

Memorandum

*Flex your power!
Be energy efficient!*

To: MARLON FLOURNOY
Chief
Office of Projects/Plans Coordination (OPPC)

Date:

From:

District Director, District

Subject: Approval for Use of Alternative to the Standard PSR-PDS for Non-SHOPP K-Phase Work

Per the interim guidance for the development of Project Initiation Documents (PID) for the State Transportation Improvement Program (STIP) and specially funded projects dated April 19, 2011, projects may request a Project Study Report (PSR) in lieu of the standard Project Study Report – Project Development Support (PSR-PDS) with approval from the District Director. This memorandum represents the authorization for this exception to be applied to the following project:

County - Route - Beginning Post Mile - End Post Mile: _____	
Improvement Description: _____ _____ _____	
Preferred Document: _____	Necessary by FY: FY: _____ Hours: _____ FY: _____ Hours: _____ FY: _____ Hours: _____
Estimated PID Start Date: _____	
Estimated PID Completion Date: _____	Estimated Project Cost (\$M): _____
Estimated Programming Date: _____	Source of Funds for Project: Source: _____ Amount: \$ _____ Source: _____ Amount: \$ _____ Source: _____ Amount: \$ _____ Source: _____ Amount: \$ _____
Reimbursement of Funds? (Yes/No): _____	
Necessity for Alternative PID: _____ _____ _____ _____	

An individual work plan containing cost estimates (time and materials) itemized by Work Breakdown Structure (WBS) activity will be included as part of the request submitted to OPPC by district PID staff to open the K phase for the above listed project.

Should you have questions or need further assistance, please contact
"....."qt

c: ".....", Chief, PID Management Branch of OPPC