

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: May 18-19, 2016

Reference No.: 2.8b.(3)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR ACTIVE
TRANSPORTATION PROGRAM PROJECTS, PER ATP GUIDELINES
WAIVER 16-18**

RECOMMENDATION:

The California Department of Transportation recommends the California Transportation Commission (Commission) extend the period of contract award for the Active Transportation Program (ATP) projects listed on the attached document for the time period shown.

ISSUE:

The Commission allocated \$1,516,000 for the construction of two ATP projects identified on the attachment. The responsible agencies have been unable to award the contract within six months of allocation. The attachment describes the details of the project and the explanation for the delays. The respective agencies request extensions, and the planning agencies concur.

BACKGROUND:

Current ATP Guidelines stipulate that the agency implementing a project, request a time extension if the project will not be awarded within six months of the allocation. The Commission may approve waivers to the timely use of funds deadline one time only for up to 12 months.

Attachment

Time Extension/Waiver – Project Contract Award Deadline
 Active Transportation Program

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	City of Roseville Placer County PPNO: 03-1522 Downtown Roseville Class I Trails project	\$1,236,000	01/21/2016 FATP-1516-05 12 Months 06/30/2017 Support
<p>The City of Roseville (City) is requesting a 12-month extension to the period of contract award for the construction (CON) phase of the Downtown Roseville Class I Trails project. The City experienced an unexpected delay in the CON phase.</p> <p>The City received allocation of their CON funds in January 2016. Since then, the City has been working toward awarding the project. The City applied for a Central Valley Flood Protection Board (CVFPB) Encroachment Permit (Permit) in August 2015 and expected the Permit to be approved in six months. However, the CVFPB's Permitting Section is severely backlogged, and the City has not received the Permit. All other permits needed for the project have been approved.</p> <p>The City currently anticipates receiving the CVFPB Permit by August 2016. Once the CVFPB Permit is received, the City will advertise the project in early 2017. Due to permit constraints and a narrow construction work window, CON is expected to be awarded in June 2017. Therefore, the City is requesting a 12-month time extension to award the CON phase to June 30, 2017.</p>			
2	Los Angeles County Metropolitan Transportation Authority Los Angeles County PPNO: 07-5020 Metro Blue Line First/Last Mile Plan	\$280,000	10/21/2015 FATP-1516-03 6 Months 10/31/2016 Support
<p>The Los Angeles County Metropolitan Transportation Authority (LACMTA) is requesting a six-month time extension to award the non-infrastructure consultant contract, programmed and funded from the project's construction (CON) phase for the Metro Blue Line First/Last Mile plan. LACMTA experienced an unexpected delay after allocation of the CON funds, but prior to award of the consultant contract.</p> <p>In October 2015, LACMTA received allocation of the CON funds to be used for the non-infrastructure consultant contract to develop the Metro Blue Line First/Last Mile plan. LACMTA experienced an unexpected project delay when they discovered additional community engagement and outreach was required compared to what had been planned. Before the contract could be awarded, LACMTA had to first determine the appropriate type and amount of additional community engagement needed. Second, LACMTA needed to amend the additional work into the consultant contract. As a result, LACMTA anticipates needing an additional six months to solicit and award the Metro Blue Line First/Last Mile plan contract. Therefore, LACMTA is requesting a six-month time extension to award the CON phase to October 31, 2016.</p>			