757	6 Months 12/31/2015 Support
<p>The County of Santa Cruz (County) is requesting a six-month extension to the period of allocation for the construction (CON) phase of the Radar Speed Feedback Signs and Flashing Beacons project. The County experienced an unexpected delay to the Plans, Specifications and Estimates (PS&E) phase.</p> <p>The County anticipated requesting CON allocation in Fiscal Year (FY) 2015-16; as indicated in their original application. However, the allocation for CON was inadvertently programmed in FY 2014-15. The County is currently working to complete the PS&E phase by August 2015. The County anticipates requesting the CON allocation in December 2015. Therefore, the County is requesting a six-month extension to the CON phase of the project to December 31, 2015.</p>			
8	City of Goleta Santa Barbara County PPNO: 05-2611 Hollister Class I Bike Project	\$0 \$0 \$0 \$1,664 \$1,664	9 Months 03/31/2016 Support
<p>The City of Goleta (City) is requesting a nine-month extension to the period of allocation for the construction (CON) phase of the Hollister Class I Bike project. The City experienced an unexpected delay to the Plans, Specifications and Estimates (PS&E) phase.</p> <p>The City anticipated requesting the CON allocation in June 2015. The proposed project has generated community concern and feedback. The City incorporated these concerns and the proposed alternatives. The design of the project was revised accordingly and delayed the PS&E phase by nine months. Therefore, the City is requesting for a nine-month extension to the CON phase of the project to March 30, 2016.</p>			
9	California State University Fresno Fresno County PPNO: 06-6744 Fresno State – Barstow Avenue Bikeways Project	\$0 \$222 \$0 \$0 \$222	2 Month 08/31/2015 Support
<p>The California State University Fresno (CSU Fresno) is requesting a two-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Fresno State – Barstow Avenue Bikeways project. CSU Fresno experienced an unexpected delay during the completion of environmental documents.</p> <p>CSU Fresno is finalizing the CEQA Notice of Exemption and estimates completion by June 2015. Once the CEQA Notice of Exemption is completed, CSU Fresno anticipates requesting PS&E allocation by July 2015. To allow for any unforeseen delay, CSU Fresno is requesting an additional month. Therefore, CSU Fresno is requesting a two-month extension to the PS&E phase to August 31, 2015.</p>			

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10	California State University Fresno Fresno County PPNO: 06-6744 Fresno State – Barstow Avenue Bikeways Project	\$0 \$0 \$0 \$650 \$650	6 Month 12/31/2015 Support
<p>The California State University Fresno (CSU Fresno) is requesting a six-month extension to the period of allocation for the construction (CON) phase of the Fresno State – Barstow Avenue Bikeways project. CSU Fresno experienced an unexpected delay during the Right of Way utility relocation.</p> <p>CSU Fresno anticipated utility relocation to be performed quickly. However, Pacific Gas and Electric (PG&E) requires their utilities to be underground within the project limits. Coordinating this effort and incorporating the changes to the design plans will delay the construction by six months. Therefore, CSU Fresno is requesting a six-month extension to the CON phase of the project to December 31, 2015.</p>			
11	City of Dinuba Tulare County PPNO: 06-6777 Class II and Class III Bike Lanes Project	\$0 \$0 \$0 \$261 \$261	6 Months 12/31/2015 Support
<p>The City of Dinuba (City) is requesting a six-month extension to the period of allocation for the construction (CON) phase of the Class II and Class III Bike Lanes project. The City experienced an unexpected delay during the completion of the Plans, Specification and Estimates phase.</p> <p>The City anticipated requesting the CON allocation in June 2015. The project's PS&E phase is funded through a local Measure R fund. The City received these funds in early May 2015 and will be hiring an engineering consultant in June 2015 to complete the design. The City anticipates completing design in October 2015. To allow for any unforeseen delays, the City is requesting an additional two months. Therefore the City is requesting a six-month extension to the CON phase of the project to December 31, 2015.</p>			
12	City of Fresno Fresno County PPNO: 06-6759 Sidewalk on Hughes Avenue from Hedges to Floradora Project	\$0 \$8 \$71 \$0 \$79	6 Months 12/31/2015 Support
