

- A signed FHWA/FTA Certifications and Assurances Document.

Please also be aware that once a grant project has entered into a contract, the following will be required:

- Disadvantaged Business Enterprise Quarterly Reports.
- Quarterly Progress Reports.

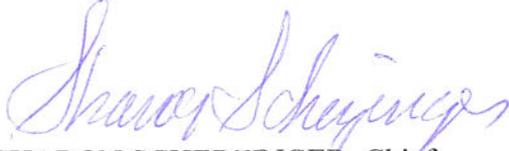
We understand that agencies may need to make changes to their grant applications to meet new grant application requirements for the upcoming March 30, 2011 application deadline, and we will work closely with prospective applicants in this regard.

If you have local questions about the FY 2011-12 grant application process, please contact the following Caltrans staff:

- Erik Alm, on the FHWA Partnership Planning grants at 510-286-6053; or
- Becky Frank, on the FTA 5304 Transit Planning grants at 510-286-5536.

We apologize in advance for any inconvenience this may have caused.

Sincerely,



SHARON SCHERZINGER, Chief
Division of Transportation Planning

c: Ann Flemer – MTC Deputy Executive Director, Policy
Lee Taubeneck – Local Assistance Deputy District Director, Caltrans, District 4
Martin Tuttle – Deputy Director Planning and Modal Programs, Caltrans