

MEETING SUMMARY

I-580 Corridor System Management Plan (CSMP) Admin. Planning Meeting

Tuesday, December 2, 2008
2:00 p.m. – 3:00 p.m.
Caltrans District 4 Offices, Room 13-670

Attendees

Caltrans: Erik Alm, Julie Campero
ACCMA: Beth Walukas, Bijan Yarjani
MTC: Joy Lee
MIG: Lou Hexter, Paul Rosenbloom

Key Agreements and Discussion Points

I. *Draft Work Plan*

- In response to concerns about having too many meetings, the team agreed to the following task consolidation. Details regarding agenda scheduling will be finalized in the future.
 - ✓ Combine tasks 6 and 9 (due to the combination of these tasks, the TAC meeting will not be held in December). Instead of the December meeting, a save the date notice for a January meeting will be sent out along with information about the study.
 - ✓ Combine tasks 14 and 17.
- Caltrans staff clarified that technical materials requiring review and comment will be distributed approximately two weeks in advance of TAC meetings. See task order for exact dates.

II. **Technical Advisory Committee (TAC)**

- Team members indicated a general interest in working with a smaller TAC made up of representatives from the corridor rather than working with ACTAC. They suggested identifying one representative from each agency in the corridor and CCing a number of people to keep them apprised but not directly involved. Suggested revisions are noted in the attached roster.

III. **Charter Advancement**

- Team members took copies of the two charter options to review and will make recommendations to Caltrans by the end of this week. Team members indicated that

local jurisdictions will very likely agree to participate in the process and that this agreement is an important step in the process.

IV. Next Steps

- MIG will draft an agenda for the 2-hour, January 27th TAC meeting and distribute to the team for review.
- Once the TAC is finalized and availability of the technical consultant is confirmed, a save-the-date notice will be sent out, followed by the distribution of a Corridor Fact Sheet and finalized agenda.
- Meeting location is to be determined. Potential locations are Dublin, Livermore and Pleasanton.

TAC Additions/ Modifications/Corrections (CC = to be carbon copied)

Kate Miller (CC), AC Transit
Carl Sendaydiego (CC), City of Livermore
Art Carrera, Alameda County
Rubin Eisen, Alameda County
Mike Tassano, City of Pleasanton
Josh Pack (CC), City of Pleasanton
Roxy Carmichael Hart, City of Hayward
Ken Kirkey (CC), ABAG
Rochelle Wheeler ACTIA Bicycle and Pedestrian Coordinator
Phil Martien, BAAQMD