<p>The City of Fresno (City) is requesting a six-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) and Right of Way (R/W) phases of the Sidewalks on Hughes Avenue from Hedges to Floradora project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting allocation for PS&E and R/W funds in June 2015. However the environment process has taken longer than anticipated. The City has submitted the NEPA Categorical Exemption and expects completion by September 2015. To allow for any unforeseen delays to the NEPA process, the City is requesting an additional three months. Therefore, the City is requesting a six-month extension to the PS&E and R/W phase of the project to December 31, 2015.</p>			

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13	City of Santa Paula Ventura County PPNO: 07-3565J Santa Paula 10 th Street (State Route 150) Bicycle and Pedestrian Improvement Project	\$0 \$0 \$0 \$577 \$577	12 Months 06/30/2016 Support
<p>The City of Santa Paula (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Santa Paula 10th Street (State Route 150) Bicycle and Pedestrian Improvement project. The City experienced an unexpected delay during the Plans, Specifications and Estimates and Right of Way (R/W) phases.</p> <p>The City anticipated requesting the CON allocation in June 2015. During the design of the project, the City realized the need for an encroachment permit from the Department. The Department's encroachment permit requires the modification of the traffic signals and curbs ramps. These modifications need to be incorporated into the design plans, and were not part of the ATP funding. Additional time will be required to complete an amendment to program funding and for processing by the Metropolitan Planning Organization. The proposed bikeway improvements encroach on railroad R/W. The City has been working on acquiring an encroachment permit from the railroad. The City anticipates completing the design revisions and re-certifying the R/W certification by June 2016. Therefore, the City is requesting a 12-month extension to the CON phase of the project to June 30, 2016.</p>			
14	City of Los Angeles Los Angeles County PPNO: 07-4864 Sheridan Street Elementary and Breed Street Elementary Safe Routes to School Project	\$0 \$204 \$0 \$0 \$204	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Sheridan Street Elementary and Breed Street Elementary Safe Routes to School project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the December 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of PS&E phase of the project to February 29, 2016.</p>			

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15	City of Los Angeles Los Angeles County PPNO: 07-4866 Hollywood High School and Selma Avenue Elementary School Safe Routes to School Project	\$0 \$132 \$0 \$0 \$132	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Hollywood High School and Selma Avenue Elementary Safe Route to School project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the January 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of the PS&E phase of the project to February 29, 2016.</p>			
16	City of Los Angeles Los Angeles County PPNO: 07-4867 Menlo Avenue Elementary School and West Vernon Elementary School Safe Routes to School Project	\$0 \$190 \$0 \$0 \$190	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Menlo Avenue Elementary School and West Vernon Elementary Safe Routes to School project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the January 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of the PS&E phase of the project to February 29, 2016.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

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17	City of Los Angeles Los Angeles County PPNO: 07-4871 Hollywood Western Pedestrian Improvements Project	\$0 \$64 \$0 \$0 \$64	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Hollywood Western Pedestrian Improvements project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the January 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of the PS&E phase of the project to February 29, 2016.</p>			
18	City of Los Angeles Los Angeles County PPNO: 07-4872 Delores Huerta Elementary and Quincy Jones Elementary Safe Routes to School Project	\$0 \$172 \$0 \$0 \$172	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Delores Huerta Elementary and Quincy Jones Elementary Safe Routes to School project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the January 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of the PS&E phase of the project to February 29, 2016.</p>			
19	City of Los Angeles Los Angeles County PPNO: 07-4873 Little Tokyo Pedestrian Safety Project	\$0 \$133 \$0 \$0 \$133	8 Months 02/29/2016 Support
