

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: October 27-28, 2004

Reference No.: 2.8c.
Action Item

From: CINDY MCKIM
Acting Chief Financial Officer

Prepared by: Gale Ogawa
Acting Division Chief
Mass Transportation

Ref: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION, PER
RESOLUTION G-01-31, RURAL TRANSIT SYSTEM GRANT PROGRAM GUIDELINES
WAIVER-04-02**

ISSUE

Resolution G-01-31, Rural Transit System Grant Program (RTSGP) Guidelines, adopted by the California Transportation Commission (Commission) on October 4, 2001, stipulates that RTSGP projects shall be completed by June 30, 2004.

For the RTSGP project on the attached list, the responsible agency was not be able to meet the deadline specified in the RTSGP Guidelines and have requested extension to allow sufficient time to resolve outstanding issues.

RECOMMENDATION

The Department of Transportation (Department) recommends approval of the extension request.

BACKGROUND

On April 3, 2002, the Commission approved Resolution G-02-01 allocating \$540,000 in Public Transportation Account funds for the Rural Transit System Grant Program project on the attached list. The attachment describes the delays that have resulted in the extension request.

Attachment

Time Extension/Waiver – Project Completion
 RTSGP Transit Project

Project #	Applicant County	Extension Amount By Component	Number of Months Requested
	PPNO	PA&ED	Extended Deadline
	Project Description	PS&E	CT Recommendation
	Reason for Project Delay	R/W CON TOTAL	
1	North County Transit District San Diego (NCTD)	\$0 \$0 \$0	20 months 02/28/2006
	Bus Stop Improvements	\$540,000 \$540,000	Support
<p>RTSGP Project – On April 5, 2004, NCTD submitted encroachment permit requests for the installation of 33 bus stops located on State routes within the County of San Diego. The Department has not been able to authorize the necessary encroachment permits due to safety concerns. Department standards regarding the placement of fixed objects (bus benches, trash receptacles, and light poles), per the Highway Design Manual, typically requires a 20-foot distance from the roadway, which would not be suitable for the bus stops in question. Some discretion can be applied in determining the location and type of fixed objects. Department staff is investigating the minimum safe distance, which should be no less than 8 feet. Department staff is considering alternatives, such as allowing the shorter distance and investigating the crash test worthiness of the objects in question. Once the safety issues are resolved, the encroachment permit can be approved; however, additional time is needed to complete the construction of the bus stops. NCTD has completed the improvements at the stops located on County of San Diego owned and maintained routes.</p>			