

# Memorandum

**To:** CHAIR AND COMMISSIONERS

**Date:** April 29, 2010

**From:** BIMLA G. RHINEHART  
Executive Director

**File:** Reference No. 4.21  
ACTION

**Ref:** Trade Corridors Improvement Fund (TCIF) – Project Baseline Agreement

## ISSUE

Should the Commission approve the TCIF Project Baseline Agreement for the *Colton Crossing Project* in accordance with the Commission's TCIF Guidelines and Resolution TCIF-P-0708-01, "Adoption of Program of Projects for the Trade Corridors Improvement Fund (TCIF)," dated April 10, 2008 and establish this agreement as the baseline for project delivery monitoring?

## RECOMMENDATION

Commission staff recommends that the Commission accept the TCIF Project Baseline Agreement for the *Colton Crossing Project* in accordance with the Commission's TCIF Guidelines and Resolution TCIF-P-0708-01, "Adoption of Program of Projects for the Trade Corridors Improvement Fund (TCIF)," dated April 10, 2008 and establish this agreement as the baseline for project delivery monitoring.

## BACKGROUND

The Commission, at its April 10, 2008 meeting, adopted the TCIF program and directed nominating agencies to provide executed Project Baseline Agreements that set forth the proposed project scope, measurable expected performance benefits, delivery schedule, and project budget and funding plan. The Commission also directed that the Project Baseline Agreements be signed by the Director of the Department of Transportation, the regional agency and nominating agency executive directors, and the CTC Executive Director.

In accordance with Resolution TCIF-P-0708-01, the San Bernardino Associated Governments, the nominating agency for the *Colton Crossing Project*, has provided an executed Project Baseline Agreement to the Commission. Commission staff has reviewed this Project Baseline Agreement and has determined that it sets forth the proposed project scope, measurable expected performance benefits, delivery schedule, and project budget and funding plan; is consistent with the Commission's TCIF Guidelines and Resolution TCIF-P-0708-01; and includes the required signatures.