

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: November 2-3, 2005

Reference No.: 2.8b.  
Action Item

From: CINDY McKIM  
Chief Financial Officer

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Local Assistance

Ref: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD PER RESOLUTION G-03-19, STATE TRANSPORTATION IMPROVEMENT PROGRAM GUIDELINES WAIVER-05-24**

## **ISSUE:**

The City of Los Angeles is requesting a six-month extension to the period of contract award for the Broadway Sidewalk Reconstruction Phase II Project.

The California Transportation Commission (Commission) allocated \$461,000 for the project in December 2004. By State Transportation Improvement Program (STIP) Guidelines, the deadline for award of the contract is December 9, 2005. The agency originally planned to award the construction contract in November 2005. However, the Right of Way (ROW) certification expired before the "Request for Authorization to Proceed with Construction" package was submitted to the Department of Transportation (Department) on May 20, 2005. An updated ROW certification was approved by the City Engineer and resubmitted to the Department for approval on July 21, 2005. The Department approved the ROW certification on September 9, 2005. The City now anticipates awarding the contract in March 2006. The City of Los Angeles is requesting a six-month extension to advertise and award the contract.

## **RECOMMENDATION:**

Approve the six-month award extension request for the Broadway Sidewalk Reconstruction Phase II Project.

## **BACKGROUND:**

Resolution G-03-19, STIP Guidelines, adopted by the Commission on December 11, 2003, require the construction contract to be awarded within twelve months of the allocation date. The Guidelines further stipulate that the Commission may approve a waiver to the timely use of funds deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.