

# Memorandum

To: CHAIR AND COMMISSIONERS  
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 17-18, 2016

Reference No.: 2.8b.(1)  
Action Item

From: NORMA ORTEGA  
Chief Financial Officer

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Division of  
Transportation Programming

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR STATE  
ADMINISTERED PROJECTS ON THE STATE HIGHWAY SYSTEM, PER STIP  
GUIDELINES  
WAIVER 16-33**

## **RECOMMENDATION:**

The California Department of Transportation (Department) recommends that the California Transportation Commission (Commission) approve time extensions for the period indicated for two State Highway Operation and Protection Program (SHOPP) projects described on the attachment.

## **ISSUE:**

At its January 2016 meeting, the Commission allocated \$5,160,000 for two SHOPP projects. In accordance with Resolution G-13-07, the deadline to award contracts for projects allocated in January 2016 is July 31, 2016. The Department was not able to meet the deadlines for these projects and is requesting time extensions for the period of contract award. The attachment shows the details and the delays of each project that have resulted in the time extension requests.

## **BACKGROUND:**

Current STIP Guidelines, Resolution G-13-07, stipulate that the agency implementing a project request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.

Attachment

## 2.8b.(1) Time Extension / Waiver - Contract Award Waiver 16-33

Project Number	Dist-PPNO	EA	County-Route	Description	Fund Source	Allocated Amount (x \$1,000)	Allocation Date	Request	
								Months	until end of (month-yr)
1	07-4419	28820	LA-60	In the city of Los Angeles, from 0.1 mile west of Boyle Avenue Undercrossing to Eastern Avenue Overcrossing; also on Route 5 from Euclid Avenue to Boyle Avenue Overcrossing (PM 16.0/16.8). Storm Water Source Control.	SHOPP	\$2,510	1/20/16	2	Sep-2016
<p><b>Reason for Delay:</b> Part of the scope of work for this project includes planting work. The advertise date was delayed to allow the project to comply with the California Department of Transportation (Department) Drought Response Memo dated October 2015 which reflected the Governor's Executive Order requiring state agencies to reduce water consumption by 25 percent and the Department's goal of achieving a statewide reduction of 50 percent of 2013 water use. The memo limited any planting work to be deferred until November 2016 or later, or until drought conditions lessen. As the drought situation improved earlier this year, and the Department met the water reduction consumption goal, it was determined that some planting work can move forward. This project was therefore allowed to be advertised and was advertised on May 31, 2016. Bids opened on July 7, 2016. To mitigate the project not being able to meet the award deadline of July 31, 2016, additional time is being requested. The two-month time extension will allow the Department sufficient time to process and award the project.</p>									
2	07-4458	28920	LA-710	In various cities, from 0.8 mile north of Rosecrans Avenue to 0.1 mile north of Third Street Overcrossing. Storm water mitigation through erosion control.	SHOPP	\$2,650	1/20/16	2	Sep-2016
<p><b>Reason for Delay:</b> Part of the scope of work for this project includes planting work. The advertise date was delayed to allow the project to comply with the Department Drought Response Memo dated October 2015 which reflected the Governor's Executive Order requiring state agencies to reduce water consumption by 25 percent and the Department's goal of achieving a statewide reduction of 50 percent of 2013 water use. The memo limited any planting work to be deferred until November 2016 or later, or until drought conditions lessen. As the drought situation improved earlier this year, and the Department met the water reduction consumption goal, it was determined that some planting work can move forward. This project was therefore allowed to be advertised and was advertised on May 23, 2016. Bids opened on June 28, 2016. To mitigate the project not being able to meet the award deadline of July 31, 2016, additional time is being requested. The two-month time extension will allow the Department sufficient time to process and award the project.</p>									