<p>The City of Los Angeles (City) is requesting an eight-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Little Tokyo Pedestrian Safety project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City anticipated requesting the PS&E allocation in June 2015. The City developed the project schedule assuming the CEQA document would satisfy the PS&E allocation request. Further, the City also realized that NEPA clearance was required and adjusted their project schedule. The City requested a portion of the PS&E funding to be programmed under PA&ED to allow for the development of the NEPA documents. The programming change was approved at the January 2014 Commission meeting. The City submitted and anticipates approval of the NEPA document by November 2015. The City is requesting an additional four months to allow for any unanticipated additional technical studies. Therefore, the City is requesting an eight-month time extension for the allocation of the PS&E phase of the project to February 29, 2016.</p>			

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20	City of Palmdale Los Angeles County PPNO: 07-4878 Avenue R Complete Streets and Safe Routes to School Project	\$0 \$440 \$0 \$0 \$440	12 Months 06/30/2016 Support
<p>The City of Palmdale (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications and Estimates (PS&E) phase of the Avenue R Complete Streets and Safe Routes to School project. The City experienced an unexpected delay during the environmental phase.</p> <p>The City originally intended to pursue a Categorical Exemption (CE) under NEPA. The City was informed during the CE process that the project would require further studies, thus delaying it. The additional studies include a Finding of No Significant Impact and seasonal studies during the rainy and dry seasons. The City anticipates completion and obtaining NEPA clearance by April 2016. The City is requesting an additional two months to allow for any unanticipated delays. In total, the City is requesting for a 12-month extension to the PS&E phase of the project to June 30, 2016.</p>			
21	Los Angeles River Revitalization Corporation Los Angeles County PPNO: 07-4917 North Atwater Non-Motorized Multimodal Bridge (La Kretz crossing) Project	\$0 \$0 \$0 \$3,660 \$3,660	12 Months 06/30/2016 Support
<p>The Los Angeles River Revitalization Corporation (LARRC) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the N. Atwater Non-Motorized Multimodal Bridge (La Kretz crossing) project. LARRC experienced an unexpected delay in obtaining a Master Agreement (MA).</p> <p>LARRC is a non-profit organization that will not be sponsored by a City or County. ATP funding requires the applicant to hold a MA with the Department. LARRC began working towards obtaining a MA in November 2014. The Department indicated they would need to create an MA to meet LARRC's non-profit status. The process to obtain an MA requires an accounting process audit. The estimated completion of the audit report is June 2015, and then the MA can be executed. Therefore, to allow for any unanticipated delays, LARRC is requesting for a 12-month extension to the CON phase of the project to June 30, 2016.</p>			
22	El Monte City School District Los Angeles County PPNO: 07-4918 Durfee – Thompson Elementary Emerald Necklace Walking School Bus Plan	\$0 \$0 \$0 \$604 \$604	12 Months 06/30/2016 Support
<p>The El Monte City School District (District) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Durfee – Thompson Elementary Emerald Necklace Walking School Bus plan. The District experienced an unanticipated delay in obtaining a Master Agreement (MA).</p> <p>The District will not be sponsored by a City or County and does not currently have a MA with the Department. ATP funding requires applicants to hold a MA. The process to obtain a MA requires an accounting process audit to be conducted by the Department's Audits and Investigation (A&I) Division. The A&I Division conducted a field visit in January 2015. The District is waiting to for the audit report, and can then proceed to request an allocation. Therefore, to allow for any unanticipated delays, the District is requesting for a 12-month extension to the CON phase of the project to June 30, 2016.</p>			

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23	City of Carson Los Angeles County PPNO: 07-4934 City of Carson Active Transportation Project	\$0 \$46 \$0 \$0 \$46	3 Months 09/30/2015 Support
