

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: January 19-20, 2011

Reference No.: 2.8b.(4)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

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Division Chief
Mass Transportation

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-06-08 WAIVER-11-05**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) consider extending the period of contract award for the Sacramento Regional Transit District's (SacRT) Fare Vending Machines project (PPNO 3L06) for nine months, to November 30, 2011.

ISSUE:

On August 11, 2010, the Commission approved Resolution MFP-10-03 allocating \$1,150,000 to the Sacramento Regional Transit for the Fare Vending Machines project. The project contract award has been delayed due to a lack of a fully executed contract authorizing reimbursement of expenditures. SacRT policy requires full execution of funding agreements before commitments or expenditures can be made for a capital project. As of December 2010, the funding agreement has since been executed.

SacRT is also currently exploring other procurement options for this project, such as a sole source procurement, which will expedite the third party contract award process. However, if the sole source procurement option does not receive approval by the SacRT Board, a full procurement option will be the only alternative. Therefore, a nine month extension to the period of contract award is being requested to extend the deadline to November 30, 2011.

BACKGROUND:

In June 2006, the Commission adopted Resolution G-06-08, which requires the agency implementing a project to request a time extension if the project will not be awarded within six months of the allocation. Current State Transportation Improvement Program guidelines stipulate that the Commission may approve a waiver to the contract award deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.