

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 19-20, 2011

Reference No.: 2.8d.
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Nathan Smith
Division Chief (Interim)
Mass Transportation

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT REIMBURSEMENT FOR
LOCALLY- ADMINISTERED STIP TRANSIT PROJECT, PER STIP GUIDELINES
WAIVER-11-10**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve a three month extension for the period of project reimbursement, to February 28, 2011, for the Orange Metrolink Station Pedestrian Crossing project (PPNO 4436).

ISSUE:

On December 14, 2006, the Commission approved Resolutions MFP-06-12 allocating a total of \$8,000,000 to the Southern California Regional Rail Authority (SCRRA) for the Orange Metrolink Station Pedestrian Crossing project. A contract was awarded on May 7, 2007. SCRRA was unable to close out the project and submit final invoices within the 180 days allowed after the May 7, 2010 termination date due to a delay in getting an approved Indirect Cost Allocation Plan (ICAP) from the Division of Audits and Investigations (Audits). Indirect costs incurred for fiscal years 2007-08 and 2008-09 required Audits approval prior to invoice submittal and payment.

As of December 6, 2010, the ICAPs were approved for incurred indirect costs and SCRRA has submitted a final invoice for the remaining balance of \$119,434. A three month extension for the period of project reimbursement to extend the deadline to February 28, 2011, is being requested.

BACKGROUND:

Current State Transportation Improvement Program guidelines stipulate that a local agency has 180 days after project acceptance to make the final payment to the contractor or vendor, prepare the final report of expenditure, and submit the final invoice to the Department for reimbursement. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.