<p>The City of Carson (City) is requesting a three-month extension to the period of allocation for the Plans Specification and Estimates (PS&E) phase of the City of Carson Active Transportation project. The City experienced an unanticipated delay during the environmental document phase.</p> <p>The City originally anticipated the project receiving state only funding (SOF), thus not requiring NEPA clearance. The project did not receive SOF. The City was informed by the Metropolitan Planning Organization on April 21, 2015, that NEPA clearance would be required. The City started the NEPA process on May 5, 2015. NEPA clearance is estimated to be completed in August 2015. Therefore, to allow for any unanticipated delays, the City is requesting a three-month extension to the PS&E phase of the project to September 30, 2015.</p>			
24	City of Huntington Park Los Angeles County PPNO: 07-4937 State Street Complete Street Project	\$0 \$0 \$0 \$1,163 \$1,163	12 Months 06/30/2016 Support
<p>The City of Huntington Park (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the State Street Complete Street project. The City experienced an unanticipated delay completing the Plans, Specifications and Estimates (PS&E) phase.</p> <p>The City anticipated requesting the CON allocation in June 2015. The City held a community meeting to discuss the project's impacts on local businesses. Several business owners did not attend the initial meeting and have requested additional community meetings to share their concerns. The City requires additional time for community outreach to design a project in a way that will be acceptable to the entire community. The City anticipates incorporating the community's concerns and revising the plans by June 2016. Therefore, the City is requesting a 12-month extension to the CON phase of the project to June 30, 2016.</p>			
25	City of Indio Riverside County PPNO: 08-1144 Andrew Jackson Elementary Pedestrian Improvements Project	\$0 \$186 \$0 \$0 \$186	12 Months 06/30/2016 Support
<p>The City of Indio (City) is requesting 12-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the Andrew Jackson Elementary Pedestrian Improvements project. The City experienced an unexpected delay during the environmental phase of the project.</p> <p>The City received an allocation for the Project Approval and Environmental Document funds in December 2014. The City proceeded to solicit proposals from qualified engineering consultants. The process to receive proposals, interview qualified firms, and begin negotiations has taken longer than expected. In addition, the City is pending approval of the Preliminary Environmental Studies form in order to move forward with NEPA and CEQA clearance. Therefore, to allow for any unanticipated delays, the City is requesting a 12-month extension to the PS&E phase of the project to June 30, 2016.</p>			

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26	City of San Jacinto Riverside County PPNO: 08-1146 Safe & Active San Jacinto-Safe Routes to School Project	\$0 \$0 \$126 \$0 \$126	2 Months 08/31/2015 Support
<p>The City of San Jacinto (City) is requesting a two-month extension to the period of allocation for the Right of Way (R/W) phase of the Safe & Active San Jacinto Safe Routes to School project. The City experienced an unexpected delay during the Plans, Specification and Estimates (PS&E) phase.</p> <p>The City received an allocation for PS&E funds in January 2015. The City started the process to select a survey consultant in February 2015. The City received proposals from the consultants in March 2015 and selected the consultant in May 2015. Therefore, to allow for any unanticipated delays, the City is requesting a two-month extension to the R/W phase of the project to August 31, 2015.</p>			
27	City of Ontario San Bernardino County PPNO: 08-1156 Safe Routes to Schools Active Transportation at Four Elementary Schools Project	\$0 \$0 \$50 \$0 \$50	2 Months 08/31/2015 Support
<p>The City of Ontario (City) is requesting a two-month extension to the period of allocation for the Right of Way (R/W) phase of the Safe Routes to Schools Active Transportation at Four Elementary Schools project. The City experienced an unexpected delay during allocation for R/W.</p> <p>The City misunderstood the preparation of the allocation process. The City was not aware that allocation of R/W funds could be done alongside the allocation of PS&E funds. The City was under the impression that the R/W phase could not be initiated until the PS&E phase was completed, similar to a federally funded project. The City anticipates requesting R/W allocation at the August 2015 Commission meeting. Therefore, the City is requesting a two month extension to the R/W phase of the project to August 31, 2015.</p>			
28	City of Coachella Riverside County PPNO: 08-1163 Active Transportation Program Improvements Project	\$0 \$100 \$0 \$0 \$100	6 Months 12/31/2015 Support
<p>The City of Coachella (City) is requesting a six-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the Active Transportation Program Improvements project. The City experienced an unexpected delay to the environmental phase.</p> <p>The City anticipated requesting the PS&E allocation by June 2015. The reason for the delay is because the General Plan (GP) was not approved until April 2015. The City could not proceed with obtaining NEPA clearance until the adoption of the GP. The City needed to ensure that the projects proposed elements would not create any negative impacts to the community. The City anticipates NEPA approval by December 2015. Therefore, the City is requesting a six-month extension to the PS&E phase of the project to December 31, 2015.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
29	City of Rialto San Bernardino County PPNO: 08-1164 City of Rialto Safe Routes to School Program	\$0 \$0 \$0 \$1,450 \$1,450	3 Months 09/30/2015 Support
<p>The City of Rialto (City) is requesting a three-month extension to the period of allocation for the construction (CON) phase of the City of Rialto Safe Routes to Schools Program. The City experienced an unexpected delay due to the Non-Infrastructure (NI) Work Plan.</p> <p>The City anticipated requesting the CON allocation in June 2015. NI projects require approval by the Department for a NI Work Plan (Form 22-R). The City submitted Form 22-R on April 24, 2015. The submitted form is pending approval and is anticipated in the next few weeks. To allow for any unanticipated delays, the City is requesting a three-month extension to the CON phase of the project to September 30, 2015.</p>			
30	City of Chino Hills San Bernardino County PPNO: 08-1168 City of Chino Hills – Los Serranos Safe Routes to School Sidewalk Project	\$0 \$119 \$0 \$0 \$119	6 Months 12/31/2015 Support
<p>The City of Chino Hills (City) is requesting a six-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the Los Serranos Safe Routes to School Sidewalk project. The City experienced an unexpected delay during the completion of the environmental phase of the project.</p> <p>The City planned to complete the Project Approval and Environmental Document (PA&ED) phase of project by March 2015. However, the rate of progress has delayed the project. The City determined that the project would be Categorical Exempt (CE) under CEQA, and submitted their CE in April 2015. The City is seeking NEPA CE clearance and the exemption is expected to be complete by September 2015. To allow for any unforeseen delays, the City is requesting an additional three months. Therefore, the City is requesting a six-month extension to the PS&E phase of the project to December 31, 2015.</p>			
31	Rim of the World Recreation and Park District San Bernardino County PPNO: 08-1170 Rim of the World Active Transportation Program	\$0 \$0 \$0 \$285 \$285	9 Months 03/31/2016 Support
<p>The Rim of the World Recreation and Park District (District) is requesting a nine-month extension to the period of allocation for the construction (CON) phase of the Rim of the World Active Transportation Program. The District experienced an unexpected delay obtaining a Master Agreement (MA).</p> <p>The District began to process documents to obtain a MA with the Department. However, the State Controller's Office indicated that that the District lacked adequate segregation of duties for managing federal and state funded projects. As a result, the District requested San Bernardino Association of Governments (SANBAG) to become the lead agency in implementing the project. SANBAG is drafting an agreement and plans to present it to the SANBAG Board of Directors in July 2015. To allow for any unanticipated delays, the District is requesting for a nine-month extension to the CON phase of the project to March 31, 2016.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
32	Town of Apple Valley San Bernardino County PPNO: 08-1171 Mojave Riverwalk South Project	\$0 \$0 \$0 \$923 \$923	12 Months 06/30/2016 Support
<p>The Town of Apple Valley (Town) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Mojave Riverwalk South project. The Town experienced an unexpected delay during the Right of Way (R/W) phase of the project.</p> <p>The project requires the acquisition of four easements. The Town has secured three of the four easements, and will require an additional six months to acquire the fourth and last easement. The proposed project is also located along an existing flood control access point road along the river. The Town submitted the permit application to the San Bernardino County Flood Control District early in the process. The review process for the permit application, the Memorandum of Understanding and Common Use Agreement were underestimated. The San Bernardino County Flood Control District indicated that a delay of 12 months is expected. Therefore, the Town is requesting for a 12-month extension to the CON phase of the project to June 30, 2016.</p>			
33	City of Victorville San Bernardino County PPNO: 08-1158 City of Victorville - Interagency Safe Routes to School Project	\$0 \$375 \$30 \$0 \$405	12 Months 06/30/2016 Support
<p>The City of Victorville (City) is requesting a 12-month extension to the period of allocation for the Plans, Specifications & Estimates (PS&E) and Right of Way phases of the City of Victorville – Interagency Safe Routes to School Projects. The City experienced an unexpected delay during allocation of the environmental phase.</p> <p>The City anticipated requesting allocation for the Project Approval & Environment Document (PA&ED) in December 2014. However, there was a delay due to the consultant selection. The City received an allocation for PA&ED funds in the May 2015 Commission meeting. The City selected a consultant and awarded the contract at its June 2, 2015, City Council Meeting. The City expects heavy consultation with the Lahontan Regional Water Quality Control Board & Army Corps of Engineers due to the proposed drainage and roadway improvements. Therefore, to allow sufficient time to complete the environmental phase, the City is requesting a 12-month extension to June 30, 2016.</p>			
34	Merced County Merced County PPNO: 10-5003 Walnut Avenue Complete Street Upgrade Project	\$0 \$36 \$0 \$0 \$36	12 Months 06/30/2016 Support
<p>Merced County (County) is requesting a 12-month extension to the period of allocation for the Plans, Specifications and Estimate (PS&E) phase of the Walnut Avenue Complete Street Upgrade project. The County experienced an unexpected delay during the Project Approval and Estimates Document (PA&ED) phase of the project.</p> <p>The County received an allocation for PA&ED funds in March 2015. The project is pending approval of the required Authorization to Proceed (E-76) before awarding the PA&ED portion of work. The E-76 was approved in May 2015. The environmental documents are estimated to take three months to prepare. The estimated approval time for NEPA clearance can take up to a year. After receiving NEPA clearance, the County will then submit the Right of Way (R/W) certification. Therefore, to allow for any unanticipated delays, the County is requesting for a 12-month extension to the PS&E phase of the project to June 30, 2016.</p>			

Time Extension/Waiver – Project Allocation Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount (\$ in thousands) PA&ED (Project Approval & Environment Document) PS&E (Plans, Specifications & Estimates) R/W (Right of Way) CON (construction) TOTAL	Number of Months Requested Extended Deadline CT Recommendation
35	City of Brea Orange County PPNO: 12-2170C The Tracks at Brea Trail Segments 2 and 3 Project	\$0 \$0 \$0 \$2,557 \$2,557	12 Months 06/30/2016 Support
<p>The City of Brea (City) is requesting a 12-month extension to the period of allocation for the construction (CON) phase of the Tracks at Brea Trail Segments 2 and 3 project. The City experienced an unexpected delay during the design and environmental documents portions of the project.</p> <p>The Tracks at Brea Trail Segments 2 and 3 are two of the six segments that make up a full four-mile “rails to trails” project called The Tracks at Brea. The project has two fund sources, which are ATP and the Land and Water Conservation Fund (LWCF). The City’s contract and notice to proceed from LWCF for the design cost on Segment 2 was delayed. Designs for Segment 2 cannot begin until the funding contract was executed, which caused a delay of four months. Furthermore, the City was unaware of the required NEPA clearance. The City realized that the environmental processes are more extensive than originally anticipated. The City expects to receive NEPA approval by February 2016, a delay of eight months. To allow for any unforeseen delays to the NEPA process the City is requesting an additional four months. Therefore, the City is requesting for a 12-month extension to the CON phase of the project to June 30, 2016.</p>			